



**YOUNGSTOWN
STATE
UNIVERSITY**

**BOARD OF TRUSTEES
FINANCE AND FACILITIES COMMITTEE**

**John R. Jakubek, Chair
Anita A. Hackstedde, Vice Chair
All Trustees are Members**

**Wednesday, September 5, 2018
2:00 p.m. or immediately following
previous meeting**

**Tod Hall
Board Meeting Room**

AGENDA

- A. Disposition of Minutes for Meeting Held June 7, 2018**
- B. Old Business**
- C. Committee Items**

1. Consent Agenda Items*

Tab C.1.a. *a. Resolution to Modify Use of University Vehicles Policy, 3356-4-18

Tab C.1.b. *b. Resolution to Modify Use of University Equipment Policy, 3356-4-19

2. Finance and Facilities Action Item

**Tab C.2.a. a. Resolution to Approve Interfund Transfers
Katrena Davidson, Controller, will report.**

2.a.(i). FY 2018 Operating Performance and Year-End

3. Finance and Facilities Discussion Items

**Tab C.3.a. a. Planning and Construction Projects Update
John Hyden, Associate Vice President, University Facilities, and Rich White, Director of
Planning and Construction, will report.**

**Tab C.3.b. b. Diversity and EDGE Spend Report
Fourth quarter Diversity Spend Report with detail.
Adam Gustetic, Director of Procurement Services, will report.**

*Items listed under the Consent Agenda require Board approval; however they may be presented without discussion as these items include only non-substantive changes.

c. Report of Audit Subcommittee

A verbal report of the Audit Subcommittee will be presented. John R. Jakubek will report.

d. Report of Investment Subcommittee

A verbal report of the Investment Subcommittee will be presented. Anita A. Hackstedde will report.

D. New Business

E. Adjournment



**YOUNGSTOWN
STATE
UNIVERSITY**

**RESOLUTION TO MODIFY
USE OF UNIVERSITY VEHICLES POLICY,
3356-4-18**

WHEREAS, University Policies are reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

WHEREAS, the Use of University Vehicles policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy Use of University Vehicles, policy number 3356-4-18, shown as Exhibit __ attached hereto. A copy of the policy indicating changes to be made is also attached.

**Board of Trustees Meeting
September 6, 2018
YR 2019-**

3356-4-18 Use of university vehicles.

~~Previous Policy Number: 4016.01 (new)~~

Responsible Division/Office: Finance and ~~Administration~~Business Operations

Responsible Officer: Vice President for Finance ~~Administration~~and Business Operations

Revision History: September 2013; September 2018

Board Committee: Finance and Facilities

Effective Date: September 25, 2018

Next Review: 201823

(A) Policy statement. Motor vehicles owned or leased by Youngstown state university (**university**) are to be operated solely for university business and only by authorized university faculty, staff, and students. Any personal use must be authorized in advance and associated with the use of that vehicle for university business. All university drivers must comply with university vehicle use requirements and procedures.

(B) **Scope. This policy applies to all motor vehicles as defined herein.**

~~(B)~~ (C) Definition.

(1) "University vehicle." A vehicle that is either owned or leased as part of the University's motor pool and is certified and licensed to be driven on public roadways. Exclusion: This policy does not cover vehicles leased by the university specifically for a university employee and solely for that employee's combined business/ personal use.

~~(C)~~ (D) Business use of vehicles.

(1) University vehicles are to be used only for authorized university business. It is the responsibility of the department head to enforce proper use of university vehicles assigned to the using department and to ensure that all appropriate forms are completed.

(2) University vehicles are to be operated only by authorized individuals.

- (3) Only authorized passengers may ride in university vehicles. These may be faculty, staff, students, or guests of the university.
- (4) Personal use of a university vehicle that occurs within the broader use of that vehicle for university business, such as a detour from an expected business route to do personal business, is not permitted. Meals and refreshments for breaks during the workday as a part of the use of a university vehicle are permitted.
- (5) Use of a university vehicle solely for personal use or for more than incidental personal use as part of business use is prohibited.

(DE) Driver responsibilities.

