



**YOUNGSTOWN
STATE
UNIVERSITY**

CLASSIFICATION SERIES:

Maintenance Repair Worker Occupation

CLASSIFICATION CODE/PAY GRADE:

53111/08

BARGAINING UNIT:

ACE

Maintenance Repair Worker 1

SERIES PURPOSE: The purpose of the Maintenance Repair Worker occupation is to perform unskilled, semi-skilled, and skilled maintenance repair. Duties may involve pipe fitting, boiler repairing, insulating, welding, machining, carpentry, repairing electrical or mechanical equipment, installing, aligning and balancing new equipment, and repairing buildings, floors, or stairs.

CLASS CONCEPT: The class works under immediate supervision and requires some knowledge of maintenance repair in order to perform unskilled and semi-skilled maintenance repair.

JOB DUTIES: Incumbents may perform some or all of these duties or other job-related duties as assigned.

Performs unskilled and semi-skilled minor repair or replacement on doors, windows, walls, steps, floors, and/or gutters; assists skilled maintenance workers and trades persons.

Performs unskilled and semi-skilled minor electrical repairs on bulbs, lighting fixtures, switches, outlets, etc.; assists in skilled electrical repair and/or installation.

Sweeps, mops, waxes, and buffs floors; dusts, washes, and cleans furniture, windows, and walls.

Performs unskilled and semi-skilled minor repair of plumbing equipment such as sinks, toilets, faucets, pipes, drains, etc.; assists in skilled repair of steam valves, traps, water lines, pumps, etc.

Paints window frames, tables, and chairs; assists in painting of building interiors, sheds, rooms, and equipment.

Performs general maintenance of grounds and performs minor repair of grounds equipment; performs exterior groundskeeping duties; removes snow and ice from sidewalks.

Performs other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

Effective 04/26/2020

Knowledge of: safety practices and procedures pertaining to use of maintenance tools and equipment.

Skill in: building and equipment maintenance and repair areas such as electrical, plumbing, carpentry, masonry, sheet metal, painting, plastering, steam fitting, refrigeration, heating; use of associated hand and/or power tools and equipment.

Ability to: apply principles to solve problems involving few variables within familiar context; read and understand simple sentences.

(*) Developed after employment.

MINIMUM QUALIFICATIONS: High School Diploma or GED; one year of experience in maintenance repair such as basic electricity, plumbing, carpentry, masonry repair and use of associated hand and power tools and equipment; valid driver's license.

REQUIRED CERTIFICATIONS, TRAINING, AND/OR LICENSURES: None

PHYSICAL REQUIREMENTS: In accordance with the U.S. Department of Labor physical demands strength ratings, this position will perform very heavy work.

VERY HEAVY: work involves exerting 100 pounds of force occasionally, or 50 pounds of force constantly to move objects.

UNUSUAL WORKING CONDITIONS: May be exposed to high and low temperatures; may be exposed to weather; may work at considerable heights.