

# DISTINGUISHED SERVICE AWARD NOMINATION FORM

APAS \_\_\_\_\_  
Exempt Professional/Administrative Staff \_\_\_\_\_  
Exempt Classified Staff \_\_\_\_\_  
Full Time or Part Time \_\_\_\_\_

Each year the University recognizes the contributions of members of the Classified Exempt and Professional/Administrative staff with the conferral of Distinguished Service Awards. (Please note that the President, Vice Presidents, Deans, Executive Directors and Faculty are not eligible for consideration.) Nominations may be submitted by YSU faculty, staff, students, or alumni. Professional/Administrative staff awards are based upon "outstanding performance of duties." Classified Exempt staff awards are based upon "outstanding performance of their duties and/or public/community service."

Submit nominations to Linda Moore in the Office of Human Resources in Tod Hall Room 312 by **5:00 P.M. JANUARY 31** (or the Friday before if this lands on a weekend).

The following individual is nominated for the Distinguished Service Award:

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

DATE OF APPOINTMENT AT YSU (if known): \_\_\_\_\_

## JUSTIFICATION FOR NOMINATION

If additional space is needed, so state and  
add **UP TO ONE SINGLE-SIDED** page.

NAME OF NOMINATOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

(Please Print)

YSU AFFILIATION (Check all that apply):  FACULTY  STAFF  STUDENT  ALUMNUS

CAMPUS DEPT/ MAILING ADDRESS: \_\_\_\_\_

(Please Print)

SIGNATURE: \_\_\_\_\_

Date: \_\_\_\_\_