

Youngstown State University

UAS/Drones: YSU owned, Instructions for Use (on/off campus)

A University employee or student wishing to operate YSU owned UAS/Drone as part of their employment or University program must comply with all FAA regulations and obtain the appropriate FAA Approval:

- Operate as a Part 107 Remote Pilot in Command, or
- Obtain a 333 exemption, or
- Obtain a Certificate of Waiver or Authorization (COA).

Read and comply with YSU Board Policy # 3356-4-44.

Provide a copy of UAS/Drone FAA Registration (must be registered before first flight outdoors). FAA may assess penalties of up to \$27,500 for failure to register.

Provide a copy of FAA authorization. Instructions for seeking FAA approval and safe operation information are available at www.faa.gov/uas and knowbeforeyoufly.org. Note: This process may take up to six months.

Comply with applicable Ohio laws. http://archives.legislature.state.oh.us/bills.cfm?ID=130_HB_292

Read and adhere to UAS/Drone manufacturer's instructions.

If applicable, provide documentation of airport/heliport notification. (Heliports at St. Elizabeth Medical Center and Northside Hospital).

Confirm UAS is within specified weight and wingspan limits (contact EOHS prior to purchase).

Off campus operations are also subject to and must meet the requirements of the location.

Complete the attached form and forward to the Office of Environmental and Occupational Health and Safety (EOHS) at least two weeks in advance of the proposed use of the UAS.

Youngstown State University – YSU Owned UAS/Drone Use Form

Name _____

YSU Department _____

Telephone _____ Email _____

Nature of use _____

Flight Plan

Date _____

Time _____

Duration _____

Operational area _____

UAS Make/Model # _____

UAS FAA Registration # _____

Attach – Copy of UAS FAA Registration

Copy of FAA Authorization

Airport/Heliport notification (if applicable)

Operator's Signature _____ Date: _____

By signing this document operator attest to having read YSU Policy # 3356-4-44 and is in compliance with all related requirements.

Approval/Date _____ EOHS /YSU Police

Factors considered for approval include (but are not limited to) date and time, area of flight and expectations of privacy. Approved user should keep a copy of this approval with them when operating the UAS/Drone.

The Office of Environmental and Occupational Health & Safety and/or YSU Police maintains the authority to "ground" or suspend operations of any UAS that is not compliant with FAA regulations, University policy or presents a danger to Youngstown State University property or to the campus community.