- (1) Drivers shall not operate a vehicle that the driver suspects is not operating properly. The driver shall park the vehicle and make appropriate arrangements so that the vehicle can be serviced, otherwise operated safely or towed.
- (2) Drivers must only transport the number of persons for which there are seatbelts in the vehicle. All persons must wear their seatbelts.
- (3) Drivers of any university operated vehicle must comply with all state and local traffic laws. Drivers are responsible for payment of any fines resulting from violation of motor vehicle regulations while operating university vehicles.
- (4) Drivers are responsible for taking appropriate measures to secure and safeguard the vehicle until it is returned to the designated location at the university.

(F) Violations of the vehicle policy. Employees who violate this policy or administrators who authorize inappropriate or unnecessary use may be liable for the repayment of costs incurred and/or damages that might occur and may be subject to **appropriate** discipline **up to and including termination**.

3356-4-18 Use of university vehicles.

Responsible Division/Office: Finance and Business Operations

Responsible Officer: Vice President for Finance and
Business Operations

Revision History: September 2013; September 2018

Board Committee: Finance and Facilities

Effective Date: September 6, 2018

Next Review: 2023

- (A) Policy statement. Motor vehicles owned or leased by Youngstown state university (university) are to be operated solely for university business and only by authorized university faculty, staff, and students. Any personal use must be authorized in advance and associated with the use of that vehicle for university business. All university drivers must comply with university vehicle use requirements and procedures.
- (B) Scope. This policy applies to all motor vehicles as defined herein.
- (C) Definition.
 - (1) “University vehicle.” A vehicle that is either owned or leased as part of the University’s motor pool and is certified and licensed to be driven on public roadways. Exclusion: This policy does not cover vehicles leased by the university specifically for a university employee and solely for that employee’s combined business/ personal use.
- (D) Business use of vehicles.
 - (1) University vehicles are to be used only for authorized university business. It is the responsibility of the department head to enforce proper use of university vehicles assigned to the using department and to ensure that all appropriate forms are completed.
 - (2) University vehicles are to be operated only by authorized individuals.

- (3) Only authorized passengers may ride in university vehicles. These may be faculty, staff, students, or guests of the university.
 - (4) Personal use of a university vehicle that occurs within the broader use of that vehicle for university business, such as a detour from an expected business route to do personal business, is not permitted. Meals and refreshments for breaks during the workday as a part of the use of a university vehicle are permitted.
 - (5) Use of a university vehicle solely for personal use or for more than incidental personal use as part of business use is prohibited.
- (E) Driver responsibilities.
- (1) Drivers shall not operate a vehicle that the driver suspects is not operating properly. The driver shall park the vehicle and make appropriate arrangements so that the vehicle can be serviced, otherwise operated safely or towed.
 - (2) Drivers must only transport the number of persons for which there are seatbelts in the vehicle. All persons must wear their seatbelts.
 - (3) Drivers of any university operated vehicle must comply with all state and local traffic laws. Drivers are responsible for payment of any fines resulting from violation of motor vehicle regulations while operating university vehicles.
 - (4) Drivers are responsible for taking appropriate measures to secure and safeguard the vehicle until it is returned to the designated location at the university.
- (F) Violations of the vehicle policy. Employees who violate this policy or administrators who authorize inappropriate or unnecessary use may be liable for the repayment of costs incurred and/or damages that might occur and may be subject to discipline up to and including termination.



**YOUNGSTOWN
STATE
UNIVERSITY**

**RESOLUTION TO MODIFY
USE OF UNIVERSITY EQUIPMENT POLICY,
3356-4-19**

WHEREAS, University Policies are reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

WHEREAS, the Use of University Equipment policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy Use of University Equipment, policy number 3356-4-19, shown as Exhibit __ attached hereto. A copy of the policy indicating changes to be made is also attached.

**Board of Trustees Meeting
September 6, 2018
YR 2019-**

3356-4-19 Use of university equipment.

