

Youngstown

STATE UNIVERSITY

**BOARD OF TRUSTEES
ACADEMIC AND STUDENT AFFAIRS COMMITTEE
Delores E. Crawford, Chair
John R. Jakubek, Vice Chair
All Trustees are Members**

**Wednesday, March 14, 2018
8:30 a.m.**

**Tod Hall
Board Meeting Room**

AGENDA

A. Disposition of Minutes for Meeting Held December 6, 2017

B. Old Business

C. Committee Items

1. Student Affairs

a. Student Affairs Discussion Item

1) Spring 2018 and Fall 2018 Enrollment Update

Gary D. Swegan, Associate Vice President for Enrollment Planning and Management, will present an update regarding spring and fall 2018 enrollment.

2. Academic Affairs

a. Academic Affairs Action Items

Tab C.2.a.1.

1) Resolution to Authorize Conferral of Honorary Degrees

Bill Bodine and Brian Wolf have been nominated to receive honorary degrees at the Spring 2018 commencement ceremonies. Board approval is required. Dr. Martin A. Abraham, Provost and Vice President for Academic Affairs, will summarize the candidates' credentials.

Tab C.2.a.2.

2) Resolution to Accept University Remediation Report

Dr. Martin A. Abraham, Provost and Vice President for Academic Affairs, will report.

b. Academic Affairs Discussion Items

Tab C.2.b.1.

1) Admission Requirements for the College of Graduate Studies

Dr. Salvatore Sanders, Dean, College of Graduate Studies, will discuss the changes in the minimum requirements for admission to the College of Graduate Studies.

2) Higher Learning Commission Update

Dr. Kevin E. Ball, Associate Provost for Academic Programs and Planning, will report.

Tab C.2.b.3.

3) 2019-2020 Academic Calendar

Dr. Martin A. Abraham, Provost and Vice President for Academic Affairs, will report.

4) Report from the Academic Senate

Dr. Chester R. Cooper, Chair of the Academic Senate, will report.



**RESOLUTION TO AUTHORIZE
CONFERRAL OF HONORARY DEGREE**

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Doctor of Music (Mus.D.) degree, honoris causa, upon Bill Bodine, with all the rights and privileges attendant thereto.

**Board of Trustees Meeting
March 15, 2018
YR 2018-**

Bill Bodine-

Bill Bodine—a Grammy-award winning composer who is also a producer, arranger, bassist, and trumpeter—has been a fixture in the Los Angeles music community for 35 years. He began his professional music career in Youngstown, Ohio and moved to Los Angeles in 1972, when he began touring and recording on upright bass with several notable musicians, including Van Morrison, Olivia Newton-John, Melissa Manchester, Joan Armatrading, Cher, Sergio Mendez, and Peter Criss (KISS).

During the same period, his television work included eight years in the Star Search House Band, two seasons on the New Gong Show, numerous appearances on The Tonight Show, Merv Griffin, Solid Gold, Midnight Special and more recently on trumpet for Arrested Development. As a composer for television specials and series, Bill includes Judge Judy and ABC's Second Noah as credits. As a songwriter, he has written for top music artists, including Glen Fry of the Eagles, Manhattan Transfer, and Laura Branigan. Furthermore, Bill Bodine Music has composed scores for over 300 television commercials, including Honda, McDonald's, Nike, Toyota, Gillette, HBO, Fox Network, and NBC.

In addition to his exceptional work as a musician, Bill is involved in numerous philanthropic causes, two of which directly impact students at Youngstown State University and the surrounding Youngstown area. In 1994, Bill established the Tony Leonardi Memorial Jazz Scholarship Fund as a 20th anniversary gift to the Dana School of Music Jazz program (of which Tony Leonardi, Phil Wilson, and he have been credited as "Founding Fathers"). He continues his involvement with the University by organizing and participating in seminars designed to bring active music professionals to YSU to inform and inspire current students and serves as a member of the College of Creative Arts and Communication Board of Visitors.

