**YOUNGSTOWN STATE UNIVERSITY**

**Wednesday, November 28, 2018**

**Coffelt Hall Conference Room**

**4:00 p.m.**

Present: Mark Womble, Chair, Samuel Adu-Poku, Laura Beadling, Christopher M. Bellas, Kendra Fowler, Valerie O’Dell, Matthew Paylo, Dolores Sisco, Virgil Solomon, Sal Sanders, Angie Urmson Jeffries

Excused: Patrick J. Bateman, Lauren Cummins, Paul Louth

Once a quorum had been met, Mark Womble, Chair, called the meeting to order.

1. The Minutes of October 24, 2018 were approved as presented.
2. Committee Reports
	1. Admission and Appeals Committee Chair: Dolores Sisco

 No admission and appeals to report.

* 1. Assistantships Allocation Chair: Paul Louth

Graduate Assistantships and Graduate College Premiere Scholarships, are allocated to each college by the dean of graduate studies. The Graduate Council Assistantship Allocations Committee (AAC) makes recommendations on assistantship allocations to the dean of graduate studies.

No written committee report was received.

Sal Sanders did informed the council members that he has sent out the 2019-2020 Allocations list to the Program Directors. The AAC continues to study the allocations and recommended no change in the current allocations at this time.

* 1. Graduate Curriculum Chair: Virgil Solomon

Graduate Curriculum Committee Meeting Minutes, E-Meeting

Virgil reviewed the agenda items at the Graduate Curriculum Committee E-Meeting. This E-meeting was held on November 21, 2018 to review the circulation packet 2018-19:18-22 agenda items. See attached. A motion to accept this report (with minor changes) was unanimously approved.

* 1. Exceptions Chair: Sal Sanders

 Exceptions Committee Report for November 2018 Meeting

 GRE Exceptions

 The Graduate Council Exceptions Committee has unanimously agreed to grant an exception – waiving the GRE requirement for admission to the Environmental Sciences program for an applicant as requested by Dr. Felicia Armstrong.

* 1. Graduate Student Advisory Council – Angie Urmson Jeffries

Six graduate student representatives from the six College Graduate Studies Committees constitute the Graduate Dean’s Graduate Student Advisory Council (GSAC).

 The GSAC committee met this week on November 26, 2018. Angie will send out the minutes once approved by the group.

* 1. Grievance Chair: Dolores Sisco

 No grievances to report.

* 1. Graduate Student Recruitment and Retention Chair: Doori Song

 The recruitment and retention committee would like to notify Graduate Council members of the new committee members. They are:

 **Committee Chair**: Doori Song, Ph.D. (WCBA)

 **BCHHS**: Sherri Harper Woods, D.M.

 **BCOE**: Matthew Paylo, Ph.D.

 **CCCAC**: Shelley Blundell, Ph.D.

 **CLASS**: Lucas Hardy, Ph.D. & Dolores Sisco, Ph.D.

 **STEM** Kyosung Choo, Ph.D.

 **WCBA**: Kendra Flower, Ph.D.

 **Student Representative**: Shalon Salter from BCOE

 The committee plans to have their first meeting next month.

* 1. Policy Chair: Matthew Paylo

 Matthew Paylo reported via an email report. There are no updates to report for the policy committee.

1. Graduate Faculty
	1. STEM

Sherri Lovelace-Cameron

Byung-Wook Park

A motion was made to approve the above STEM faculty applications listed above for Category 1 membership. The motion was unanimously approved.

* 1. BCHHS

Nancy Wagner

A motion was made to approve the above BCHHS faculty application listed above for Category 1 membership. The motion was unanimously approved.

1. Notification to Category 2 Graduate Faculty – A Category 1 status is now needed to serve as a member of, or to chair a dissertation committee.

Due to recent changes to this policy regarding Category 2 Faculty, it will be necessary to address the appointment process in one of two ways. One way would be for the dissertation advisor to appoint the faculty member as a member of the committee based on the faculty member’s expertise. This would allow them to serve as a member of the dissertation committee regardless of the type of faculty status. However, the graduate faculty member cannot serve as chair. The second way is to have the graduate faculty go through the Category 1 application process.