~~Previous Policy Number: 4017.01 (new)~~

Responsible Division/Office: Finance and ~~Administration~~Business Operations

Responsible Officer: Vice President for Finance and ~~Administration~~
Business Operations

Revision History: September 2013; September 2018

Board Committee: Finance and Facilities

Effective Date: September ~~256~~, 2013**8**

Next Review: 201**8**23

- (A) Policy statement. Use of ~~university~~the equipment and supplies of Youngstown state university (university) is limited to the pursuit of the university's mission.
- (B) Scope. This policy applies to all faculty, staff and students and their use of university supplies and equipment.
- (~~B~~C) Parameters.
- (1) The university regularly purchases equipment and supplies to meet its educational, research and service missions. Use of such equipment and supplies is restricted to the undertaking of those missions. Faculty, students, and staff are not permitted to utilize university equipment or supplies solely for personal use or for more than incidental personal use as part of business use. Individuals who are not university faculty, students, or staff may not use university equipment or supplies unless contracted to do so.
 - (2) Any exception to this policy must have the written approval of the appropriate divisional executive officer.
- (~~E~~D) Violations. Employees who violate this policy, including violations by administrators who authorize inappropriate or unnecessary use, may be liable for the repayment of costs incurred and/or damages that might occur and could be subject to ~~appropriate~~-discipline up to and including termination.

3356-4-19 Use of university equipment.

Responsible Division/Office: Finance and Business Operations

Responsible Officer: Vice President for Finance and
Business Operations

Revision History: September 2013; September 2018

Board Committee: Finance and Facilities

Effective Date: September 6, 2018

Next Review: 2023

- (A) Policy statement. Use of the equipment and supplies of Youngstown state university (university) is limited to the pursuit of the university's mission.
- (B) Scope. This policy applies to all faculty, staff and students and their use of university supplies and equipment.
- (C) Parameters.
- (1) The university regularly purchases equipment and supplies to meet its educational, research and service missions. Use of such equipment and supplies is restricted to the undertaking of those missions. Faculty, students, and staff are not permitted to utilize university equipment or supplies solely for personal use or for more than incidental personal use as part of business use. Individuals who are not university faculty, students, or staff may not use university equipment or supplies unless contracted to do so.
 - (2) Any exception to this policy must have the written approval of the appropriate divisional executive officer.
- (D) Violations. Employees who violate this policy, including violations by administrators who authorize inappropriate or unnecessary use, may be liable for the repayment of costs incurred and/or damages that might occur and could be subject to discipline up to and including termination.

YOUNGSTOWN STATE UNIVERSITY
 FY 2018 Operating Performance
 General & Auxiliary Funds
 8/21/18 (subject to accounting & audit adjustments)

	GENERAL FUNDS							AUXILIARY FUNDS					
	General Fund*	Scholarships*	Technology Lab/Materials Fees	College Fees	Program Fees	Information Services Fees	Total	Andrews Rec Center	Housing Services	Athletics	Kilcawley Center	Parking Services	Total
Revenue	\$147,550,225	N/A	\$3,691,494	\$1,966,346	\$361,996	\$2,550,008	\$156,120,069	\$71,710	\$11,557,021	\$3,894,285	\$869,490	\$3,433,726	\$19,826,232
Expenses	117,642,602	11,979,185	2,768,907	1,213,545	251,735	1,628,590	135,484,564	1,288,726	8,992,159	15,392,311	1,903,815	2,078,702	29,655,713
Transfers Out (In)	28,022,627	(8,017,580)	129,304	203,083	(14,318)	(37,694)	20,285,422	(1,309,311)	1,853,864	(11,498,026)	(1,099,785)	692,924	(11,360,334)
Total Exp & Transfers	145,665,229	3,961,605	2,898,211	1,416,628	237,417	1,590,896	155,769,986	(20,585)	10,846,023	3,894,285	804,030	2,771,626	18,295,379
Net Balance (Deficit)	\$1,884,996 *	(\$3,961,605) *	\$793,283	\$549,718	\$124,579	\$959,112	\$350,083	\$92,295	\$710,998	\$0	\$65,460	\$662,100	\$1,530,853

Grand Total:	\$1,880,936
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** The General Fund and Scholarship fund balances will roll into the University's operating carry-forward fund, resulting in a net deficit of **(\$2,076,609)** that will be addressed at the December 2018 Board of Trustees meeting following a consultative shared governance process.*

YOUNGSTOWN STATE UNIVERSITY
Budget to Actual
For the 12-month period of 7/1/17 - 6/30/18

