



Student USE Fund Grant

Purpose: The Student USE Fund is available to assist YSU students with travel fares to participate in national competitions, performances, or conferences to present posters or to serve as invited speakers. Funding can cover any travel. This includes hotel, car rental/fuel, flight, or conference registration. Funding will not cover meal reimbursement. **Requests must be made *prior* to travel.** Only one award per fiscal year.

Award: \$400-\$500; one award per year

Due Date: Continuous

Eligibility:

- Currently enrolled as a student in a degree program at YSU
 - If the conference/competition/event is in the summer, registration for the following fall semester is required at the time of the request
- Presenter at a conference or accepted participation in competition/performance

Restrictions:

- Funding may not be used to reimburse for food costs
- For group projects, funds are limited to two students
- Acknowledgment of the support provided by the Youngstown State University's Office of Research Services and be sent to research@ysu.edu

Student USE Fund Grant Application

Name:

Email:

Department:

Faculty Mentor:

Student Status:

Estimated Date of Graduation:

Name of Conference/Competition/Event:

Location of Travel:

Dates of Travel - Leave:

Dates of Travel - Return:

Confirmation: Submit a copy of proof of presentation acceptance or participation in competition or performance.

If any student is conducting a **research related to export control defense article, or dule-use items** (Examples "contracts /projects" with : U.S. Defense Department, Commerce Department, State Department, or commercial company producing such items), then the student and their faculty mentor **must contact the ORS office staff, and must complete the export control training (CITI Training) before getting permission to proceed.**

Statement (500 word): Provide a statement describing the reason for the attendance and the expected impact on your future endeavors.

By signing and submitting this application, I agree to follow the travel requirements outlined by Travel Services, including taking the training, requesting the travel through Concur, and reconciling the travel no later than 30 days after the travel occurs. I agree to acknowledge the support provided by the Youngstown State University's Office of Research Services and be sent to research@ysu.edu.

Student Signature: _____

Faculty mentor Signature: _____

ORS Approval Signature: _____

Send completed and signed form to Office of Research Services at research@ysu.edu.