

**3356-9-11 Classification plan for classified employees, per House Bill 187
– resolution approved**

Responsible Division/Office: Human Resources
Responsible Officer: VP for Legal Affairs and Human Resources
Revision History: September 2018
Board Committee: University Affairs
Effective Date: October 5, 2018
Minor Revision: June 30, 2020 (hyperlink added, Paragraph E)
Next Review: As-Needed Basis

- (A) The 126th General Assembly enacted House Bill 187, which revised the civil service laws, granted the power, duties, and functions of the department of administrative services to the board of trustees of each state university; and
- (B) Division (A) of section 124.14 of the Revised Code granted the department of administrative services the authority to establish a job classification plan for all employees, including those in the civil service; and.
- (C) Division (F) of section 124.14 of the Revised Code granted the board of trustees of state universities the authority to carry out all matter of governance involving the employees of the state university, including the powers, duties, and functions of the department of administrative services; and
- (D) Youngstown state university (“YSU”) board of trustees adopted the resolution authorizing the office of human resources to review university policies and procedures applicable to civil service employees in accordance with House Bill 187 and to make recommendations in accordance with House Bill 187 to the board of trustees; and
- (E) The office of human resources has established a [classification plan](#) for classified civil servants, including those in the association of classified employees (“ACE”) bargaining unit; and
- (F) The office of human resources has shared the classification plan with the ACE bargaining unit as each classification has been established, which has been over the course of the previous three years; and

- (G) The university has followed the “Classified Civil Service Law Reform for Ohio’s Universities Implementation Guidelines” adopted by the inter-university council human resource (“IUC-HR”) committee, specifically consulting with collective bargaining unit representatives, posting the draft classification plan on the YSU website for a minimum of thirty days and inviting comment and undertaking such changes in a controlled and incremental manner; and
- (H) Therefore, the YSU board of trustees approved the adoption of the civil service classification and compensation plan and further resolved to authorize the appointing authority to modify, rescind, and amend the classification plan as appropriate and necessary in accordance with the law and guidelines in effect at the time.