FY2018 Revenue 4th Quarter, 6/30/18	Fiscal Year 2018		Actual as a % of Budget	Business Indicator	FY18 actual compared to FY17 actual
	Budget	Actual			
Tuition and mandatory fees	\$94,190,000	\$90,296,082	95.9%	●	↓
Other tuition and fees	\$13,505,285	\$14,547,960	107.7%	●	↑
Student charges	\$1,302,450	\$1,526,079	117.2%	●	↑
State appropriations	\$42,860,983	\$43,261,001	100.9%	●	↑
Recovery of indirect costs	\$1,756,413	\$2,228,554	126.9%	●	↑
Investment income	\$1,550,000	\$2,882,797	186.0%	●	↑
Other income	\$1,711,600	\$1,377,595	80.5%	●	↓
Total	\$156,876,731	\$156,120,068	99.5%	●	↑

● On/Above target

● Caution

● Warning

FY2018 Expenses 4th Quarter, 6/30/18	Fiscal Year 2018		Actual as a % of Budget	Business Indicator	FY18 actual compared to FY17 actual
	Budget	Actual			
Wages	\$75,927,680	\$75,558,587	99.5%	●	↑
Benefits	\$23,938,700	\$24,955,573	104.2%	●	↑
Scholarships	\$8,190,089	\$12,094,162	147.7%	●	↑
Operations	\$20,080,598	\$14,239,945	70.9%	●	↑
Plant & maintenance	\$7,755,695	\$7,254,022	93.5%	●	↓
Fixed asset purchases	\$983,002	\$498,107	50.7%	●	↑
Transfers	\$20,097,922	\$20,199,857	100.5%	●	↑
Total	\$156,973,686	\$154,800,253	98.6%	●	↑

● On/Below target

● Caution

● Warning



**YOUNGSTOWN
STATE
UNIVERSITY**

**RESOLUTION TO APPROVE
INTERFUND TRANSFERS**

WHEREAS, University Policy Number 3356-3-11.1, Budget Transfers, requires Board of Trustees approval for inter-fund transfers of \$100,000 or more for operating purposes or for any purpose other than a specific capital improvement project, for capital improvements or construction projects of \$500,000 or more, and for transfers out of operating reserves regardless of amount; and

WHEREAS, certain accounting and budget adjustments and transfers outside the operating budget are necessary during the course of a fiscal year and at the end of a fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the transfer of funds, as detailed in Exhibit __.

**Board of Trustees Meeting
September 6, 2018
YR 2019-**



YOUNGSTOWN STATE UNIVERSITY
Interfund Transfers Requiring Board Approval
Transfers Outside of the Operating Budget
Requested Transfers for First Quarter 2019

FROM	TO	AMOUNT	REASON
<i>Operating Carry Forward (Designated Fund)</i>	<i>Various Funds (Designated Funds)</i>		<i>Transfer year end balances to designated funds</i>
	Tech & Lab Mat. Fee Carry Fwd.	\$793,283	
	College Fee Carry Fwd.	\$549,718	
	Program Fee Carry Fwd	\$124,579	
	Technology Master Plan	\$959,112	
<i>Debt Service Reserve Funds</i>	<i>Debt Service Funds</i>		<i>Transfers totaling \$3,807,921 to fund portion of FY19 Debt Service</i>
General Fund (Unrestricted Plant Fund)	Bond Fund - Series 2009	\$245,387	Portion supported by General Fund.
General Fund (Unrestricted Plant Fund)	Bond Fund - Series 2010	\$1,477,750	Portion supported by General Fund.
General Fund (Unrestricted Plant Fund)	Bond Fund - Series 2016	\$537,908	Portion supported by General Fund.
WCBA Gifts (Restricted Plant Fund)	Bond Fund - Series 2009	\$658,972	Portion attributed to the WCBA.
WCBA Gifts (Restricted Plant Fund)	Bond Fund - Series 2016	\$769,510	Portion attributed to the WCBA.
Vets Center Gifts (Restricted Plant Fund)	Bond Fund - Series 2010	\$118,394	Portion attributed to Vets Center.

