

F-1 SEVIS Transfer-In Instructions

This form contains important information to help you maintain your F-1 status through your transfer to Youngstown State University (YSU) from another institution in the United States. Please read it carefully.

Transferring your SEVIS record to Youngstown State University:

- Contact the international student advisor at your current institution and tell them you are transferring to **Youngstown State University, SEVIS School Code: CLE214F00413000**.
- You will likely be asked to provide your current international student advisor with your YSU admission letter.
- Note: YSU does not accept terminated SEVIS records.

If you will be traveling outside the U.S. after your release date from your current school, but prior to beginning classes at YSU, you **MUST** complete this transfer process before you depart the U.S. Failure to do so will prevent you from re-entering the U.S. You must then use the YSU I-20 to re-enter the U.S. in F-1 status.

YSU will issue your new I-20 on or shortly after the SEVIS release date set by your previous school AND after uploading following documents to your YSU application portal:

- Completed Affidavit of Support
- Copy of your passport
- Financial support documents

Must be completed by the student:

Name of school transferring the SEVIS record: _____

Student Family Name: _____ Student First Name: _____

Street Address (in U.S.): _____

City: _____ State: _____ Zip Code: _____

Y Number (Y00*****): _____ Phone: _____

Email Address: _____

SEVIS ID: _____

Signature: _____ Date (mm/dd/yyyy): ____ / ____ / ____

Once the YSU I-20 has been issued, the International Programs Office will email the I-20 to you.