2024/25 Excellence Awards for Department Chairpersons

**To: Academic Deans, Academic Chairpersons, Faculty, Staff**

**From: Dr. Jennifer Pintar, Provost and Vice President for Academic Affairs**

**Date: December 6th, 2024**

Nominations are now open for the 2024-2025 Excellence Awards for Department Chairpersons, recognizing outstanding teaching performance and exceptional contributions in research or scholarship.

**Eligibility**:

* At least one year of service as a department chairperson.
* Individuals cannot be considered in the same category for three years.

**Nomination Process:**  
Nominations may be made by faculty, staff, or alumni and may include self-nominations. Students may not serve as nominators. Nominators must include a nomination letter (max 500 words).

All nominations must be submitted via [Faculty Awards Nomination Form](http://s.alchemer.com/s3/a25ee04db67e) by **January 20, 2025**. Email or campus mail submissions will not be accepted.

**Timeline:**

* Nominees will be notified by **January 25, 2025**, and provided instructions from Watermark Faculty Success.
* Nominees must submit an abridged CV (max 3 pages) and up to 10 pages of supporting materials by **February 1, 2025**, through Watermark Faculty Success.
* Additional letters of support are optional and may be submitted by the nominee directly to the Office of Academic Affairs by email to Chris Habuda ([chabuda@ysu.edu](mailto:chabuda@ysu.edu)) **by February 1, 2025**. **Late submissions will not be considered.**

**Recognition:**

Awardees will be recognized as Distinguished Chairs at the Faculty and Staff Showcase. Please take this opportunity to honor deserving chairpersons for their outstanding contributions in teaching and research/scholarship.