Capital Projects in Progress:

Academic Area Renovations - Natatorium
YSU 1718-4

\$1.5M (Capital Funds C34551) BSHM Architects, Murphy Contracting
This project will be the renovation and upgrade to the Beeghly Center natatorium. Included in this renovation will be repair of the pool decking, repainting the pool and upgrades to the filtering system. Construction is underway and will be completed late August 2018. Issues with materials, the contractor and our consultant may push the completion past the start of the fall semester. All sides are working hard to complete this project on schedule.

Ward Beecher Science Hall Renovations 2

YSU 1718-3-2

\$1.25M (Capital Funds C34549) YSU Staff (Bill Spencer), Murphy Contracting

This project will be the second phase of the interior renovation of Ward Beecher. This renovation will focus on public spaces (stairwells, corridors, entryways) and will include new flooring, ceilings, lighting, interior/exterior doors and hardware, wall finishes, and minor plumbing and heating, ventilating, and air conditioning (HVAC) issues will be addressed. This project is underway with an anticipated completion date of August 22nd 2018.

Jones Hall Renovations Phase 2

YSU 1718-2-2

\$951k (Capital Funds C34550) YSU Staff (Summer Barker), Murphy Contracting

This project is a continuation of the Jones Hall project and will focus on interior spaces, corridors, stairwells and restrooms. Additional work will take place in the former Records area creating lounge space for international students. The majority of this project will be complete by August 22nd but some items will remain and will push into the Fall semester.

Campus Utility Distribution Renovations

YSU 1718-23

\$830k (Capital Funds C34500) Scheeser Buckley Mayfield, Marucci-Gaffney

This project will be the installation of tunnel sections for steam and chilled water lines along the east sidewalk on Wick Avenue. This project has started and will be complete for the start of Fall Semester.

Campus Development Phase 2

YSU 1718-6-2

\$342k (Capital Funds C34553 & C34500) Walker Parking, CPS Const.

This project will focus on the Beeghly Center south plaza deck. Structural repairs will be made to the deck and the brick pavers will be replaced. This project will be completely finished by the end of August 2018.

Academic Area Renovations – Biology Labs
YSU 1718-4

\$1.25M (Capital Funds C34551) BSHM Architects, United Contractors

This project will be the renovation to several laboratories and class/labs within the Ward Beecher 3rd floor Biology area. The spaces will be reconfigured and include new flooring, ceilings, lighting and lab furniture and equipment. This project is progressing well and will be complete by August 22, 2018.

Instructional Space Upgrades Phase 2

YSU 1718-36

\$265k (Capital Funds C34524) YSU Staff (Summer Barker), Brock Builders

This project is a continuation of the Instructional Space Upgrades project and will focus on classrooms on the lower level of the Lincoln Building. Included in the project will be new flooring, ceilings, lighting and minor upgrades to technology. This project is underway and will be complete by August 17, 2018.

M30/M60 Parking Structure Renovations

YSU 1718-41

\$676k (Local Funds) Walker Restoration, Carl Walker Const.

This project is for repairs and preventative maintenance of our parking facilities. This project was successfully bid and will be under construction on or about May 7, 2018. Completion of this project will be August 22, 2018 with minor elements remaining beyond the start of the semester.

Don Constantini Multimedia Center

YSU 1718-7R

\$3M (Local Funds) MS Consultants, Murphy Contracting

This project will be the addition of instructional spaces and media facilities above the East side grand stands. This project was successfully bid and will be under construction on or about August 20, 2018. Completion of this project will be July 2019.

Projects Currently at Controlling Board for Release of Funds:

- Ward Beecher Structural Repairs – A/E Fees – Release scheduled for September 10, 2018
- Campus Roofing Repairs and Replacement – A/E Fees – Release scheduled for September 10, 2018

Request for Qualifications Currently Posted on OFCC Website:

- None at this time.

Capital Projects in Development:

Edmund J. Salata Complex Renovations

YSU 1718-20

\$300k (Capital Funds C34539) YSU Staff (Bill Spencer)

This project will be renovations to areas within the Edmund J. Salata Complex. Windows will be replaced, restrooms upgraded, exterior doors will be replaced, and small areas will be reconfigured. This project is scheduled to bid Fall of 2018 and be complete by early 2019.