1. College of Graduate Studies Mission Statement – Sal Sanders

Sal announced he sent out an email notice to request faculty to assist on the Mission Statement Committee work group. He did receive a good mix of faculty interested in serving on the work group. He would like to have representation from each academic college. A number of faculty, while unable to serve on the committee, provided some excellent suggestions to consider for discussion. Sal invited everyone from the Graduate Council an opportunity to serve on this work group. If anyone is interested, or might know someone who would be interested, please let him know. He would like to have this task completed by mid-February. This Mission Statement will come back to Graduate Council for final approval.

1. Strategic Planning Input –

Sal asked if there were any graduate faculty who were serving on the 2020 YSU Strategic Plan Initiatives committees. He encourages everyone to respond to the available survey provided online, and to provide their input regarding strategies that will contribute to the academic success of our graduate students. Graduate faculty may be serving on different committees. Please keep Sal informed about initiatives that might impact graduate studies or the graduate college. It was also noted that our mission statement should be in line with the YSU’s strategic planning goals.

1. 3 Minute Thesis Competition – Angie Urmsom Jeffries

Angie announced earlier deadlines for The Three Minute Thesis (3MT®) research competition, and asked for assistance in getting this information out to graduate students. She is also asking for volunteers to serve as judges for the completion. Please see the flyer attached to the agenda for details.

1. Dean Sander’s Comments –

Burning Glass Technologies is an analytics software company that provides a sophisticated database of labor market data and skills that are in demand – identified through searching position postings and job ads. It provides job market analytics that empower employers, workers and educators to make labor market-data driven decisions--specifically, preparing students for the real world includes readying them for the job market.

Their products help educators track demand, align programs with what employers need, and give students a roadmap to a successful career. They have the ability to look at massive amounts labor market data. Sal will prepare detailed reports on our current programs for review. He will be looking for insights, which will determine how we can better prepare our students with the skills to meet current labor market trends. Sal said a trial account could be set up for anyone interested in their products and services.

The meeting was adjourned at 4:28 p.m.

Respectfully submitted by:

 Linda Hulburt Blosser

Administrative Assistant

The College of Graduate Studies

lahulburtblosser@ysu.edu

Attachments (2)

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Graduate Curriculum Committee Meeting Minutes

November 21-28, 2018, E-Meeting

Members Participating: Virgil Solomon (chair), Samuel Adu-Poku Daniel Ayana, Christopher Bellas, M. Kathleen Cripe, Faramarz Mossayebi, Ying Wang

Agenda: November 21, 2018 circulation packet –2018-19: 18-22

**New Business:**

**The following items were approved:**

***Control # Requested Action***

**2018-19:18** Program Action**.** Athletic Training. Addition of 4 credit hours to the degree requirements (2 clinical education courses).(Change in degree requirements)

**2018-19:19** MAT 6955 *Performance and Health in Sports Medicine.* This course introduces Athletic Training students to how physical activity and nutrients may influence athletic performance and general health. Behavioral change theories as well as knowledge in referrals to other healthcare practitioners will also be discussed. 2 s.h. (New 6900 level course).

**2018-19:20** PHYT 8904 *Integrated Clinical Education Experience*. Integrated first-time clinical education experience encompassing examination, evaluation, treatment, and documentation of patients in four distinct practice settings (Acute Care, Outpatient Skilled Nursing, and Inpatient Rehabilitation). It is a full-time. 4-week experience based in a collaborative learning model in which a cohort of 3-4 DPT students will complete a 1-week rotation through each of the settings under the supervision and instruction of licensed physical therapists. Prereq.: All previous course work and permission of the DCE. CPR certification (American Heart Association}, required inoculations, annual physical exam, proof of health insurance, and any other requirements as set for by the affiliating clinical sites. 4 s.h. (Change in course description).

**2018-19:21** Program Action**.** Master of Arts-Art Education (Change to program description and admission requirements

**2018-19:22** Program Action**.** Master of Arts-Gerontology. Offer existing program online. (Change to delivery method)

Respectfully submitted,

Angie Urmson Jeffries, Senior Coordinator, Graduate Studies

