Thursday, September 19, 2023
2:30 p.m. or immediately following previous meeting

AGENDA

A. Disposition of Minutes for Meeting Held June 21, 2023

B. Old Business

C. Committee Items

1. YSU Bylaws and Ohio Revised Code required reports and actions per quarterly committee meetings

2. Institutional Engagement Action Items

Tab C.2.a. = Tab 1
a. Resolution to Modify Alcoholic Beverages on Campus, Policy 3356-5-10
   Greg Morgione, Associate General Counsel and Shannon Tirone, Associate Vice President University Relations will report.

Tab C.2.b. = Tab 2
b. Resolution to Approve Student Scholarships & Grants, Administration, and Awarding, Policy 3356-8-10
   ? will report.

3. Institutional Engagement Discussion Items

Tab C.3.a. = Tab 3
a. YSU Foundation Quarterly Gift Report
   The YSU Foundation received 721 outright gifts and 11 pledges totaling $2,921,433.39, pledge payments totaling $431,263.07 and 4 new planned gift commitments totaling $160,000.00 for the fourth quarter of Fiscal Year 2023.
   Paul McFadden, President YSU Foundation will report.

Tab C.3.b. = Tab 4
b. Fall 2023 Enrollment Report
   Mike Sherman, Vice President Student Affairs, Institutional Effectiveness, and Board Professional will report.
D. New Business

E. Adjournment
RESOLUTION TO MODIFY
ALCOHOLIC BEVERAGES ON CAMPUS POLICY 3356-5-10

WHEREAS, University Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy stated above and attached hereto.

Board of Trustees Meeting
September 20, 2023
YR 2023-
3356-5-10 Alcoholic beverages on campus.

Responsibility: University Relations

Responsible Officer: Associate Vice President of University Relations

Revised History:
- March 1999
- March 2010
- September 2015
- March 2018

Board Committee: Institutional Engagement

Effective Date: March 15, 2018

Next Review:
- March 2023

(A) Policy Statement: The associate vice president of university relations, or his/her designee, shall be responsible for the development, implementation, and enforcement of procedures pertaining to the control, sale, consumption, and use of alcoholic beverages on property or in facilities owned or controlled by the university and at off-campus events sponsored by the university. The use of alcoholic beverages on university premises is only allowed if consistent with state laws and university regulations. Policies and only when it will not interfere with the decorum and academic atmosphere of the campus.

(B) Parameters:

(1) The university may permit the sale and/or consumption of beer, liquor and/or wine at events that are sponsored by recognized university entities, including but not limited to divisions, colleges, departments, administrative units, and educational/professional groups and by non-university groups appropriate to the university's mission. Any student organization wishing to sell or consume beer, liquor, and/or wine at an event must receive prior approval from the Associate Director of Student Activities or his/her designee.

(2) Alcohol advertising, promotion, or marketing of alcoholic beverages is prohibited except as authorized by the associate vice president of university relations or his/her designee.

(3) A working staff member and at least one university police officer must be present at university events where alcohol is sold or served.

(4) All events selling or serving alcoholic beverages must be supervised by a qualified bartender. A qualified bartender is an individual who is at least twenty-one years of age and has knowledge and experience regarding the sale of alcoholic beverages and appropriate legal responsibilities.

(5) Annually, the university's food service vendor will purchase an alcoholic beverage permit from the Ohio Division of Liquor Control. The area covered by the permit is the campus core, defined as south of the Madison Avenue expressway, north of Lincoln Avenue, west of Wick Avenue, and east of Fifth Avenue, with the exception of Stambaugh Stadium, the Watson and Tressel training center, and Beeghly Center.

(6) Annually, the university's athletic concessions vendor will purchase an alcoholic beverage permit from the Ohio Division of Liquor Control. The area covered by the permit is Stambaugh Stadium, except for the DeBartolo stadium club and loge, the Watson and Tressel training center, and Beeghly Center, except for the Coaches' Court.

(7) If the event is within the area covered by the permit, all alcohol served must be purchased by the sponsoring organization from the university's food service vendor or the university's athletic concessions vendor, as applicable.

(8) If the event is held on university property outside the permit premises:

(a) Liquor, beer and/or wine must be delivered to the location of the event and removed after the event. Exceptions to this requirement must be submitted in writing prior to the event to the office of university events and approved by the associate vice president of university relations.

(b) Alcoholic beverages cannot be sold and the cost of the alcoholic beverages may not be included in the cost of the event ticket or in any meal costs unless the individual or group holding the event ("sponsor") obtains a temporary Ohio Division of Liquor Control F2 permit, which must be
approved in writing by the university chief of police prior to the event.

(c) The sponsor of an event in a stadium, the Watson and Tracal training center, or any other center must employ a qualified bartender. The bartender must supervise the sale and/or dispensing of alcoholic beverages.

(d) Events outside the permit area must comply with all requirements of this policy unless specifically exempted pursuant to this policy.

(e) All servers of alcoholic beverages must be a qualified bartender at least twenty-one years of age.

(f) Bartenders and other servers may not consume alcoholic beverages at any time during the scheduled event and are not permitted to sell or dispense alcoholic beverages if intoxicated.

(g) The service of alcoholic beverages on property owned or controlled by the university will be in compliance with applicable state and local laws and university policies and procedures.

(h) Any organization or group that sponsors an event in which alcoholic beverages are served on campus is responsible for compliance with all laws, policies, procedures and regulations, and for administering and supervising the event.

(i) All on-campus events at which alcoholic beverages are served are subject to university oversight. Violations of state/local laws or university policy/rules will be grounds to cancel the event and may result in additional sanctions.

(j) Non-alcoholic beverages and a variety of foods must be available in quantities sufficient for all guests whenever alcoholic beverages are served. Such beverages and food must be visible and available and not contingent on the purchase of alcohol.

(k) Alcoholic beverages may not be brought into an event by an individual or group when alcoholic beverages are being served, except for private use in stadium, the Watson and Tracal training center, and illegally entering the building or occurring at an area covered by a liquor permit.

(l) Intoxicated individuals will not be served, nor may they possess or consume alcoholic beverages at any on-campus event.

(m) Alcoholics may not be served to anyone unable to provide proof of being twenty-one years of age or older.

(n) Under no circumstances may any alcoholic beverages be permitted to leave the approved area of the event.

(o) Gambling and gambling devices are not permitted at any on-campus event where alcoholic beverages are served.

(p) Alcoholics may not be purchased with state funds.

(q) University police must be present at all times during an event in which alcohol is served.

(r) Events at which alcoholic beverages are available may not exceed six hours in length, unless a written request for exception has been approved by the associate vice president of university affairs at least two weeks prior to the scheduled date of the event. Sale or service of alcoholic beverages must be discontinued at least one hour prior to the conclusion of any event that is scheduled to last four or more hours.

(s) Activities that serve to promote the sale or use of alcoholic beverages shall not be associated with university-sponsored events or programs.

(t) Events where alcoholic beverages are used, served, or sold will not be sponsored in any manner by any manufacturer, distributor, or retailer of alcoholic beverages. This prohibition does not include acknowledgment of a donor to an event.

(u) Events at which alcoholic beverages are sold or served may not have the presence of these beverages or their consumption as
an event theme. At no time during the event may any manner of consumption of these beverages be encouraged.

The possession or use of alcoholic beverages in any of the university student residence houses is prohibited. (see rule 3356-8-011 of the Administrative Code, university policy 3356-8-011, "The Student Code of Conduct" and "University Housing - Resident Handbook.")

University events outside the Ohio division of liquor control permitted area must follow the following additional procedures:

(1) All university groups or non-university groups wishing to sponsor an event on the campus involving the use of alcoholic beverages must complete an appropriate application and submit it at least two weeks prior to the event to the office of university events or to Kilcawley center.

(2) If the planned event is scheduled for Kilcawley center, the completed application should be submitted for first review to the vice president for student services, executive director of auxiliary services, or his/her designee. If the event is scheduled elsewhere on the campus, the completed application should be submitted to the director of university events to determine the nature of the event, if those projected to attend satisfy appropriate age criteria and the source of funds to pay for alcoholic beverages. All student organization events must be approved by the executive director of student activity or his/her designee.

(3) If it is determined by the vice president of student services, executive director of auxiliary services, or the director of university events that the use of alcoholic beverages at the event is appropriate, the application will be forwarded to the vice president for finance and business operations for final approval.

(4) Once a decision has been reached, the vice president of finance and business operations will notify either the vice president for student affairs, executive director of auxiliary services, or the director of university events of the status of the application.

(5) The associate vice president of student affairs, executive director of auxiliary services, or the director of university events will notify the event sponsor of the decision. If the use of alcoholic beverages is approved for the event, notification is also forwarded to the Youngstown State University police and to other departments as needed.

(D) The following additional procedures apply to those on-campus university events outside the area covered by the permits obtained from the Ohio division of liquor control as noted in paragraphs (B)(3) and (D)(6) of this rule:

(1) All university groups or non-university groups wishing to sponsor an event on the campus involving the sale of alcoholic beverages must complete an appropriate application and submit it at least thirty days prior to the event for the sale of beer and at least forty-five days for any other alcoholic beverages. Application forms are available at the office of university events.

(2) Final approval for the sale of alcoholic beverages at the event is contingent upon the sponsor having or obtaining an appropriate permit from the Ohio division of liquor control to sell such beverages. The sponsor is responsible for contacting the office of university events to obtain the permit application. Once completed, the application and required payment must be returned to university events for required signatures and submitted to the state. Upon completion, the application and required payment must be returned to university events for required signatures and submitted to the state. The approved permit is forwarded directly to the sponsor, office of university events, from the state of Ohio. A copy of the approved permit must be presented to the office of university events at least seven days prior to sale and filed and the original is given to the event sponsor to display at the event.

(3) An event which does not obtain a permit may proceed without the service of alcoholic beverages.
Explanation of New *University Policy*:

**3356-8-10 Student Scholarships & Grants, Administration and Awarding.**

To assure that there is only one area on campus through which scholarships can be offered. The offering of scholarships (anything by such a designation) is intricately interconnected with Federal and State rules and regulations and a substantial portion of institutional revenue is derived from such sources. This is put at risk without appropriate oversight and controls.
RESOLUTION TO APPROVE
STUDENT SCHOLARSHIPS & GRANTS, ADMINISTRATION AND
AWARDING POLICY 3356-8-10

WHEREAS, University Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the creation of the University Policy stated above and attached hereto.

Board of Trustees Meeting
September 20, 2023
YR 2024-
(A) Policy statement. This policy governs the administration of scholarships and grants at Youngstown state university (YSU) and establishes principles, policies, and responsibilities for the awarding of scholarships. YSU awards scholarships to eligible students through funds provided by the YSU Foundation, private donors, the federal and state governments, university general funds and other external sources. The university’s enrollment strategy relies, in part, on the use of student scholarships. Accordingly, the university’s enrollment goals shall be aligned with its scholarship strategies. To ensure that annual scholarship spending is within the university’s approved budget, and to ensure compliance with all state and federal laws and applicable student aid regulations, the administration of scholarships shall be centrally managed by the office of financial aid & scholarships. The associate vice president for student enrollment & business services shall have the final decision on the suitability of scholarship & grant expenditures.

(B) Definitions.

1. “Scholarships” are financial support based on defined criteria and may be awarded on a one-time or renewable basis to defray the cost of direct tuition and fees charges and indirect college expenses (depending on award criteria) if the total amount of aid received does not exceed the recipient's total cost of attendance. Donor agreements establish the award criteria for recipient selection (i.e., financial need, program of study, GPA, etc.).

2. “Grants” are funds based on defined criteria that typically requires financial need. Recipients are selected based on the award criteria...
set by federal or state requirements or established by the university.

(3) "Institutional Aid" is funded by YSU's general fund or through undesignated & unrestricted scholarship funds the university receives from the YSU Foundation. These scholarship and grant funds are awarded based on enrollment and retention strategies or by required donor award criteria.

(4) "Prizes" are awarded during events or are based on competitions or other selection criteria; they act as scholarships for policy purposes.

(5) "Fellowships and Graduate assistantships" are financial support awarded to students to defray tuition.

(6) "Aid" means funds awarded to students, regardless of the funding source. Aid includes scholarships, grants, work-study employment, and student loans borrowed from federal and alternative loan sources.

(7) "Cost of attendance" includes estimated tuition, fees, room & board, transportation, books, and personal expenses. These costs are established by the office of financial aid & scholarships based on the average or actual expenditures.

(8) "Total financial aid package" means the aggregate amount of aid provided to a student from all funding sources.

(C) Procedures.

(1) Scholarships must be centrally administered by and awarded through the office of financial aid and scholarships.

(2) In instances where student aid is decided outside of the centrally managed scholarship programs, it is the responsibility of the awarding authority/department to select students in accordance
with donor stipulations in conformance with state and federal law, to adhere to all applicable rules and regulations pertaining to scholarships and aid, and to promptly communicate award recommendations to the office of financial aid and scholarships. Awarding authorities that do not comply with donor stipulations may be subject to disciplinary action.

(3) A student’s total financial aid package/offer cannot exceed the student’s total cost of attendance, and, in the case of need-based scholarships, cannot exceed the recipient’s unmet need. Upon notification by the office of financial aid and scholarships, aid may be disbursed to the student’s account.

(4) If a student’s total financial aid package/offer exceeds the student’s direct tuition, fee, book, and room & board charges, the student may be entitled to a refund. Scholarships may be refundable to the student to use towards indirect colleges expenses depending upon the terms of the scholarship. If a student receives additional aid after the calculation of the total financial aid package, certain forms of need-based financial aid may be subject to reduction. Loans will be reduced before any other aid sources, except if the terms of a particular award require that it be reduced before financial aid from any other source is reduced.

(5) Scholarships may be awarded on a one-time or renewable basis. Renewable scholarships must have defined criteria for scholarship retention, such as GPA requirements, and specified limits regarding the maximum number of terms or credit hours to be covered.
<table>
<thead>
<tr>
<th></th>
<th>Fourth Quarter</th>
<th>Year-to-Date</th>
<th>Difference 2023/2022</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY'23</td>
<td>FY'22</td>
<td>Difference</td>
</tr>
<tr>
<td><strong>Development (New Gifts and New Pledges):</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YSU</td>
<td>$2,355,740.54</td>
<td>$628,488.43</td>
<td>$1,727,252.11</td>
</tr>
<tr>
<td>YSUF</td>
<td>$565,692.85</td>
<td>$1,928,976.60</td>
<td>-$1,363,283.75</td>
</tr>
<tr>
<td>Total Development (New Gifts and New Pledges)</td>
<td>$2,921,433.39</td>
<td>$2,557,465.03</td>
<td>$363,968.36</td>
</tr>
<tr>
<td>Planned Giving/Charitable Gift Annuities</td>
<td>$160,000.00</td>
<td>$3,080,000.00</td>
<td>-$2,920,000.00</td>
</tr>
<tr>
<td>Pledge Payments (For Pledges Currently or Previously Included as Development):</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YSU</td>
<td>$191,748.00</td>
<td>$114,322.50</td>
<td>$77,425.50</td>
</tr>
<tr>
<td>YSUF</td>
<td>$239,515.07</td>
<td>$259,809.00</td>
<td>-$20,293.93</td>
</tr>
<tr>
<td>Total Pledge Payments</td>
<td>$431,263.07</td>
<td>$374,131.50</td>
<td>$57,131.57</td>
</tr>
<tr>
<td>Number of Gifts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Gifts</td>
<td>721</td>
<td>676</td>
<td>45</td>
</tr>
<tr>
<td>Pledges</td>
<td>11</td>
<td>3</td>
<td>8</td>
</tr>
<tr>
<td>Payments</td>
<td>84</td>
<td>99</td>
<td>-15</td>
</tr>
<tr>
<td>Planned Gifts/Charitable Gift Annuities</td>
<td>4</td>
<td>7</td>
<td>-3</td>
</tr>
</tbody>
</table>

*Reflects an increase of $501,790 in the May, 2022 GIK from the Williamson Re-evaluation in FY23.
Materials To Follow