Innovation and Commercialization Center

YSU 1718-14

\$10.5M (Capital Funds C34554, Grants) SSOE Group

This project will be the purchase and renovation of property adjacent to YSU's campus on Commerce Street along with the construction of new high-bay and low-bay space to ultimately create an Innovation and Commercialization Center. The property has been acquired, and an A/E design firm is under contract (SSOE Group from Toledo) with design underway. Construction will begin early in 2019 and be complete by the end of 2019/early 2020.

Club Sports Field and North Central Parking

YSU 1920-02

\$4.5M (Local Funds) GPD Group

This project will be the removal of the existing tennis courts at Elm Street and the East Bound Service Road and the creation of a new parking facility. Also included in this project will be the installation of a

new artificial sports field where the current residence parking facility is across from Cafaro House. This project will bid in early 2019 with an August 2019 completion.

University Tennis Center
YSU 1920-03

\$3M (Local Funds) AXIOM Architects

This project will be the creation of a new indoor tennis facility on the West side of campus along West Scott Street. Design is just about to get under way using the Construction Manager at Risk method of project delivery which will result in a project completion of August 2019.

Additional Projects in Development for 2018/2019:

- **Storm Water Upgrades** - \$250k Capital Funds, YSU Staff-Tom/Richard
 - Project preliminaries are underway. Project to start ASAP.
- **Moser Hall Fluids Lab Renovations** - \$110,000, Local Funds
 - Fill-in open floor sections in the lower level Moser Fluids Lab.
- **Meshel Hall Renovations Phase 2 (FY 19-20)** - \$2.25M, Capital Funds
- **Cushwa Hall Physical Therapy Renovations/Expansion (FY 19-20)** - \$2.3M, Capital Funds
- **West Campus Master Plan**
- **Campus Roofing Repairs and Replacements**

Youngstown State University
Fiscal Year 2018 Fourth Quarter Diversity Spend Report
April 1, 2018 through June 30, 2018

	FY2018				FY2017			
	4th QTR	Percent of Addressable	YTD	Percent of Addressable	4th QTR	Percent of Addressable	YTD	Percent of Addressable
Diversity Spend - Goods and Services (excludes EDGE and construction)								
MBE - Ohio Certified	\$400,395	10.55%	\$952,624	4.32%	\$440,734	10.23%	\$747,079	5.31%
MBE - Other Certified	34	0.00%	5,930	0.03%	142,686	3.31%	147,303	1.05%
Disability Challenged	124,639	3.28%	521,108	2.36%	193,644	4.49%	597,936	4.25%
Recycled Materials	8,748	0.23%	73,310	0.33%	8,917	0.21%	54,745	0.39%
Veteran Owned	2,963	0.08%	39,967	0.18%	13,224	0.31%	106,141	0.75%
Woman Owned	13,886	0.37%	113,555	0.52%	17,232	0.40%	61,786	0.44%
Total Diversity Spend	\$550,665	14.51%	\$1,706,494	7.74%	\$816,437	18.94%	\$1,714,990	12.18%
Total Addressable Spend - Goods and Services	\$3,796,049	100.00%	\$22,042,702	100.00%	\$4,309,592	100.00%	\$14,081,787	100.00%
EDGE Spend - Goods, Services, and Construction								
EDGE - Ohio Certified - Construction	\$53,995	1.40%	\$541,217	1.65%	\$941	0.02%	\$594,395	2.74%
Total EDGE Spend	\$53,995	1.40%	\$541,217	1.65%	\$941	0.02%	\$594,395	2.74%
Total Addressable Spend - Goods, Services, and Construction	\$3,860,504	100.00%	\$32,842,675	100.00%	\$4,797,681	100.00%	\$21,699,350	100.00%

Youngstown State University (YSU) does not discriminate on the basis of race, color, national origin, sex, sexual orientation, gender identity and/or expression, disability, age, religion or veteran/military status in its programs or activities. Please visit YSU's [Commitment to Accessibility webpage](#) for contact information for persons designated to handle questions about this policy.

