

**Dean's Advisory Council Meeting
November 21, 2017
Dean's Conference Room, BCOE**

Present: Alyssa Annico, Mary Lou DiPillo, Charles Howell, Kristen Italiano, Therese Kightlinger, Marcia Matanin, Matthew Paylo, Jake Protivnak, Crystal Ratican, Gail Saunders-Smith, Amy Williams.

Absent: Jane Beese

Review and Approval of Minutes of September 19, 2017

The minutes of the DAC meeting held on September 19, 2017 were reviewed. Two corrections were noted. On page 1, the degree in the heading under Introductions should be corrected to "Proposal for a B.S.Ed. in Martial Arts Education." On page 2 in the second to last paragraph, proviso should be corrected to "provision." Dr. Matanin moved to approve the minutes as corrected, and Dr. Protivnak seconded the motion. The minutes were approved by a unanimous vote.

Technology Update

Older but serviceable computers have been salvaged from Reading and Study Skills labs and secured for future use by BCOE; several are being installed in the Advising Office. Classroom of the future technology is being installed in Room 2305. It includes two 70-inch monitors, camera bars for hookup. A demonstration and media event will be held on November 30 at 2 p.m. Anyone who is interested may attend. Dr. Howell added that he is appreciative of the recognition that BCOE's focus on technology and use in instruction.

Facilities Update: Planned Improvements

Improvements are planned in Rooms 1309, 2305, 2316, 2324, 3304, 3305, 3322, and 4305 during winter break. Included in the renovations will be new flooring, repair and paint walls, and new shades. In addition, three charging stations will be purchased for student use in the atrium, student lounge, and CRC. Additional research on options for charging stations will be completed, and an additional station may be added in the Advisement Office.

Proposal to Align College Promotion Committee Structure with YSU-OEA Agreement

At the September 19, 2017 DAC meeting, the College Promotion Committee structure was approved to include two representatives from each department, plus one at-large member for a total of five members. This structure is in violation of the YSU-OEA Agreement. It was proposed that the structure be changed to one representative from each department plus one at-large member for a total of three members to align with the YSU-OEA Agreement. Following discussion, Dr. Protivnak moved that the DAC accept the proposal for three members, and Dr. Williams seconded the motion. The motion was approved unanimously.

Review of BCOE Guidelines for Faculty Promotion

BCOE's Guidelines for Faculty Promotion were reviewed and discussed. Revisions were noted in the following sections: Accreditation, General Promotion Guidelines (A. 1.), and Promotion

Review Process (II. B.). Dr. Williams moved to approve and accept the revisions as noted in those sections, and Dr. Matanin seconded the motion. The motion was approved unanimously.

Review and Prioritization of College Goals

The handout on BCOE Goals: AY 18: Challenges, Strategies, and Targets was reviewed and discussed. Updates were noted for recruitment, retention, outreach, and program quality and integrity. These goals will be updated to reflect the input of faculty on diversity. Dr. Howell noted that it is useful to identify 3-5 items to take priority over the rest, and those present agreed that the focus should be placed on recruitment, retention, data system, and diversity initiatives. It was suggested that college-wide conversations should be elicited from faculty and students. Dr. Howell proposed that this item be revisited at the next DAC meeting.

Adjournment

With no further business to come before the Dean's Advisory Council, the meeting adjourned at 11:50 a.m.

Respectfully submitted,

Christine Bidwell