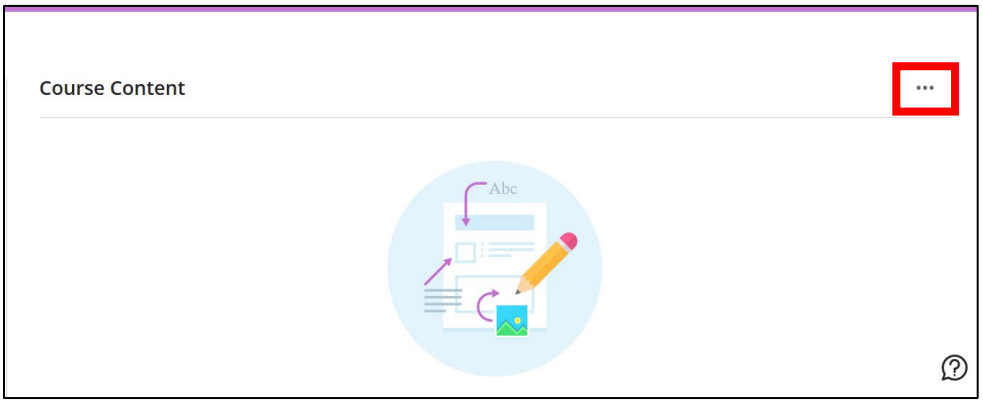
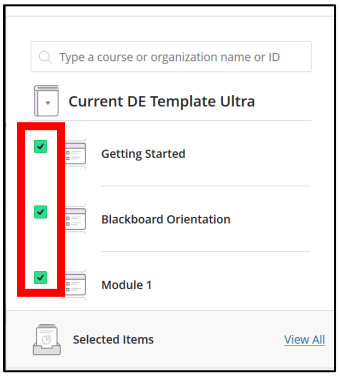
Copying a Course in Blackboard Ultra

You can copy content from a Blackboard template or a previously taught class into your current Blackboard course. The purpose of this document is to show you how to copy content form one course to another.

1. Login to **Blackboard** and open the course you want to copy content into.
2. Select the **Course Content** options.



3. Choose **Copy Content**.
   A list of your enrolled courses is display.
4. Select the **name** of the course you are copying content from.
5. Check the **boxes** for the content you want to copy to your current course.



6. Lastly, click **Copy selected content**.
   Depending on the amount of content being copied, this may take several minutes.