Youngstown State University | College of STEM

Intern & Co-op of the Year Award Judges Rubric (Adopted from CEIA)

Student Nominee Name: _____

College/University: _____

Organization/Position Title: _____

Key for Awarding Points (Circle the appropriate number) 0 – Not Completed, 1 – Poor, 2 – Fair, 3 – Good, 4 – Excellent

Student Statement

Projects: 0 1 2 3 4

- explained primary responsibilities and projects assigned in easy to understand, simple breakdown
- clearly articulated specifically how individual contributions positively impacted the organization

Learning: 0 1 2 3 4

- identified what new skills, abilities, and understandings were attained through work-integrated learning experience
- explained how they sharpened existing skills through this work-integrated learning experience
- articulated most significant success/proudest moment through the work-integrated learning experience
- touched on biggest learning moment through the work-integrated learning experience
- detailed how the work-integrated learning experience specifically aligns with academic coursework
- described how this student reflected on intern/co-op contributions, projects and performance
- addressed that this student utilized classroom concepts on-the-job

Career Readiness: 0 1 2 3 4

- addressed that the student was able to articulate knowledge, skills and abilities gained through this specific work-integrated learning experience
- indicated that the student is able articulate how this work-integrated learning experience prepared them for post-graduation success
- detailed how this student grew in organizational knowledge through identifying priorities of the organization and social dynamics in interpersonal and professional interactions
- explained how student grew in professional and industry knowledge

Site Sponsor Support Statement (must be on organizational letterhead)

Experiential Learning Description: 0 1 2 3 4

- detailed why the work-integrated learning experience is critical to the organization
- described how this student exceeded expectations and went above and beyond normal intern/co-op contributions and performance
- described student growth in soft skills needed to succeed in the world of work

Organizational Impact: 0 1 2 3 4

- shared specific examples of this student's outstanding work, touching on initiative, creativity, professionalism, or original work – related to the assigned projects
- detailed if/how this student made a positive impact on their department, organization or operations, such as but not limited to: cost savings, process or quality improvements

Professional Growth: 0 1 2 3 4

- provided examples of how this student specifically grew professionally throughout this work-integrated learning experience

Overall Comments Total: _____

Comments on how to improve application for submission to national and state award: