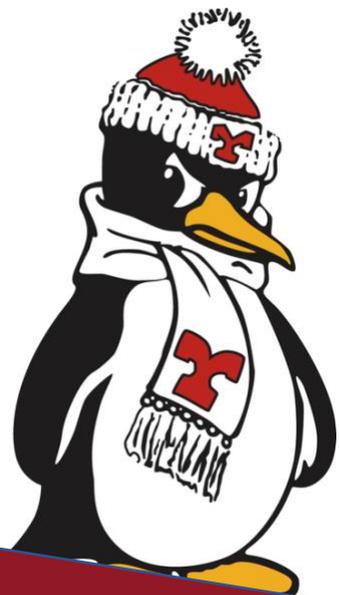




YOUNGSTOWN  
STATE  
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# *Screencast-o-matic*



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## ScreenCast-o-matic

A screencast is a screen capture of the actions on a user's computer screen, typically with accompanying audio. The audio track can be the sound from an application being demonstrated, a narrative from the presenter, or background audio from another application. Screencasts can be produced in various formats, and users can view them in various ways such as a streaming site like Microsoft Stream or uploaded directly to your YouTube account.

**ScreenCast-o-matic** (<http://www.screencast-o-matic.com>) is a free web-based capture tool that can be used without having to download an application. To create a screencast, an account is not necessary but is highly recommended. Account holders have the ability to store screencasts on the ScreenCast-o-matic site.

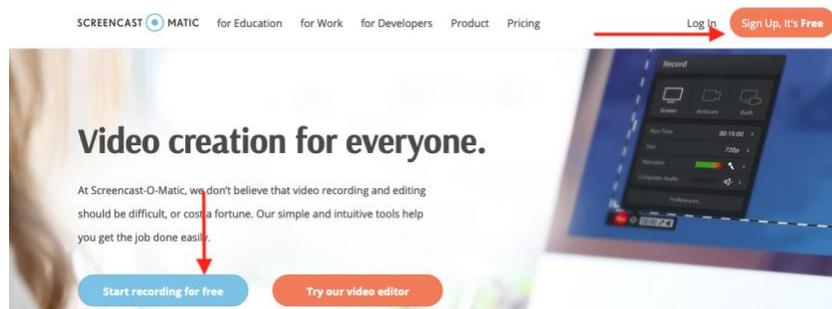
Free accounts are limited to:

- 15 minutes of recording per video.
- Audio is limited to narration only. It will not capture audio input from others sources on the device.
- Editing is not available

## Record the Video

Start recording by:

1. Navigating to [www.screencast-o-matic.com](http://www.screencast-o-matic.com).
2. Click Sign Up its Free to create an account or,
3. Click Start recording for free.



4. Click Launch Free Recorder and you will see a notice that it is launching the recorder.
5. Click allow or ok or open link if prompted.

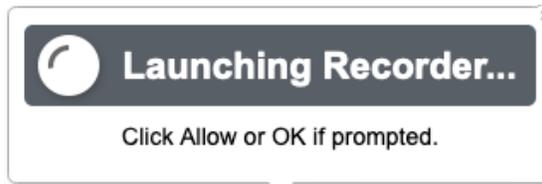
# Screen Recorder

With our free and easy-to-use screen recorder, you can capture any area of your screen with the option to add narration from your microphone and video from your webcam. Sharing your ideas has never been easier!

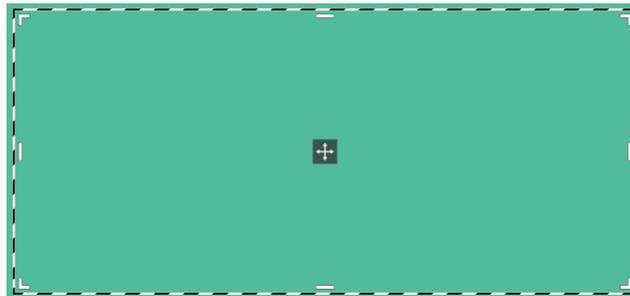
Available on  Chromebook,  Mac, and  Windows.

[Launch Free Recorder](#)

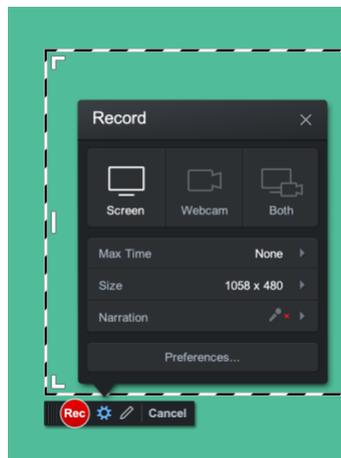
[UPGRADE Recorder](#)



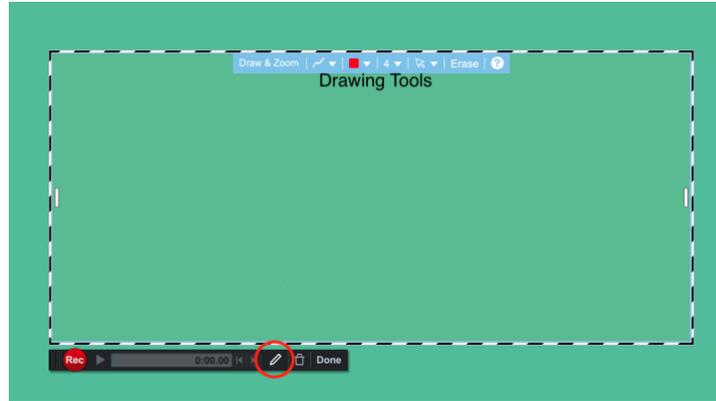
Recording boundary will appear as a dotted line.



6. Set recording area by moving the corners to the appropriate area.
7. Set your video preferences for the recording.
  - a. Screen (Captures only the screen)
  - b. Webcam (Uses device camera to capture you)
  - c. Both (Records the screen and you. You appear in the lower corner of the screen.)
8. Set your max recording time. (Free is only 15 minutes)
9. Under narration select your mic input.
10. Click preferences to set your hotkeys or views
11. Click the gear wheel when finished.



12. If you plan to draw on your recording click the pencil to enable drawing tools



13. Click Record.

14. Click the pause button if you need to stop during your recording

15. Click the arrow to view what you currently have recorded.

16. Click REC to continue recording.

You can also choose to delete by clicking the trash can and starting over.

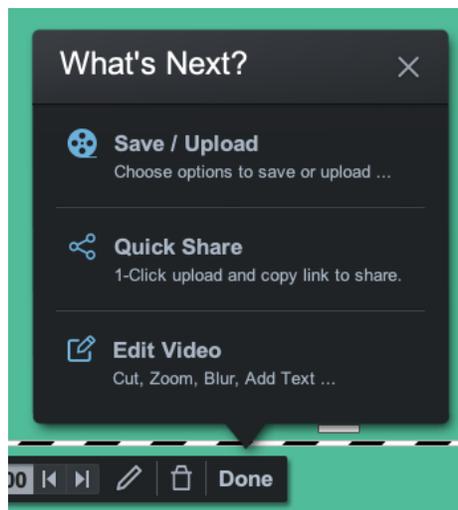
## Publish the Video

1. Preview the video

2. Click Done

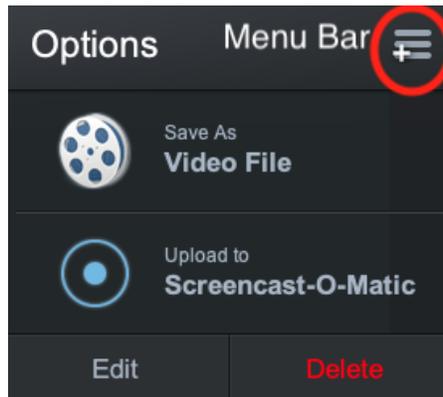
3. Select to save and upload or

4. Select quick share to save directly to screencast-o-matic and receive a shareable link.

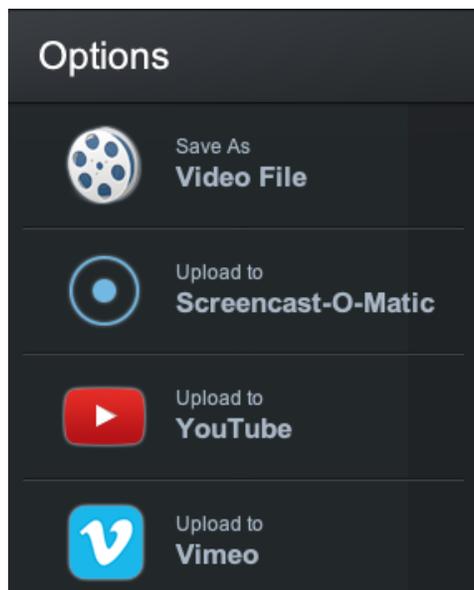


5. Select Save Video File As and

6. Click the Menu bar for additional options.



7. Save as a local file or upload directly to YouTube or another place.
  - a. Saving a local file enter type file type as mp4 so that anyone can view the file on any device.
  - b. Input a file name.
  - c. Make cursor choice to highlight cursor or not.
  - d. Click Publish



If you need further assistance please contact the Technology Training Team.

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