The 2022-23 Institute for Teaching & Learning Mini-Grant Prompt

**Note: The mini-grant program has been updated significantly from past years. Returning applicants, be sure to review the new guidelines. Additionally, this prompt is only for drafting purposes. You must submit your application online through the Mini-Grant Application Form.**

**Form Directions:** Please do not submit the form until you are completely finished. When you visit the next page and on every page thereafter, will be a gray toolbar fixed at the top of the screen with a **SAVE & CONTINUE**option. At any time, you can click this option to save your work. You will be prompted to enter your email and then will receive an email link immediately afterwards to the email you provided. This link can be followed to continue the form.**IF YOU CLOSE THE BROWSER WITHOUT SAVING YOUR WORK, YOUR WORK WILL NOT BE SAVED!**

If you have any questions please contact Hillary Fuhrman, at hlfuhrman@ysu.edu or 330-941-2453.

**Project Details**

**Project Title:**

**Project Lead (Primary Contact):**

**Department:**

**Email Address:**

**Phone Number:**

**Other Project Participant Name(s) (if applicable)**

 **Name: Department: Email:**

**Participant 2:**

**Participant 3:**

**Participant 4:**

**Participant 5:**

**Total Amount of Funding Requested (maximum $300):**

**Briefly (in 50 words or less), describe what you will do in your project (e.g. what is the "elevator pitch" for the project?)**

**Project Rationale**

**List the goals and objectives for your project. Make sure to include concrete outcomes and deliverables.**

**How will this project positively impact teaching and/or student learning at YSU?**

**Please explain, how you will know whether or not your project has been successful (what will be different, describe evaluation criteria, measures, etc.).**

How do you plan to share the results of your project? Note: Funded projects are required to share their results within 2 years of funding.

* POSTER: shared at the Teaching & Learning Appreciation Ceremony (held in April)
* ONE-PAGE REFLECTION REPORT: shared publicly on the ITL website, and provide guidance for other faculty/staff looking to engage in similar work or with a similar teaching/learning tool
* 3-5 MINUTE VIDEO: shared publicly on the ITL website, and provide guidance for other faculty/staff looking to engage in similar work or with a similar teaching/learning tool
* HOW-TO-GUIDE: shared publicly on the ITL website, and provide guidance for other faculty/staff looking to engage in similar work or with a similar teaching/learning tool
* WEBSITE/GOOGLE SITE: creation of a website or Google Site that highlights project findings; linked through ITL website
* WORKSHOP: leading a workshop in collaboration with ITL on projects and findings; date will be determined by recipients with guidance from ITL
* ARTICLE: draft of an article (may also be submitted for publication) that can be shared publicly through the ITL website
* Other - Please Describe (Required)

If you have any supporting documentation for this application, you may upload them.

Proposed Mini-Grant Itemized Budget: Please provide an itemized list of specific resources to which grant monies will be applied. Include item, a brief description of item, itemized cost, and dates/timeline for purchase. Note: The budget will be evaluated based on alignment with project goals.

**If you prefer, you can skip this question and upload a budget spreadsheet instead using the file upload below.**

(Optional) Attach spreadsheet of itemized budget. Include item name, brief description of item, itemized cost, and the dates/timeline for purchase.

Do you have potential sources of funding other than the mini-grant for which you are applying?

If yes, indicate where and how much you anticipate receiving from other sources: