BOARD OF TRUSTEES

AGENDA

Thursday, March 15, 2018

Youngstown
STATE UNIVERSITY

BOARD OF TRUSTEES' MEETING

Thursday, March 15, 2018
10:00 a.m.

Tod Hall
Board Meeting Room

AGENDA

A. Roll Call
B. Proof of Notice of Meetings
C. Disposition of Minutes
D. Oath of Office of New Trustee – Michael A. Peterson
E. Report of the President of the University
F. Report of the Committees of the Board
   1. Academic and Student Affairs Committee
      a. Faculty Presentations: Rebecca Badawy, WCBA; Daniel Ayana, CLASS
         Student Presentations: Fatimah Alnemer, BCHHS; Morgan Petronelli, CCAC; Solita Wilson, STEM
      b. Resolution to Authorize Conferral of Honorary Degree – Mr. Bill Bodine
      c. Resolution to Authorize Conferral of Honorary Degree – Mr. Brian Wolf
      d. Resolution to Accept University Remediation Report
   2. Institutional Engagement Committee
      a. Resolution to Modify Alcoholic Beverages on Campus Policy, 3356-5-10
      b. Resolution to Accept WYSU Memberships
      c. Resolution to Name the Sam and Caryn Covelli Sports Complex
      d. Resolution to Name the Dennis and Janet Haines Home Team Radio Booth in the Dominic "Don" Constantini Multimedia Center
      e. Resolution to Name the Hively Family Visiting Team Radio Booth in the Dominic "Don" Constantini Multimedia Center
      f. Resolution to Name the Masternick Family Respiratory Care Laboratory
      g. Resolution to Name the Payiavlas Family Classroom in the Dominic "Don" Constantini Multimedia Center
   3. Finance and Facilities Committee
      a. Resolution to Modify Contract Compliance/Administration Policy, 3356-3-04
      b. Resolution to Approve Interfund Transfers
      c. Resolution to Approve Jump Start Program Enrollment Initiative, Effective Summer 2018
      d. Report of the Audit Subcommittee, James E. "Ted" Roberts, Chair
      e. Report of the Investment Subcommittee, Anita A. Hackstedde, Chair
   4. University Affairs Committee
      a. Resolution to Ratify Personnel Actions – Intercollegiate Athletics
      b. Resolution to Modify and Retitle President's Leadership Merit Award Policy, 3356-7-28
      c. Resolution Regarding the YSU-ACE Collective Bargaining Unit Contract
      d. Resolution to Modify Employee Health Insurance Program Policy, 3356-7-22
      e. Resolution Regarding Terms and Conditions of Employment for Classified Employees Excluded from Collective Bargaining

f. Resolution to Approve the Classification Plan for Classified Employees, per H.B. 187
g. Resolution to Modify and Retitle Conflicts of Interest Policy, 3356-7-01
h. Resolution to Modify and Retitle Persona Non Grata Policy, 3356-7-45
i. Resolution to Approve the Selection of the Position for Special Assistant to the President
j. Resolution to Ratify Personnel Actions – Faculty and PA Staff

5. Governance Committee
   a. Nomination of 2018-2019 Board Officers

G. Communications and Memorials
   a. Resolution of Appreciation – Leonard D. Schiavone
   b. Resolution of Appreciation – Allan K. Metz

H. Unfinished Business

I. New Business

J. Chairperson's Remarks

K. Dates and Times of Upcoming Regular Meetings of the Board
   Tentative Meeting Dates: 12 p.m., Thursday, June 7, 2018
   10 a.m., Thursday, September 6, 2018
   10 a.m., Thursday, December 6, 2018

L. Adjournment

DIVIDER

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Youngstown
STATE UNIVERSITY

RESOLUTION TO AUTHORIZE
CONFERRAL OF HONORARY DEGREE

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Doctor of Music (Mus.D.) degree, honoris causa, upon Bill Bodine, with all the rights and privileges attendant thereto.

Bill Bodine-

Bill Bodine—a Grammy-award winning composer who is also a producer, arranger, bassist, and trumpeter—has been a fixture in the Los Angeles music community for 35 years. He began his professional music career in Youngstown, Ohio and moved to Los Angeles in 1972, when he began touring and recording on upright bass with several notable musicians, including Van Morrison, Olivia Newton-John, Melissa Manchester, Joan Armatrading, Cher, Sergio Mendez, and Peter Criss (KISS).

During the same period, his television work included eight years in the Star Search House Band, two seasons on the New Gong Show, numerous appearances on The Tonight Show, Merv Griffin, Solid Gold, Midnight Special and more recently on trumpet for Arrested Development. As a composer for television specials and series, Bill includes Judge Judy and ABC's Second Noah as credits. As a songwriter, he has written for top music artists, including Glen Fry of the Eagles, Manhattan Transfer, and Laura Branigan. Furthermore, Bill Bodine Music has composed scores for over 300 television commercials, including Honda, McDonald's, Nike, Toyota, Gillette, HBO, Fox Network, and NBC.

In addition to his exceptional work as a musician, Bill is involved in numerous philanthropic causes, two of which directly impact students at Youngstown State University and the surrounding Youngstown area. In 1994, Bill established the Tony Leonardi Memorial Jazz Scholarship Fund as a 20th anniversary gift to the Dana School of Music Jazz program (of which Tony Leonardi, Phil Wilson, and he have been credited as "Founding Fathers"). He continues his involvement with the University by organizing and participating in seminars designed to bring active music professionals to YSU to inform and inspire current students and serves as a member of the College of Creative Arts and Communication Board of Visitors.

In 2008, Bill partnered with another former YSU student, Penn State Professor Emeritus Dr. Daniel Marshall, to create Creative Bridge Coalition, a non-profit corporation whose mission is to bring music programs to children with special needs. Currently, Creative Bridge is engaged in projects that serve Youngstown City Schools, Columbiana County Schools, Leonard Kirtz School, and Fairhaven School in Warren. In 2016, Creative Bridge and Youngstown local educator Terry Grimm developed the Valley of the DIVAs concerts, a format to honor the contributions and talents of the women in the Mahoning Valley. The DIVAs concerts also serve as fundraisers for Creative Bridge, allowing the organization to continue to serve the children of the Mahoning Valley.

Bill lives in Los Angeles with his wife, singer Beth Andersen but visits his sister Brenda (YSU '71) and friends in Youngstown frequently. Bill and Beth have a son Billy, who is a songwriter/ producer in Los Angeles. Bill has returned to campus for a series of masterclasses and performances with faculty and students in the College of Creative Arts and Communication. Bill Bodine is an outstanding musician, composer, arranger, and producer. Accordingly, the Grammy Award he received confirms that he has reached one of the highest levels of achievement within the music industry. He also continues to serve YSU and the Youngstown area through his many charitable activities.

Youngstown
STATE UNIVERSITY

RESOLUTION TO AUTHORIZE
CONFERRAL OF HONORARY DEGREE

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Doctor of Humane Letters (L.H.D.) degree, honoris causa, upon Brian Wolf, with all the rights and privileges attendant thereto.

Brian Wolf-

Brian Wolf is the Executive Director at the Marion G. Resch Foundation. The Foundation has given over $2 million to YSU and focuses on students who live in the tri-county area. Mr. Wolf has been the Executive Director since 2001 and meets with the scholarship recipients on a semi-annual basis in order to help keep them on track within the scholarship requirements.

Brain Wolf is a graduate of Liberty High School. He earned his Bachelor of Arts Degree in English Education from the College of William and Mary and his Master's Degree from Youngstown State in 1972. He is a member of the Kappa Sigma Fraternity. He served as the principal of Poland Seminary High School from 1986-2003.

Youngstown
STATE UNIVERSITY

RESOLUTION TO APPROVE
UNIVERSITY REMEDIATION REPORT
FOR YOUNGSTOWN STATE UNIVERSITY

WHEREAS, Youngstown State University is a state-funded university in the state of Ohio; and

WHEREAS, Section 3345.062 of the Ohio Revised Code requires the president of each state university to issue a report by December 31, 2017, and each thirty-first day of December thereafter, regarding the remediation of students; and

WHEREAS, each president is also required to submit the remediation report to his or her Board of Trustees for acceptance; and

WHEREAS, the Ohio Department of Higher Education (ODHE) provided a reporting template to collect and submit the necessary information as required by law; and

WHEREAS, Youngstown State University completed the report for FY 17 as required by the Ohio Department of Higher Education;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve Youngstown State University's Remediation Report submitted to the Chancellor of the Ohio Department of Higher Education and the Superintendent of Public Instruction on December 31, 2017.

Board of Trustees Meeting
March 15, 2018
YR 2018-

Agenda Item F.1.d

University Remediation Report

Name of University: Youngstown State University

Ohio Revised Code Section 3345.062 requires the president of each state university to issue a report by December 31, 2017, and each thirty-first day of December thereafter, regarding the remediation of students. The report must include the following areas:

1. The number of enrolled students that require remedial education (*FY17 actual*).

Number of Students	Description (if needed)
2,308	Of the 13,730 students who were enrolled at any point during the Summer 2016, Fall 2016, Spring 2017, and Summer 2017 terms, a total of 2,308 students were placed into at least one developmental course in either composition, mathematics, or reading and study skills. Of those students, 1,514 took at least one remedial course during that period. (Note: YSU has developed required math pathways based on major.) Therefore, requirements for remedial instruction in math may change for students who change their major.

2. The cost of remedial coursework that the state university provides (*FY17 actual*).

Please select the type of cost in the following areas and describe.
- **Costs to the university**: Please include a description of all university resources allocated in support of and/or on behalf of remedial education, including but not limited to costs associated with the following: faculty & staff, buildings/classrooms, administration, and additional student advising, among others.
- **Costs to the student**: Please include a description of tuition paid by students in pursuit of remedial education.
- **Costs to the state**: Please include a description of state resources provided to your institution in support of remedial education. (*See Appendix A containing this information for all state universities.*)

Cost Type	Amount	Description
Costs to the university	$980,879.00	Includes help centers (Writing Center, Math Assistance Center, Center for Student Progress, and Testing Center), faculty, and classrooms
Costs to the student	$2,388,733.20	Includes total credit hours multiplied by cost per credit for all students taking a course designated as remedial.
Costs to the state	$ 259,560.00	This is the sum of SSI for Completed and At-Risk FTE as given in Appendix A of the report request

3. The specific areas of remediation provided by the university.

Subject Area	Description
English Composition	The University provides three remedial writing courses that do not count toward the graduation requirement in composition: **ENG 1509: Academic English for Non-native Seakers** is a 3-credit course that helps students develop writing and reading comprehension skills in English. The course is open to students on the basis of English-as-a-Second-Language placement test. Must be taken until a grade of C or better is achieved. **ENG 1539: Fundamentals of College Writing** is a 4-credit course that provides intensive individualized instruction in written communication and college-level reading practices; it is open to students based on their ACT English score, SAT score, or proficiency as demonstrated by their YSU Composition and Reading Placement Test results. **ENG 1540: Introduction to College Writing** is a 3-credit course that provides students with practice in adapting college-level writing conventions, organizational strategies, and revision and editing techniques; it is open to students based on their ACT English score, SAT score, or their Composition and Reading Placement Test results. A student placed into ENG 1539 must also take ENG 1540 before taking the required general education composition course required for graduation.
Mathematics	The University provides three remedial courses in mathematics that do not count toward the degree. Placement is based on students' Math ACT score, Math SAT score, or proficiency as demonstrated by their score on ALEKS placement score. **MATH 1501: Elementary Algebraic Models** is a 5-credit hour course that covers arithmetic of integers and rational numbers, linear equations, polynomials, factoring, algebraic fractions, radicals and quadratic equations, and graphs. Students placed into MATH 1501 must take the next math in the developmental sequence, either MATH 1505 or MATH 1507, before taking the appropriate math course required for graduation. **MATH 1505: Intermediate Algebra with Applications** is a 5-credit hour course intented to prepare STEM and Business majors for their college-level mathematics requirement. **MATH 1507: Intermediate Algebra** is a 3-credit hour course intended to prepare non-STEM and non-Business majors for their college-level mathematics requirement. Students who place into remedial math but who wish to fulfill their mathematics graduation requirement may enroll in designated sections of non-remedial math to which additional hours of instruction are added. These include: MATH 1510: College Algebra and MATH 1510C: Co-requisite Support for College Algebra; MATH 1511: Trigonometry and MATH 1511C: Co-requisite Support for Trigonometry; MATH 2623: Quantitative Reasoning and MATH 2623C: Co-requisite Support for Quantitative Reasoning.
Reading and Study Skills	The University provides three 3-credit hour instructional options for students who, based on their ACT Reading score or proficiency as demonstrated by their ACCUPLACER reading test score, require remediation in reading and study skils. **RSS 1510A: Advanced College Success Skills** is designed to develop students' skills essential for college studying; the primary focus is improving the comprehension and retention of college textbooks. **RSS 1510B: Basic College Success Skills** is designed to assist students in their transition to studying at the college level; course content stresses development of skills in word recognition, vocabulary, and reading to find main ideas, supporting evidence and conclusions in college textbooks. **RSS 1510C: STEM Advanced College Success Skills** is designed to help students in STEM disciplines develop study skills by focusing on improving comprehension and retention of textbook and lecture materials.

4. Causes for remediation.

Please select all that are relevant from the following categories and provide detail.
- **Lack of student preparation at the K-12 level**
- **Prescriptive placement policies** (over reliance on a single assessment measure)
- **Deferred entry into higher education** (adult students returning to higher education)
- **Other** (any other cause identified by the university)

Cause	Description
Lack of student preparation	11,514 students enrolled for one or more terms between Summer 2016 and Summer 2017 were 25 years of age or younger. 1,876 (16.3%) required remedial instruction in at least one subject area. These students account for 81.3% of all students who required remedial instruction during these terms.
Deferred entry	2,216 students enrolled for one or more terms between Summer 2016 and Summer 2017 were over the age of 25. 432 (19.5%) required remedial instruction in at least one subject area. These students account for 18.7% of all students who required remedial instruction during these terms.

Support Material

DIVIDER

INSTITUTIONAL ENGAGEMENT COMMITTEE

Youngstown
STATE UNIVERSITY

RESOLUTION TO MODIFY
ALCOHOLIC BEVERAGES ON CAMPUS PROGRAM POLICY, 3356-5-10

WHEREAS, University Policies are reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

WHEREAS, the Alcoholic Beverages on Campus policy has been reviewed and updated to reflect needed changes to adhere to the State of Ohio Liquor Control Agency.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy Alcoholic Beverages on Campus, policy number 3356-5-10, shown as Exhibit A attached hereto. A copy of the policy indicating changes to be made is also attached.

3356-5-10 Alcoholic beverages on campus.

~~Previous Policy Number:~~	~~5011.01~~
Responsible Division/Office:	University Relations
Responsible Officer:	Associate Vice President of University Relations
Revision History:	March 1999; March 2010; September 2015; March 2018
Board Committee:	Institutional Engagement
Effective Date:	**~~September 24, 2015~~March 15, 2018**
Next Review:	202~~0~~3

(A) Policy statement. The associate vice president of university relations or his/her designee shall be responsible for the development, implementation, and enforcement of procedures pertaining to the control, sale, consumption, and use of alcoholic beverages on property or in facilities owned or controlled by the university and at off-campus events sponsored by the university. The use of alcoholic beverages on university premises is only allowed if consistent with state laws and university regulations and only when it will not interfere with the decorum and academic atmosphere of the campus.

(B) Parameters.

(1) The university may permit the sale and/or consumption of beer, liquor and/or wine at events that are sponsored by recognized university entities, including, but not limited to, divisions, colleges, departments, administrative units, and educational/professional ~~and student organizations and~~ groups and by non-university groups appropriate to the university's mission. Any student organization wishing to sell or consume beer, liquor and/or wine at an event must receive prior approval from the director of student activities.

(2) On-campus advertising, promotion, or marketing of alcoholic beverages is prohibited except as authorized by the associate vice president of university relations or his/her designee.

(3) A staff member and at least one university police officer must be present at university events where alcohol is sold or served.

(4) All events selling or serving alcoholic beverages must be supervised by a qualified bartender. A qualified bartender is an individual who is at least twenty-one years of age and has knowledge and experience regarding the sale of alcoholic beverages and appropriate legal responsibilities.

(~~3~~5) Annually, the university's food service vendor will purchase an alcoholic beverage permit from the Ohio division of liquor control. The area covered by the permit is the campus core, defined as south of the Madison avenue expressway, north of Lincoln avenue, west of Wick avenue, and east of Fifth avenue, with the exception of ~~the loges in~~ Stambaugh stadium, the Watson and Tressel training center and Beeghly center.

(~~4~~6) If the event is within the area covered by the permit, all alcohol served must be purchased by the sponsoring organization from the university's food service vendor.

(~~5~~7) If the event is held on university property outside the permit premise:

(a) Liquor, beer, and/or wine must be delivered ~~in bulk to the university's food service vendor prior to the event~~ to the location of the event and removed after the event. Exceptions to the requirement must be submitted in writing prior to the event to the office of university events and approved by the associate vice president of university relations.

(b) Alcoholic beverages cannot be sold and the cost of the alcoholic beverages may not be included in the cost of the event ticket or in any meal costs unless the individual or group holding the event ("sponsor") obtains a temporary Ohio division of liquor control F2 permit, which must be approved in writing by the university chief of police prior to the event.

(c) The sponsor of an event in Stambaugh stadium, the Watson and Tressel training center, or Beeghly center must employ a qualified bartender~~. and purchase setups through the university's food service vendor. Exceptions to this requirement must be submitted in writing prior to the event to the office of university events and approved by the~~

~~associate vice president of university relations.~~ The bartender must supervise the sale and/or dispensing of alcoholic beverages.

(d) Events outside the permit area must comply with all requirements of this policy unless specifically excepted pursuant to this policy.

(8) All servers of alcoholic beverages must be at least twenty-one years of age.

(9) Bartenders and other servers may not consume alcoholic beverages at any time during the scheduled event and are not permitted to sell or dispense alcoholic beverages if intoxicated.

~~(C) General parameters. The following applies to all university events in which alcoholic beverages are served.~~

(10) The service of alcoholic beverage on property owned or controlled by the university will be in compliance with applicable state and local laws and university policies and procedures.

(~~2~~11) Any organization or group that sponsors an event in which alcoholic beverages are served on campus is responsible for compliance with all laws, policies, procedures, and regulations, and for administering and supervising the event.

(~~3~~12) All on-campus events at which alcoholic beverages are served are subject to university oversight. Violations of state/local laws or university policy/rules will be grounds to cancel the event and may result in additional sanctions.

(~~4~~13) Non-alcoholic beverages and a variety of foods must be available in quantities sufficient for all guests whenever alcoholic beverages are served. Such beverages and food must be visible and available and not contingent on the purchase of alcohol.

(~~5~~14) Alcoholic beverages may not be brought into an event by an individual or group when alcoholic beverages are being served, except for private use in ~~the~~ Stambaugh stadium ~~loge~~, the Watson and Tressel training center and Beeghly center.

(~~6~~15) Intoxicated individuals ~~sha~~will not be served, nor may they possess or consume alcoholic beverages at any on-campus event.

(~~7~~16) Alcoholic beverages may not be served to anyone unable to provide proof of being twenty-one years of age or older.

(~~8~~17) Under no circumstances may any alcoholic beverages be permitted to leave the approved area of the event.

(~~9~~18) Gambling and gambling devices are not permitted at any on-campus event where alcoholic beverages are served.

(1~~0~~9) Alcoholic beverages may not be purchased with state funds.

(~~11~~20) University police must be present at all times during an event in which alcohol is served.

(21~~2~~) Events at which alcoholic beverages are available may not exceed six hours in length, unless a written request for exception has been approved by the associate vice president of university affairs at least two weeks prior to the scheduled date of the event. Sale or service of alcoholic beverages must be discontinued at least one hour prior to the conclusion of any event that is scheduled to last four or more hours.

(~~13~~22) Activities that serve to promote the sale or use of alcoholic beverages shall not be associated with university-sponsored events or programs.

(~~14~~23) Events where alcoholic beverages are used, served, or sold ~~sha~~will not be sponsored in any manner by any manufacturer, distributor, or retailer of alcoholic beverages. This prohibition does not include acknowledgment of a donor to an event.

(~~15~~24) Events at which alcoholic beverages are sold or served may not have the presence of these beverages or their consumption as an event theme. At no time during the event may any manner of consumption of these beverages be encouraged.

~~(16) A bartender, appropriately certified, must supervise the sale and/or dispensing of alcoholic beverages. Exceptions must be obtained in writing from the office of university events and be approved by the associate vice president. All servers of alcoholic beverages must be at least twenty-one years of age. Bartenders and other servers may not consume alcoholic beverages at any time during the scheduled~~

~~event and are not permitted to sell or dispense alcoholic beverages if intoxicated.~~

(~~17~~25) The possession or use of alcoholic beverages in any of the university student residence houses is prohibited. (See university policy 3356-8-01.1, "The code of student rights, responsibilities, and conduct" and "University Housing – Resident Handbook.")

(~~D~~C) University events outside the Ohio division of liquor control permitted area must follow the following additional procedures.~~Procedures. The following procedures apply to all university events in which alcoholic beverages are served.~~

(1) All university groups or non-university groups wishing to sponsor an event on the campus involving the use of alcoholic beverages must ~~prepare~~complete an appropriate application and submit it at least two weeks prior to the event to the office of university events or to Kilcawley center.

(2) If the planned event is scheduled for Kilcawley center, the completed application should be submitted for first review to the ~~associate~~ vice president ~~of~~for student experience. If the event is scheduled elsewhere on the campus, the completed application should be submitted to the director of university events to determine the nature of the event, if those projected to attend satisfy appropriate age criteria and the source of funds of payment of alcoholic beverages. All student organization events must be approved by the director of student activities.

(3) If it is determined by the ~~associate~~ vice president of student experience and the director of university events that the use of alcoholic beverages at the event is appropriate, the application will be forwarded to the vice president for finance and ~~administration~~business operations for final approval.

(4) Once a decision has been reached, the vice president of finance and business operations will notify either the ~~associate~~ vice president for student success or the director of university events of the status of the application.

(5) The associate vice president of student success or the director of university events will notify the event sponsor of the decision. If the use of alcoholic beverages is approved for the event, notification is

also forwarded to the Youngstown state university police and to other departments as needed.

(~~E~~D) The following additional procedures apply to those university events outside the area covered by ~~a~~the permit obtained from the Ohio division of liquor control as noted in section (B)(5) of this policy.

(1) All university groups or non-university groups wishing to sponsor an event on the campus involving the sale of alcoholic beverages must complete an appropriate application and submit it at least thirty days prior to the event for the sale of beer and at least forty-five days for any other alcoholic beverages. Application forms are available in the office of university events.

(2) Final approval for the sale of alcoholic beverages at the event is contingent upon the sponsor having or obtaining an appropriate permit from the Ohio division of liquor control to sell such beverages. The sponsor is responsible for contacting the office of university events to obtain the permit application. Once completed, the application and required payment must be returned to university events for required signatures and submittal to the state. If the approved permit is forwarded directly to the sponsor from the state of Ohio, the approved permit must be presented to the office of university events at least seven days prior to the event.

(3) An event which does not obtain a permit may proceed without the service of alcoholic beverages.

3356-5-10 Alcoholic beverages on campus.

Responsible Division/Office:	University Relations
Responsible Officer:	Associate Vice President of University Relations
Revision History:	March 1999; March 2010; September 2015; March 2018
Board Committee:	Institutional Engagement
Effective Date:	**March 15, 2018**
Next Review:	2023

(A) Policy statement. The associate vice president of university relations or his/her designee shall be responsible for the development, implementation, and enforcement of procedures pertaining to the control, sale, consumption, and use of alcoholic beverages on property or in facilities owned or controlled by the university and at off-campus events sponsored by the university. The use of alcoholic beverages on university premises is only allowed if consistent with state laws and university regulations and only when it will not interfere with the decorum and academic atmosphere of the campus.

(B) Parameters.

(1) The university may permit the sale and/or consumption of beer, liquor and/or wine at events that are sponsored by recognized university entities, including, but not limited to, divisions, colleges, departments, administrative units, and educational/professional groups and by non-university groups appropriate to the university's mission. Any student organization wishing to sell or consume beer, liquor and/or wine at an event must receive prior approval from the director of student activities.

(2) On-campus advertising, promotion, or marketing of alcoholic beverages is prohibited except as authorized by the associate vice president of university relations or his/her designee.

(3) A staff member and at least one university police officer must be present at university events where alcohol is sold or served.

(4) All events selling or serving alcoholic beverages must be supervised by a qualified bartender. A qualified bartender is an individual who is at least twenty-one years of age and has knowledge and experience regarding the sale of alcoholic beverages and appropriate legal responsibilities.

(5) Annually, the university's food service vendor will purchase an alcoholic beverage permit from the Ohio division of liquor control. The area covered by the permit is the campus core, defined as south of the Madison avenue expressway, north of Lincoln avenue, west of Wick avenue, and east of Fifth avenue, with the exception of Stambaugh stadium, the Watson and Tressel training center and Beeghly center.

(6) If the event is within the area covered by the permit, all alcohol served must be purchased by the sponsoring organization from the university's food service vendor.

(7) If the event is held on university property outside the permit premise:

(a) Liquor, beer, and/or wine must be delivered to the location of the event and removed after the event. Exceptions to the requirement must be submitted in writing prior to the event to the office of university events and approved by the associate vice president of university relations.

(b) Alcoholic beverages cannot be sold and the cost of the alcoholic beverages may not be included in the cost of the event ticket or in any meal costs unless the individual or group holding the event ("sponsor") obtains a temporary Ohio division of liquor control F2 permit, which must be approved in writing by the university chief of police prior to the event.

(c) The sponsor of an event in Stambaugh stadium, the Watson and Tressel training center, or Beeghly center must employ a qualified bartender. The bartender must supervise the sale and/or dispensing of alcoholic beverages.

(d) Events outside the permit area must comply with all requirements of this policy unless specifically excepted pursuant to this policy.

(8) All servers of alcoholic beverages must be at least twenty-one years of age.

(9) Bartenders and other servers may not consume alcoholic beverages at any time during the scheduled event and are not permitted to sell or dispense alcoholic beverages if intoxicated.

(10) The service of alcoholic beverage on property owned or controlled by the university will be in compliance with applicable state and local laws and university policies and procedures.

(11) Any organization or group that sponsors an event in which alcoholic beverages are served on campus is responsible for compliance with all laws, policies, procedures, and regulations, and for administering and supervising the event.

(12) All on-campus events at which alcoholic beverages are served are subject to university oversight. Violations of state/local laws or university policy/rules will be grounds to cancel the event and may result in additional sanctions.

(13) Non-alcoholic beverages and a variety of foods must be available in quantities sufficient for all guests whenever alcoholic beverages are served. Such beverages and food must be visible and available and not contingent on the purchase of alcohol.

(14) Alcoholic beverages may not be brought into an event by an individual or group when alcoholic beverages are being served, except for private use in Stambaugh stadium, the Watson and Tressel training center and Beeghly center.

(15) Intoxicated individuals will not be served, nor may they possess or consume alcoholic beverages at any on-campus event.

(16) Alcoholic beverages may not be served to anyone unable to provide proof of being twenty-one years of age or older.

(17) Under no circumstances may any alcoholic beverages be permitted to leave the approved area of the event.

(18) Gambling and gambling devices are not permitted at any on-campus event where alcoholic beverages are served.

(19) Alcoholic beverages may not be purchased with state funds.

(20) University police must be present at all times during an event in which alcohol is served.

(21) Events at which alcoholic beverages are available may not exceed six hours in length, unless a written request for exception has been approved by the associate vice president of university affairs at least two weeks prior to the scheduled date of the event. Sale or service of alcoholic beverages must be discontinued at least one hour prior to the conclusion of any event that is scheduled to last four or more hours.

(22) Activities that serve to promote the sale or use of alcoholic beverages shall not be associated with university-sponsored events or programs.

(23) Events where alcoholic beverages are used, served, or sold will not be sponsored in any manner by any manufacturer, distributor, or retailer of alcoholic beverages. This prohibition does not include acknowledgment of a donor to an event.

(24) Events at which alcoholic beverages are sold or served may not have the presence of these beverages or their consumption as an event theme. At no time during the event may any manner of consumption of these beverages be encouraged.

(25) The possession or use of alcoholic beverages in any of the university student residence houses is prohibited. (See university policy 3356-8-01.1, "The code of student rights, responsibilities, and conduct" and "University Housing – Resident Handbook.")

(C) University events outside the Ohio division of liquor control permitted area must follow the following additional procedures.

(1) All university groups or non-university groups wishing to sponsor an event on the campus involving the use of alcoholic beverages must complete an appropriate application and submit it at least two weeks prior to the event to the office of university events or to Kilcawley center.

(2) If the planned event is scheduled for Kilcawley center, the completed application should be submitted for first review to the vice president for student experience. If the event is scheduled elsewhere on the campus, the completed application should be submitted to the director of university events to determine the nature of the event, if those projected to attend satisfy appropriate age criteria and the source of funds of payment of alcoholic beverages. All student organization events must be approved by the director of student activities.

(3) If it is determined by the vice president of student experience and the director of university events that the use of alcoholic beverages at the event is appropriate, the application will be forwarded to the vice president for finance and business operations for final approval.

(4) Once a decision has been reached, the vice president of finance and business operations will notify either the vice president for student success or the director of university events of the status of the application.

(5) The associate vice president of student success or the director of university events will notify the event sponsor of the decision. If the use of alcoholic beverages is approved for the event, notification is also forwarded to the Youngstown state university police and to other departments as needed.

(D) The following additional procedures apply to those university events outside the area covered by the permit obtained from the Ohio division of liquor control as noted in section (B)(5) of this policy.

(1) All university groups or non-university groups wishing to sponsor an event on the campus involving the sale of alcoholic beverages must complete an appropriate application and submit it at least thirty days prior to the event for the sale of beer and at least forty-five days for any other alcoholic beverages. Application forms are available in the office of university events.

(2) Final approval for the sale of alcoholic beverages at the event is contingent upon the sponsor having or obtaining an appropriate permit from the Ohio division of liquor control to sell such beverages. The sponsor is responsible for contacting the office of university events to obtain the permit application. Once completed, the application and required payment must be returned to university events for required signatures and submittal to the state. If the approved permit is forwarded directly to the sponsor from the state of Ohio, the approved permit must be presented to the office of university events at least seven days prior to the event.

(3) An event which does not obtain a permit may proceed without the service of alcoholic beverages.

Youngstown
STATE UNIVERSITY

RESOLUTION TO ACCEPT WYSU MEMBERSHIPS

WHEREAS, Board policy provides that the President shall compile a list of memberships to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the memberships as listed in Exhibit **B** attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these memberships on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these memberships.

UNIVERSITY MEMBERSHIPS
EXECUTIVE SUMMARY
Fiscal Year 2017-2018
July 1, 2017-December 31, 2017

Memberships Received	Number of Members		Amount
WYSU-FM	992	$	130,233
Total University Members	**992**	**$**	**130,233**

Agenda Item F.2.b
Exhibit B

UNIVERSITY MEMBERSHIPS
EXECUTIVE SUMMARY
Fiscal Year 2016-2017
July 1, 2016-December 31, 2016

Memberships Received	Number of Members		Amount
WYSU-FM	1,135	$	133,617
Total University Members	**1,135**	**$**	**133,617**

Youngstown
STATE UNIVERSITY

RESOLUTION TO NAME
THE SAM AND CARYN COVELLI
SPORTS COMPLEX

WHEREAS, Youngstown State University has embarked on a historic fund raising campaign, the "We See Tomorrow" campaign; and

WHEREAS, a significant component is the beatification of campus gateways as well as acquire endowments to maintain physical spaces; and

WHEREAS, Sam and Caryn Covelli have provided a leadership gift of $1,000,000 to create The Sam and Caryn Covelli Sports Complex; and

WHEREAS, Sam and Caryn Covelli have a long standing history of philanthropic support of Youngstown State University and numerous causes in the Mahoning Valley; and

WHEREAS, the Sam and Caryn Covelli Sports Complex, located between Fifth Avenue and Ford Avenue on the western edge of campus welcomes visitors to campus approaching from the north on Fifth Avenue; and

WHEREAS, the Covelli Sports Complex houses Farmers Bank Field, an olympic track and a women's softball field; and

WHEREAS, part of the proceeds from the Covelli's gift will be utilized to create an operating fund to provide upkeep of this campus facility; and

WHEREAS, the University and the Board of Trustees wish to provide appropriate recognition to Sam and Caryn Covelli for their significant contribution and commitment to the students of Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University designates The Sam and Caryn Covelli Sports Complex; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be presented to Mr. and Mrs. Sam Covelli.

Youngstown
STATE UNIVERSITY

RESOLUTION TO NAME THE
DENNIS & JANET HAINES HOME TEAM RADIO BOOTH
in the
DOMENIC "DON" CONSTANTINI MULTIMEDIA CENTER

WHEREAS, Youngstown State University has embarked on a historic fund raising campaign, the "We See Tomorrow" campaign; and

WHEREAS, a significant capital component of this campaign will be the creation of a multimedia center in Stambaugh Stadium; and

WHEREAS, the multimedia center will provide YSU students in the Communications Department a state of the art living and learning environment to prepare them for a career in the broadcast industry; and

WHEREAS, the multimedia center will also provide broadcasters and journalists a first class facility to cover and report Penguin football games on game days; and

WHEREAS, Dennis and Janet Haines, have maintained a lifelong commitment and support of Youngstown State University and Penguin athletics; and

WHEREAS, Dennis and Janet Haines have made a gift of $100,000 toward the construction of the Domenic "Don" Constantini Multimedia Center; and

WHEREAS, Dennis and Janet have made previous major gifts to create The Dennis and Janet Haines endowed athletic scholarship at the YSU Foundation among other gifts; and

WHEREAS, The YSU Penguin Club honored Dennis and Janet Haines as "Penguins of the Year" in 2012; and

WHEREAS, the university and the board of trustees wish to provide appropriate recognition to Dennis and Janet Haines for their significant contribution and commitment to the students of Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees designate the **Dennis and Janet Haines Home Team Radio Booth**, in the Domenic "Don" Constantini Multimedia Center in Stambaugh Stadium: and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Dennis and Janet Haines.

Board of Trustees Meeting **Agenda Item F.2.d**
March 15, 2018
YR 2018-

Youngstown
STATE UNIVERSITY

RESOLUTION TO NAME THE
HIVELY FAMILY VISITING TEAM RADIO BOOTH
in the
DOMENIC "DON" CONSTANTINI MULTIMEDIA CENTER

WHEREAS, Youngstown State University has embarked on a historic fund raising campaign, the "We See Tomorrow" campaign; and

WHEREAS, a significant capital component of this campaign will be the creation of a multimedia center in Stambaugh Stadium; and

WHEREAS, the multimedia center will provide YSU students in the Communications Department a state of the art living and learning environment to prepare them for a career in the broadcast industry; and

WHEREAS, the multimedia center will also provide broadcasters and journalists a first class facility to cover and report Penguin football games on game days; and

WHEREAS, Lee Hively, a 1974 graduate of Youngstown University, has maintained a lifelong attachment to his alma mater and has provided a gift of $100,000 toward the construction of the new multimedia center; and

WHEREAS, Lee and Diana have made previous major gifts toward the construction of the Andrews Recreation and Wellness Center as well as the construction of the Watson And Tressel Training Site (WATTS) among other gifts; and

WHEREAS, The YSU Penguin Club honored Lee and Diana Hively as "Penguins of the Year" in 2018; and

WHEREAS, the university and the board of trustees wish to provide appropriate recognition to Lee and Diana Hively for their significant contribution and commitment to the students of Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees designate the **Hively Family Visiting Team Radio Booth**, in the Domenic "Don" Constantini Multimedia Center in Stambaugh Stadium: and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Lee and Diana Hively.

Board of Trustees Meeting **Agenda Item F.2.e**
March 15, 2018
YR 2018-

Youngstown
STATE UNIVERSITY

RESOLUTION TO NAME THE
MASTERNICK FAMILY RESPIRATORY CARE LABORATORY

WHEREAS, Youngstown State University has embarked on a historic fund raising campaign, the "We See Tomorrow" campaign; and

WHEREAS, a significant component of this campaign is to provide YSU students the latest in technology; and

WHEREAS, John and Melissa Masternick have provided a leadership gift of $250,000 to create The Masternick Family Respiratory Care Laboratory; and

WHEREAS, John and Melissa Masternick have a long standing history of philanthropic support of Youngstown State University and numerous causes in the Mahoning Valley; and

WHEREAS, the Masternick Family Respiratory Care Laboratory will be located on the first floor of Cushwa Hall and will propel the YSU Respiratory Care Program to new levels of excellence; and

WHEREAS, the YSU Respiratory Care Program has been fully accredited by the prestigious Commission on Accreditation for Respiratory Care and is known in the region and the state for its excellence; and

WHEREAS, John and Melissa Masternick have provided this gift to create and equip this new laboratory to provide YSU respiratory care students with state of the art educational opportunities; and

WHEREAS, the University and the Board of Trustees wish to provide appropriate recognition to John and Melissa Masternick for their significant contribution and commitment to the students of Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University designates this new facility as the **Masternick Family Respiratory Care Laboratory**; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be presented to John and Melissa Masternick

Youngstown
STATE UNIVERSITY

RESOLUTION TO NAME THE
PAYIAVLAS FAMILY CLASSROOM
in the
DOMENIC "DON" CONSTANTINI MULTIMEDIA CENTER

WHEREAS, Youngstown State University has embarked on a historic fund raising campaign, the "We See Tomorrow" campaign; and

WHEREAS, a significant capital component of this campaign will be the creation of a multimedia center in Stambaugh Stadium; and

WHEREAS, the multimedia center will provide YSU students in the Communications Department a state of the art living and learning environment to prepare them for a career in the broadcast industry; and

WHEREAS, the multimedia center will also provide broadcasters and journalists a first class facility to cover and report Penguin football games on game days; and

WHEREAS, John & Marisa Payiavlas, have maintained a lifelong commitment and support of Youngstown State University and Penguin athletics; and

WHEREAS, John & Marisa Payiavlas have made a gift of $500,000 toward the construction of the Domenic "Don" Constantini Multimedia Center; and

WHEREAS, John & Marisa have made previous major gifts toward the construction of the Andrews Recreation and Wellness Center, and the AVI Leadership Scholarship Fund; and

WHEREAS, the university and the board of trustees wish to provide appropriate recognition to John & Marisa Payiavlas for their significant contribution and commitment to the students of Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees designate, **The Payiavlas Family Classroom** in the Domenic "Don" Constantini Multimedia Center in Stambaugh Stadium: and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to John & Marisa Payiavlas.

DIVIDER

FINANCE & FACILITIES COMMITTEE

Youngstown
STATE UNIVERSITY

RESOLUTION TO MODIFYAND RETITLE
CONTRACT COMPLIANCE/ADMINISTRATION POLICY, 3356-3-04

WHEREAS, University Policies are being reviewed and re-conceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

WHEREAS, the Contract Compliance/Administration policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy governing Contract Compliance/Administration, policy number 3356-3-04, to be retitled as Contract Compliance and Administration, shown as Exhibit **C** attached hereto. A copy of the policy indicating changes to be made is also attached.

3356-3-04 Contract compliance~~/~~ and administration.

~~Previous Policy Number:~~	~~3003.02~~
Responsible Division/Office:	Finance and ~~Administration~~Business Operations
Responsible Officer:	Vice President for Finance and ~~Administration~~ Business Operations
Revision History:	May 2012; March 2018
Board Committee:	Finance and Facilities
Effective Date:	**~~June 13, 2012~~March 15, 2018**
Next Review:	20~~17~~22

(A) Policy statement. Youngstown state university (university) will adhere to all applicable federal and state laws and regulations when it engages with contractors, consultants, suppliers, vendors and other entities. ~~Procurement services is responsible for ensuring that all contracts comply with state and federal laws and internal procedures. All contracts entered into, including original contracts, amendments, and extensions, may be signed only by the designated signature authority, are subject to appropriate legal review, and must be stored and retained according to document retentions policies, unless specifically excluded by this or another policy adopted by the board of trustees.~~

(B) Purpose. This policy defines the general parameters through which a university contract is created, stipulates the necessary administrative review and monitoring processes, and designates who within the university is authorized to sign contracts on behalf of ~~Youngstown state~~the university, its employees, or agents.

(C) Scope. This policy applies to all financial and non-financial university contracts.

Partnerships, centers and related agreements relating to teaching/learning, research/scholarship, and community service goals are addressed pursuant to rule 3356-10-22 of the Administrative Code (see university policy 3356-10-22 Partnerships, centers and related arrangements). Grants, contracts and cooperative agreements for sponsored programs are addressed in rule 3356-10-13 of the Administrative Code (university policy 3356-10-13 Research, grants, and sponsored programs).

(~~C~~D) Definitions.

(1) Contract. A legally binding and enforceable agreement between the university and one or more competent parties.

(~~1~~2) ~~"~~Contract compliance~~".~~. ~~is t~~ The process of reviewing and ~~managing~~overseeing contracts in accordance with requisite legal and policy requirements. ~~and agreements that bind the university to commitments with outside parties and the policies that determine how these documents are processed at the university.~~ Contract compliance ~~shall be~~is the responsibility of the office of finance and ~~administration~~business operations.

~~and will be administered through procurement services. This policy is created pursuant to section 3345.29 of the Revised Code, which requires that all universities establish an office of contract compliance to monitor all contracts for construction, materials, services and consulting to ensure compliance with state and federal law regarding affirmative action programs and equal employment opportunity. Youngstown state university values diversity and seeks supplier relationships with diverse organizations in support of state of Ohio goals.~~

(~~2~~3) ~~"~~Contract administration~~".~~ The process used to ensure that ~~is~~ the ~~ongoing process of ensuring that the~~ terms and conditions of contracts ~~and agreements~~ are being implemented pursuant to the contract.~~as agreed to by the parties. Contract administration is the responsibility of procurement services and t~~ The university sponsor of ~~the~~a contract ~~or agreement.~~ is responsible for monitoring the on-going progress of a contract and providing requisite information to procurement services. Procurement services is responsible for providing assistance for purchases and payments pursuant to a contract.

(4) ~~The u~~University sponsor.~~ is t~~The university employee who is promoting the contract ~~or agreement~~. ~~Contract administration includes deciding who will be responsible for administering the action once awarded and the system that will be used to monitor compliance with the provisions of the agreement.~~ Typically the university sponsor is a financial manager.

(~~D~~E) Procedures. All contracts entered into, including original contracts, amendments and extensions:

(1) Are only to be signed or executed by university staff with designated signature authority.

(2) Are subject to appropriate legal review. The general counsel's office is responsible for providing legal review of the terms and conditions for non-standard contracts.

(3) Must be stored and retained in accordance with the university's document retention policies unless specifically excluded by this or another policy adopted by the board of trustees.

(4) Refer to the contract compliance and administration guide on the procurement services website for additional information regarding contracts (http://www.ysu.edu/procure/).

(~~1~~F) Signature authority for contracts.

(1) Generally, only the president and the vice president for finance and administration, or their designee, have the authority to sign a contract on behalf of the university.

(2) The provost has authority to sign and approve academic affiliation and articulation agreements that have no direct financial consequences to the university.

(3) No other individual has authority to enter into a contract for the purchase of goods or services or otherwise obligate Youngstown state university to pay any sum or money without one of the following:

(a) A resolution of authorization from the board of trustees;

(b) A written declaration of signature authority from the president or the vice president for finance and administration filed with the contract;

(c) A purchase order issued by or under the direction of the director of procurement services;

~~(d) A purchase order for goods in the amount of fifty thousand dollars or more, and/or services in the amount of fifty thousand dollars or more, awarded through competitive selection or through use of an approved group purchasing price agreement such as "State Term Schedule" or "IUCPG" (see rule 3356-3-03 of the Administrative Code);~~

~~(e) A standard independent contractor agreement approved by the appropriate authority per the contract compliance and~~

~~administration guide. Failure to ensure that the appropriate signature authority is obtained may result in personal liability for the employee(s) involved in the transaction.~~

(~~2~~G) Legal review. The following ~~purchasing actions~~ types of contracts are subject to legal review:

(~~a~~1) All contracts for the acquisition of goods and services;

(~~b~~2) Construction contracts, including repair or alteration of facilities, and for architectural and/or engineering services;

(~~c~~3) Real estate transactions, including the sale, rental or lease of real property must comply with ~~(see~~ rule 3356-4-05 of the Administrative Code (see university policy 3356-4-05, Acquisition of real estate);

(~~d~~4) Contracts/agreements associated with the intellectual property of the university, including licensing agreements, patents, trademarks, and copyrights;

(~~e~~5) Employment contracts, as necessary, per the chief human resources officer;

(~~f~~6) Contracts intended for the president's signature or that affect the president or the office of the president;

(~~g~~7) Contracts that can potentially expose the university to significant liability.