Youngstown State University
Diversity Spend Detail Report - Goods and Services
(excludes EDGE and construction)
April 1, 2018 through June 30, 2018

Minority Business Enterprise (MBE) - Ohio Certified

Name	Address	Type of Contract	Purchases
B R Johnson Cleaning Services	P.O. Box 282, Akron, Ohio 44309	Janitorial Services	\$97,871
Brown Enterprise Solutions	5935 Wilcox Place, Suite E, Dublin, Ohio 43016	Computer Supplies	302,524
Subtotal - MBE - Ohio Certified			\$400,395

Minority Business Enterprise (MBE) - Other Certified

Name	Address	Type of Contract	Purchases
M Conley Company	P.O. Box 21270, Canton, Ohio 44701	Maintenance Supplies	\$0
Staples - Tier 2	4170 Highlander Parkway, Richfield, Ohio 44286	Office Supplies	34
Subtotal - MBE - Other Certified			\$34

Disability Challenged

Name	Address	Type of Contract	Purchases
Agilent Technology	9780 S. Meridian Boulevard, Englewood, Colorado 80112	Laboratory Supplies	\$3,382
Compass Family Services	535 Marmion Avenue, Youngstown, Ohio 44502	Janitorial Services	121,257
Subtotal - Disability Challenged			\$124,639

Recycled Materials

Name	Address	Type of Contract	Purchases
Staples - Tier 2	4170 Highlander Parkway, Richfield, Ohio 44286	Office Supplies	\$8,748
Subtotal - Recycled Materials			\$8,748

Veteran Owned

Name	Address	Type of Contract	Purchases
D & D Industrial Supply	225 McClurg Road, Boardman, Ohio 44512	Linen Service	\$93
Ibis Specialized Vehicles	912 Pittsburgh Road, Butler, Pennsylvania 16002	Safety Equipment	0
McRoyal Industries Inc.	1421 Lilac Street, Youngstown, Ohio 44502	Maintenance Supplies	1,242
Murphy Contracting Company Inc.	P.O. Box 1833, 285 Andrews Avenue, Youngstown, Ohio 44501	Renovations	0
NPI Audio Visual	26500 Renaissance Parkway, Cleveland, Ohio 44128	Audio Visual Equipment	0
Roby Supply	42 North Torrence Street, Dayton, Ohio 45403	Janitorial Supplies	1,628
Subtotal - Veteran Owned			\$2,963

Woman Owned

Name	Address	Type of Contract	Purchases
Crogan Plumbing and Heating Supplies	5821 Poland Struthers Road, Youngstown, Ohio 44514	Maintenance Supplies	\$244
Data Ticket Inc.	4600 Campus Drive, Newport Beach, California 92660	Parking Software	0
Kdc	2100 Babcock Blvd, Pittsburgh, PA 15209	Maintenance Supplies	0
LED3 LLC	550 W Main Street, Canfield, Ohio 44406	Video Scoreboard	3,838
Protect-N-Shred	P.O. Box 85, Cortland, Ohio 44410	Document Shredding	5,605
Roar Postal Supplies & Solutions	10600 W. 108th Terrace, Overland Park, Kansas 66210	Postal Supplies	159
Staples - Tier 2	4170 Highlander Parkway, Richfield, Ohio 44286	Office Supplies	288
The Workshop Arch & Design LLC	Ohio One Building, 25 E. Boardman Street, Youngstown, Ohio 44503	Interior Design Services	0
Union Eyes Optical Inc.	Suite B, 229 Churchill Hubbard Road, Youngstown, Ohio 44505	Public Safety Supplies	345
Warren Fire Equipment	6880 Tod Avenue SW, Warren, Ohio 44481	Fire Systems	3,407
Subtotal - Woman Owned			\$13,886

Total Diversity Spend**\$550,665**

Youngstown State University
EDGE Spend Detail Report
April 1, 2018 through June 30, 2018

Encouraging Diversity, Growth, and Equity (EDGE) - Ohio Certified

Name	Address	Project	Purchases
Western Reserve Mechanical	3041 South Main Street, Niles, Ohio 44446	Campus Building upgrades	\$35,155
Kabil Associates	5900 Sharon Woods Blvd, Suite B, Columbus, Ohio 43229	Academic Area Renovations	18,840
	Total EDGE Spend		<u><u>\$53,995</u></u>