In 2008, Bill partnered with another former YSU student, Penn State Professor Emeritus Dr. Daniel Marshall, to create Creative Bridge Coalition, a non-profit corporation whose mission is to bring music programs to children with special needs. Currently, Creative Bridge is engaged in projects that serve Youngstown City Schools, Columbiana County Schools, Leonard Kirtz School, and Fairhaven School in Warren. In 2016, Creative Bridge and Youngstown local educator Terry Grimm developed the Valley of the DIVAs concerts, a format to honor the contributions and talents of the women in the Mahoning Valley. The DIVAs concerts also serve as fundraisers for Creative Bridge, allowing the organization to continue to serve the children of the Mahoning Valley.

Bill lives in Los Angeles with his wife, singer Beth Andersen but visits his sister Brenda (YSU '71) and friends in Youngstown frequently. Bill and Beth have a son Billy, who is a songwriter/producer in Los Angeles. Bill has returned to campus for a series of masterclasses and performances with faculty and students in the College of Creative Arts and Communication. Bill Bodine is an outstanding musician, composer, arranger, and producer. Accordingly, the Grammy Award he received confirms that he has reached one of the highest levels of achievement within the music industry. He also continues to serve YSU and the Youngstown area through his many charitable activities.



**RESOLUTION TO AUTHORIZE
CONFERRAL OF HONORARY DEGREE**

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Doctor of Humane Letters (L.H.D.) degree, honoris causa, upon Brian Wolf, with all the rights and privileges attendant thereto.

**Board of Trustees Meeting
March 15, 2018
YR 2018-**

Brian Wolf-

Brian Wolf is the Executive Director at the Marion G. Resch Foundation. The Foundation has given over \$2 million to YSU and focuses on students who live in the tri-county area. Mr. Wolf has been the Executive Director since 2001 and meets with the scholarship recipients on a semi-annual basis in order to help keep them on track within the scholarship requirements.

Brain Wolf is a graduate of Liberty High School. He earned his Bachelor of Arts Degree in English Education from the College of William and Mary and his Master's Degree from Youngstown State in 1972. He is a member of the Kappa Sigma Fraternity. He served as the principal of Poland Seminary High School from 1986-2003.



**RESOLUTION TO APPROVE
UNIVERSITY REMEDIATION REPORT
FOR YOUNGSTOWN STATE UNIVERSITY**

WHEREAS, Youngstown State University is a state-funded university in the state of Ohio; and

WHEREAS, Section 3345.062 of the Ohio Revised Code requires the president of each state university to issue a report by December 31, 2017, and each thirty-first day of December thereafter, regarding the remediation of students; and

WHEREAS, each president is also required to submit the remediation report to his or her Board of Trustees for acceptance; and

WHEREAS, the Ohio Department of Higher Education (ODHE) provided a reporting template to collect and submit the necessary information as required by law; and

WHEREAS, Youngstown State University completed the report for FY 17 as required by the Ohio Department of Higher Education;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve Youngstown State University's Remediation Report submitted to the Chancellor of the Ohio Department of Higher Education and the Superintendent of Public Instruction on December 31, 2017.

**Board of Trustees Meeting
March 15, 2018
YR 2018-**

University Remediation Report

Name of University: Youngstown State University

Ohio Revised Code Section 3345.062 requires the president of each state university to issue a report by December 31, 2017, and each thirty-first day of December thereafter, regarding the remediation of students. The report must include the following areas:

1. The number of enrolled students that require remedial education (FY17 actual).

Number of Students	Description (if needed)
2,308	Of the 13,730 students who were enrolled at any point during the Summer 2016, Fall 2016, Spring 2017, and Summer 2017 terms, a total of 2,308 students were placed into at least one developmental course in either composition, mathematics, or reading and study skills. Of those students, 1,514 took at least one remedial course during that period. (Note: YSU has developed required math pathways based on major.) Therefore, requirements for remedial instruction in math may change for students who change their major.

2. The cost of remedial coursework that the state university provides (FY17 actual).

Please select the type of cost in the following areas and describe.

- **Costs to the university:** Please include a description of all university resources allocated in support of and/or on behalf of remedial education, including but not limited to costs associated with the following: faculty & staff, buildings/classrooms, administration, and additional student advising, among others.
- **Costs to the student:** Please include a description of tuition paid by students in pursuit of remedial education.
- **Costs to the state:** Please include a description of state resources provided to your institution in support of remedial education. (See Appendix A containing this information for all state universities.)

Cost Type	Amount	Description
Costs to the university	\$980,879.00	Includes help centers (Writing Center, Math Assistance Center, Center for Student Progress, and Testing Center), faculty, and classrooms
Costs to the student	\$2,388,733.20	Includes total credit hours multiplied by cost per credit for all students taking a course designated as remedial.
Costs to the state	\$ 259,560.00	This is the sum of SSI for Completed and At-Risk FTE as given in Appendix A of the report request

3. The specific areas of remediation provided by the university.

Subject Area	Description
English Composition	The University provides three remedial writing courses that do not count toward the graduation requirement in composition: ENG 1509: Academic English for Non-native Speakers is a 3-credit course that helps students develop writing and reading comprehension skills in English. The course is open to students on the basis of English-as-a-Second-Language placement test. Must be taken until a grade of C or better is achieved. ENG 1539: Fundamentals of College Writing is a 4-credit course that provides intensive individualized instruction in written communication and college-level reading practices; it is open to students based on their ACT English score, SAT score, or proficiency as demonstrated by their YSU Composition and Reading Placement Test results. ENG 1540: Introduction to College Writing is a 3-credit course that provides students with practice in adapting college-level writing conventions, organizational strategies, and revision and editing techniques; it is open to students based on their ACT English score, SAT score, or their Composition and Reading Placement Test results. A student placed into ENG 1539 must also take ENG 1540 before taking the required general education composition course required for graduation.
Mathematics	The University provides three remedial courses in mathematics that do not count toward the degree. Placement is based on students' Math ACT score, Math SAT score, or proficiency as demonstrated by their score on ALEKS placement score. MATH 1501: Elementary Algebraic Models is a 5-credit hour course that covers arithmetic of integers and rational numbers, linear equations, polynomials, factoring, algebraic fractions, radicals and quadratic equations, and graphs. Students placed into MATH 1501 must take the next math in the developmental sequence, either MATH 1505 or MATH 1507, before taking the appropriate math course required for graduation. MATH 1505: Intermediate Algebra with Applications is a 5-credit hour course intended to prepare STEM and Business majors for their college-level mathematics requirement. MATH 1507: Intermediate Algebra is a 3-credit hour course intended to prepare non-STEM and non-Business majors for their college-level mathematics requirement. Students who place into remedial math but who wish to fulfill their mathematics graduation requirement may enroll in designated sections of non-remedial math to which additional hours of instruction are added. These include: MATH 1510: College Algebra and MATH 1510C: Co-requisite Support for College Algebra; MATH 1511: Trigonometry and MATH 1511C: Co-requisite Support for Trigonometry; MATH 2623: Quantitative Reasoning and MATH 2623C: Co-requisite Support for Quantitative Reasoning.
Reading and Study Skills	The University provides three 3-credit hour instructional options for students who, based on their ACT Reading score or proficiency as demonstrated by their ACCUPLACER reading test score, require remediation in reading and study skills. RSS 1510A: Advanced College Success Skills is designed to develop students' skills essential for college studying; the primary focus is improving the comprehension and retention of college textbooks. RSS 1510B: Basic College Success Skills is designed to assist students in their transition to studying at the college level; course content stresses development of skills in word recognition, vocabulary, and reading to find main ideas, supporting evidence and conclusions in college textbooks. RSS 1510C: STEM Advanced College Success Skills is designed to help students in STEM disciplines develop study skills by focusing on improving comprehension and retention of textbook and lecture materials.

4. Causes for remediation.

Please select all that are relevant from the following categories and provide detail.

- Lack of student preparation at the K-12 level
- Prescriptive placement policies (over reliance on a single assessment measure)
- Deferred entry into higher education (adult students returning to higher education)
- Other (any other cause identified by the university)

Cause	Description
Lack of student preparation	11,514 students enrolled for one or more terms between Summer 2016 and Summer 2017 were 25 years of age or younger. 1,876 (16.3%) required remedial instruction in at least one subject area. These students account for 81.3% of all students who required remedial instruction during these terms.
Deferred entry	2,216 students enrolled for one or more terms between Summer 2016 and Summer 2017 were over the age of 25. 432 (19.5%) required remedial instruction in at least one subject area. These students account for 18.7% of all students who required remedial instruction during these terms.

Admission Requirements

Minimum requirements for admission to the College of Graduate Studies are the following:

- A bachelor's degree from a regionally accredited college or university, or equivalent International credentials
- Applicants with degrees (bachelor's or higher) from U.S. colleges or universities that are not regionally accredited may be admitted with additional materials, as determined by the Graduate Admissions Committee.
- A cumulative grade point average in undergraduate work of at least 2.7 (on a 4.0 scale)
- Satisfactory preparation for the graduate program in which the student wishes to enroll as specified by the department of the major
- A test of written/spoken English, which the University reserves the right to request, of any entering graduate student whose primary language is not English. Additional requirements apply for international student admission
- Students having a cumulative undergraduate GPA below 2.7 must present a satisfactory score on the general test of the Graduate Record Exam, the Miller Analogies Test, or graduate-level subject specific exam as specified by the department of the major
- Nine semester hours of graduate work at a 3.0 GPA from a regionally accredited institution may be substituted for the GRE requirement for provisional admission status
- The applicant is reminded to check specific admission requirements of the program in which he or she wishes to enroll to determine if there are any additional requirements

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2019 Summer Calendar –TENTATIVE (11/9/2016)

Youngstown State University Schedule of Operations

Tentative Schedule for Summer 2019 Due to Deans from Chairs	Wednesday, September 5, 2018
Tentative Schedule for Summer 2019 Due to Registrar from Deans	Tuesday, September 11, 2018
Tentative Schedule for Summer 2019 Schedule Ready to View On-line	Monday, October 29, 2018
Final Schedule for Summer 2019 Due to Deans from Chairs	Wednesday, January 9, 2019
Final Schedule for Summer 2019 Due to Registrar from Deans	Tuesday, January 15, 2019
Final Schedule for Summer 2019 Schedule Ready to View On-line	Monday, April 1, 2019
Book Orders Due from the Departments	
Registration by Appointment for Current, Reactivated Former, and Accepted Transfer Students Period	Monday, April 8, 2019 through Friday, April 19, 2019
Open Registration for Current, Reactivated Former, Transfer, Transient, and Graduate Students Period	Monday, April 22, 2019 through Friday, May 10, 2019
Last Day to Apply for Graduate Admission	Monday, April 15, 2019
Last Day to Apply for Undergraduate Admission - First-Time Freshmen (All Summer Terms)	Monday, April 15, 2019
Last Day to Apply for Undergraduate Admission – Transfer, Former Transfer, Transient, Non-Matriculated (Full and First Summer Session)	Monday, April 15, 2019
Last Day to Apply for Undergraduate Admission – Transfer, Former Transfer, Transient, Non-Matric (Middle and Second Summer Session)	Wednesday, May 15, 2019
Change of Registration for All Enrolled Students Begins	Runs Concurrently with Registration
Orientation/Registration for Admitted New Undergraduate Students	To Be Announced
Term Begins - Full, First 6-Week, First 8-Week Term	Monday, May 13, 2019
Term Begins - Middle 6-Week Term, Middle 8-Week Term	Monday, June 10, 2019
Term Begins - Second 6-Week Term	Monday, June 24, 2019
Legal Holiday-UNIVERSITY CLOSED-(Memorial Day)	Monday, May 27, 2019
Last Day to Add Classes or Change Grading Option - Full, First 6-Week, First 8-Week Term	Thursday, May 16, 2019
Last Day to Add Classes or Change Grading Option - Middle 6-Week, Middle 8-Week Term	Thursday, June 13, 2019
Last Day to Add Classes or Change Grading Option - Second 6-Week Term	Thursday, June 27, 2019
Last Day for 100% Refund – Full, First 6-Week, First 8-Week Term	
Last Day for 100% Refund – Middle 6-Week, Middle 8-Week Term	

Last Day for 100% Refund – Second 6-Week Term	
Last Day to Apply for Graduation	
Legal Holiday-UNIVERSITY CLOSED-(Independence Day)	Thursday, July 4, 2019
Last Day for Withdrawing with a Grade of “W” – First 6-Week Term	
Last Day for Withdrawing with a Grade of “W” – First 8-Week Term	
Last Day for Withdrawing with a Grade of “W” – Full Term	
Last Day for Withdrawing with a Grade of “W” – Middle 6-Week Term	
Last Day for Withdrawing with a Grade of “W” – Middle 8-Week Term	
Last Day for Withdrawing with a Grade of “W” – Second 6-Week Term	
Term Ends – First 6-Week Term	Saturday, June 22, 2019
Term Ends – First 8-Week Term	Saturday, July 6, 2019
Term Ends – Middle 6-Week Term	Saturday, July 20, 2019
Term Ends – Full, Second 6-Week, Middle 8-Week Term	Saturday, August 3, 2019
Final Examinations	Last Scheduled Class
Official Graduation Date – No Ceremony	Saturday, August 3, 2019
Senior Sheets Due to Records Office	
Last Day for Completing an “I” Grade for Summer 2019	Tuesday, October 1, 2019

2019 Fall Calendar – TENTATIVE

Youngstown State University

Schedule of Operations

Tentative Schedule for Fall 2019 Due to Deans from Chairs	Wednesday, September 12, 2018
Tentative Schedule for Fall 2019 Due to Registrar from Deans	Tuesday, September 18, 2018
Tentative Schedule for Fall 2019 Schedule Ready to View On-line	Monday, October 29, 2018
Final Schedule for Fall 2019 Due to Deans from Chairs	Wednesday, January 16, 2019
Final Schedule for Fall 2019 Due to Registrar from Deans	Tuesday, January 22, 2019
Final Schedule for Fall 2019 Schedule Ready to View On-line	Monday, April 1, 2019
Book Orders Due from the Departments	To Be Announced
Early Registration Begins	To Be Announced
Early Registration Ends	To Be Announced
Registration by Appointment for Current, Reactivated Former, and Accepted Transfer Students Period	Monday, April 8, 2019 through Friday, April 19, 2019
Open Registration for Current, Reactivated Former, Transfer, Transient, and Graduate Students Period	Monday, April 22, 2019 through Tuesday, August 20, 2019
Change of Registration for All Enrolled Students Begins	Runs Concurrently with Registration
Orientation/Registration for Admitted New Undergraduate Students	To Be Announced
Last Day to Apply for Undergraduate Admission	Monday, July 15, 2019
Last Day to Apply for Graduate Admission	Thursday, August 1, 2019
Faculty/Staff Meeting	To Be Announced
Term Begins	Monday, August 19, 2019
Last Day to Add Classes or Change Grading Option	Monday, August 26, 2019
Last Day for Completing an “I” Grade for Spring 2019	Sunday, September 1, 2019
Legal Holiday-UNIVERSITY CLOSED-(Labor Day)	Monday, September 2, 2019
Last Day for 100% Refund	September 1, 2019
Last Day to Apply for Graduation	To Be Announced
Last Day for Completing an “I” Grade for Summer 2019	Tuesday, October 1, 2019
Fall Break Period	Monday, October 14, through Tuesday, October 15, 2019
Last Day for Withdrawing with a Grade of “W”	To Be Announced

Legal Holiday-UNIVERSITY CLOSED-(Veterans Day)

No Classes Scheduled; University Offices are Open

Legal Holiday-UNIVERSITY CLOSED-(Thanksgiving Day)

Legal Holiday-UNIVERSITY CLOSED-(Columbus Day Observed)

Thanksgiving Academic Break Ends; Classes Resume

Final Examination Period

Term Ends

Commencement

Senior Sheets Due to Records Office

Last Day to for Completing an "I" Grade for Fall 2019

Monday, November 11, 2019

Wednesday, November 27, 2019

Thursday, November 28, 2019

Friday, November 29, 2019

Monday, December 2, 2019

Monday, December 9 through Saturday, December 14, 2019

Saturday, December 14, 2019

Sunday, December 15, 2019

To Be Announced

Sunday, March 1, 2020

2020 Spring Calendar

Youngstown State University Schedule of Operations

Tentative Schedule for Spring 2020 Due to Deans from Chairs	Wednesday, January 23, 2019
Tentative Schedule for Spring 2020 Due to Registrar from Deans	Tuesday, January 29, 2019
Tentative Schedule for Spring 2020 Schedule Ready to View On-line	Monday, April 1, 2019
Final Schedule for Spring 2020 Due to Deans from Chairs	Wednesday, August 28, 2019
Final Schedule for Spring 2020 Due to Registrar from Deans	Tuesday, September 3, 2019
Final Schedule for Spring 2020 Schedule Ready to View On-line	Monday, October 28, 2019
Book Orders Due from the Departments	
Registration by Appointment for Current, Reactivated Former, and Accepted Transfer Students Period	Monday, November 4, 2019 through Friday, November 15, 2019
Open Registration for Current, Reactivated Former, Transfer, Transient, and Graduate Students Period	Monday, November 18, 2019 through Friday, January 10, 2020
Change of Registration for All Enrolled Students Begins	Runs Concurrently with Registration
Orientation/Registration for Admitted New Undergraduate Students	To Be Announced
Last Day to Apply for Undergraduate Admission	Sunday, December 1, 2019
Last Day to Apply for Graduate Admission	Sunday, December 15, 2019
Legal Holiday-UNIVERSITY CLOSED-(President's Day Observed)	Tuesday, December 24, 2019
Legal Holiday-UNIVERSITY CLOSED-(Christmas Day)	Wednesday, December 25, 2019
Legal Holiday-UNIVERSITY CLOSED-(New Year's Day)	Wednesday, January 1, 2020
Spring Term Begins	Monday, January 13, 2020
Legal Holiday-UNIVERSITY CLOSED-(Martin Luther King Day)	Monday, January 20, 2020
Last Day to Add Classes or Change Grading Option	Tuesday, January 21, 2020
Last Day for 100% Refund	Sunday, January 26, 2020
Last Day to Apply for Graduation	
Last Day for Completing an "I" Grade for Fall 2019	Sunday, March 1, 2020
Spring Break Period	Monday, March 9 through March 15, 2020

Last Day for Withdrawing with a Grade of “W”

Final Examination Period

Spring Term Ends

Commencement

Senior Sheets Due to Records Office

Last Day to for Completing an “I” Grade for Spring 2020

Monday, May 4 through Saturday, May 9, 2020

Saturday, May 9, 2020

Saturday, May 9, 2020

Tuesday, September 1, 2020