

Now that you are admitted, follow these steps to finish your enrollment to YSU.

## □ Advisement, Registration, and Transfer Student Orientation

Your next step is to set up an appointment with an academic advisor to schedule your courses. Feel free to call or email one of the academic advising offices in the college to which you are accepted. Please refer to your acceptance letter regarding what number below to call or email. (Please note: follow instructions on the back to see if your credits are posted prior to calling for an appointment).

- ◇ **Beeghly College of Liberal Arts, Social Sciences, & Education:**
  - \*Education majors: 330-941-3268
  - \*Exploratory/Undecided majors: Office of Career Exploration & Development, 330-941-3515
  - \*General Studies majors: Mary Lu Gribshaw, mgribshaw@ysu.edu
  - \*Liberal Arts & Social Science majors: Laurie Paul, lapaul@ysu.edu (please share that you are a transfer student)
- ◇ **Bitonte College of Health & Human Services:** 330-941-1820 or 330-941-2139
- ◇ **Cliffe College of Creative Arts:**
  - \*Music and Undetermined Creative Arts majors: Shannon Holdridge, smholdridge@ysu.edu, 330-941-3728
  - \*Art and Theatre majors: Natalie Kiriazis, nakiriazis@ysu.edu, 330-941-3623
- ◇ **College of Science, Technology, Engineering, & Mathematics** (email contact preferred):
  - \*BaccMed: Brett Kengor, bakengor@ysu.edu, 330-941-1531;
  - \*First Year/STEM Engineering, Engineering Tech, Pre-Eng/Eng Tech: Debbie Kucharski, dlkucharski@ysu.edu, 330-941-2254;
  - \*All other majors including Biology, Chemistry, Computer Science, Environmental Science, Forensic Science, Geology, Information Technology, Physics/Astronomy, Mathematics: STEMAdvisingCtr@ysu.edu, 330.941.2512
- ◇ **Williamson College of Business Administration** (all Business majors including Economics, Communication, Journalism, Telecommunication majors): 330-941-2376

Transfer students can either complete the Transfer Student Orientation (TSO) online or in person. **Please refer to your acceptance letter to see if TSO is required for you.** TSO is not required for all transfer students, but highly recommended.

- ◇ Register for TSO online through logging into the Penguin Portal, penguinportal.ysu.edu
- ◇ Students who are conditionally admitted will be contacted by the **Academic Success Center** the week before classes start to sign a contract. Please make sure you are returning their call if you receive a message or contact them by the Friday before the semester starts.

The **Office of Career Exploration & Development** assists any student who is exploring and undecided in their major at YSU. For assistance in choosing a major please reach out to set up an appointment.

**Career Exploration & Development | Jones Hall | 330-941-3515**  
**First Year Student Services | Jones Hall | 330-941-2131**  
**Resch Academic Success Center | Kilcawley Center | 330-941-3538**

## □ Financial Aid and Scholarships

If you haven't filled out the FAFSA to see if you qualify for need-based aid, please do so ASAP!  
Priority consideration for Financial Aid is February 15<sup>th</sup> of **every** year

- ◇ Apply for a FSA ID at <http://fsaid.ed.gov> (if you do not already have one)
- ◇ Fill out the Free Application for Federal Student Aid (FAFSA) at [www.fafsa.gov](http://www.fafsa.gov) (Youngstown State University Institution Code: **003145**)
- ◇ Review Scholarships on the Youngstown State University Financial Aid website at [www.ysu.edu/finaid](http://www.ysu.edu/finaid)
- ◇ Visit the University Scholars/Honors Program website to apply for the Honors College at [www.ysu.edu/honors](http://www.ysu.edu/honors)

**Office of Financial Aid and Scholarships | Meshel Hall | 330-941-3505 | [www.ysu.edu/finaid](http://www.ysu.edu/finaid)**

## □ Placement Testing

Transfer students are not always required to take placement tests. Check with your advisor to find out if they are needed.

**Testing Center | Maag Library | 330-941-3175 or 330-941-1343**

## □ Housing

Transfer students can choose to live on or off campus at Youngstown State University.

- ◇ Please visit [www.ysu.edu/student-life](http://www.ysu.edu/student-life) and click the Housing icon for resources to access information regarding both on- and off-campus housing options.

**Office of Housing and Residence Life | Kilcawley House | 330-941-3547**



# Continued...

## □ Instructions to access your unofficial YSU transcript:

Please make sure you check to see if your courses are posted to your record prior to making your advising appointment (detailed steps on the front). Your academic advisor will assist you on how your transfer credits apply to your degree at YSU.

- ◇ Log into the Penguin Portal
- ◇ In the e-services for Students area, select "Banner Self-Service"
- ◇ Select "Student" gray tab at the top
- ◇ Select "Student Records" within the list of options
- ◇ Select "View Academic Transcript" to see your transfer courses listed

You will then be able to see the transfer courses listed on your unofficial YSU transcript by institution and term attended under "Transfer Credit Accepted by Institution".

### **PenguinPASS (Plan for Academic Student Success)**

**Penguin PASS** is a system designed to help you understand your academic progress and requirements your program of study. **It does not replace meeting with your advisor to plan and formulate a schedule for progress toward your degree.** PenguinPASS produces an audit of your completed work, requirements and in progress courses based on your declared major, minor and/or program and catalog year. Reports from this system are developed from the YSU Course Catalog. **Audit worksheets cannot be used as an official transcript.**

Penguin PASS provides Youngstown State University students a visual checklist of courses and objectives required for graduation, including major requirements, major electives, capstone, as well as each general education curriculum (Gen Ed.) requirement. **Please confirm worksheet with your academic advisor.**

Please visit [www.ysu.edu/penguinpass](http://www.ysu.edu/penguinpass) for the student instruction guide and video tour.

**\*Please note as transfer courses are evaluated they will appear on your PenguinPASS audit and unofficial YSU transcript.**

*Office of Admissions | Sweeney Hall | 330-941-2000 | [www.ysu.edu/admissions](http://www.ysu.edu/admissions)*

## □ Transferology

Transferology is a free online tool that lets you enter your previous institution's courses to see how they match to YSU courses. This can help you determine the transferability and applicability of your credits. You can use several of the resources on Transferology including

- ◇ Viewing course equivalencies
- ◇ Viewing program and major requirements
- ◇ Creating a program plan that shows equivalencies

Please note: If your school is not listed this does not mean your credits are non-transferable. Contact Office of Admissions and ask to speak to a representative.

[www.transferology.com](http://www.transferology.com)

## □ Last Preparation Steps

Once you have met with your advisor and scheduled courses, make sure you take care of these final steps prior to attending classes!

- ◇ Dining Options and Meal Plans (optional for commuter students)
  - ⇒ Choose your Meal Plan (resident and commuter options available) found on the Dining Services website [www.dineoncampus.com/ysu](http://www.dineoncampus.com/ysu) | 330-941-2513
- ◇ Parking Pass
  - ⇒ If you did not sign up for your parking pass at Orientation, make sure you do so through Parking Services via your portal website by visiting <http://my.ysu.edu> [www.ysu.edu/parking](http://www.ysu.edu/parking) | 330-941-3546
- ◇ YSU Y (id) card
  - ⇒ Get your picture taken at the Penguin Xing located in Kilcawley Center on the 2nd floor <https://ysu.edu/kilcawley-center/penguin-xing> / <https://ycard.ysu.edu> | 330-941-2513
- ◇ Books and Supplies
  - ⇒ All your Youngstown State University supplies, books and other merchandise can be purchased through the Youngstown State University Bookstore [www.ysubookstore.com](http://www.ysubookstore.com) | 330-941-3331