(~~3~~H) Document retention. Copies of all fully executed (signed by both parties) ~~agreements~~contracts must be submitted to procurement services to be recorded and monitored through a central database.

~~(4) Types of contracts covered by this policy:~~

~~(a) Contracts for goods or services and purchase orders;~~

~~(b) Construction contracts;~~

~~(c) Information technology contracts;~~

~~(d) Academic affiliation and articulation agreements;~~

~~(e) Personal services/independent contractor agreements;~~

~~(f) Trademark licensing agreements; and~~

~~(g) Gift agreements.~~

(I) Personal liability. An individual who enters into a contract for the purchase of goods or services or otherwise obligates the university to pay any sum or money or resources without appropriate authority and/or review may be held personally liable for the terms of the contract.

~~For detailed information on these contract types, suggested and required contract language, and other procedures for the handling of contractual agreements, please refer to the contract compliance and administration guide on the procurement services website at (http://www.ysu.edu/procure/).~~

3356-3-04 Contract compliance and administration.

Responsible Division/Office:	Finance and Business Operations
Responsible Officer:	Vice President for Finance and Business Operations
Revision History:	May 2012; March 2018
Board Committee:	Finance and Facilities
Effective Date:	**March 15, 2018**
Next Review:	2022

(A) Policy statement. Youngstown state university (university) will adhere to all applicable federal and state laws and regulations when it engages with contractors, consultants, suppliers, vendors and other entities.

(B) Purpose. This policy defines the general parameters through which a university contract is created, stipulates the necessary administrative review and monitoring processes, and designates who within the university is authorized to sign contracts on behalf of the university, its employees, or agents.

(C) Scope. This policy applies to all financial and non-financial university contracts.

Partnerships, centers and related agreements relating to teaching/learning, research/scholarship, and community service goals are addressed pursuant to rule 3356-10-22 of the Administrative Code (see university policy 3356-10-22 Partnerships, centers and related arrangements). Grants, contracts and cooperative agreements for sponsored programs are addressed in rule 3356-10-13 of the Administrative Code (university policy 3356-10-13 Research, grants, and sponsored programs).

(D) Definitions.

(1) Contract. A legally binding and enforceable agreement between the university and one or more competent parties.

(2) Contract compliance. The process of reviewing and overseeing contracts in accordance with requisite legal and policy requirements. Contract compliance is the responsibility of the office of finance and business operations.

(3) Contract administration. The process used to ensure that the terms and conditions of contracts are being implemented pursuant to the contract. The university sponsor of a contract is responsible for monitoring the on-going progress of a contract and providing requisite information to procurement services. Procurement services is responsible for providing assistance for purchases and payments pursuant to a contract.

(4) University sponsor. The university employee who is promoting the contract. Typically the university sponsor is a financial manager.

(E) Procedures. All contracts entered into, including original contracts, amendments and extensions:

(1) Are only to be signed or executed by university staff with designated signature authority.

(2) Are subject to appropriate legal review. The general counsel's office is responsible for providing legal review of the terms and conditions for non-standard contracts.

(3) Must be stored and retained in accordance with the university's document retention policies unless specifically excluded by this or another policy adopted by the board of trustees.

(4) Refer to the contract compliance and administration guide on the procurement services website for additional information regarding contracts (http://www.ysu.edu/procure/).

(F) Signature authority for contracts.

(1) Generally, only the president and the vice president for finance and administration, or their designee, have the authority to sign a contract on behalf of the university.

(2) The provost has authority to sign and approve academic affiliation and articulation agreements that have no direct financial consequences to the university.

(3) No other individual has authority to enter into a contract for the purchase of goods or services or otherwise obligate Youngstown

state university to pay any sum or money without one of the following:

(a) A resolution of authorization from the board of trustees;

(b) A written declaration of signature authority from the president or the vice president for finance and administration filed with the contract;

(c) A purchase order issued by or under the direction of the director of procurement services;

(G) Legal review. The following types of contracts are subject to legal review:

(1) All contracts for the acquisition of goods and services;

(2) Construction contracts, including repair or alteration of facilities, and for architectural and/or engineering services;

(3) Real estate transactions, including the sale, rental or lease of real property must comply with rule 3356-4-05 of the Administrative Code (see university policy 3356-4-05, Acquisition of real estate);

(4) Contracts/agreements associated with the intellectual property of the university, including licensing agreements, patents, trademarks, and copyrights;

(5) Employment contracts, as necessary, per the chief human resources officer;

(6) Contracts intended for the president's signature or that affect the president or the office of the president;

(7) Contracts that can potentially expose the university to significant liability.

(H) Document retention. Copies of all fully executed (signed by both parties) contracts must be submitted to procurement services to be recorded and monitored through a central database.

(I) Personal liability. An individual who enters into a contract for the purchase of goods or services or otherwise obligates the university to pay any sum or money or resources without appropriate authority and/or review may be held personally liable for the terms of the contract.

Youngstown
STATE UNIVERSITY

RESOLUTION TO APPROVE
INTERFUND TRANSFERS

WHEREAS, University Policy Number 3356-3-11.1, Budget Transfers, requires Board of Trustees approval for inter-fund transfers of $100,000 or more for operating purposes or for any purpose other than a specific capital improvement project, for capital improvements or construction projects of $500,000 or more, and for transfers out of operating reserves regardless of amount; and

WHEREAS, certain accounting and budget adjustments and transfers outside the operating budget are necessary during the course of a fiscal year and at the end of a fiscal year.

NOW, THERFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the transfer of funds, as detailed in Exhibit **D**.

YOUNGSTOWN STATE UNIVERSITY
Interfund Transfers Requiring Board Approval
Transfers Outside of the Operating Budget
Requested Transfers for Third Quarter 2018

FROM	TO	AMOUNT	REASON
Parking Services Plant Reserve (Auxiliary Plant Fund)	Summer 2018 Deck Repair Project (Auxiliary Plant Fund)	$400,000	Transfer to fund portion of parking project. Total estimated cost is $800,000.
Parking Services Operating Fund (Auxiliary Fund)	Summer 2018 Deck Repair Project (Auxiliary Plant Fund)	$312,500	Transfer to fund portion of parking project. Total estimated cost is $800,000.
Strategic Initiatives Fund (Designated Fund)	Research Incentive Carry-forward Fund (Designated Fund)	$217,000	Allocate portion of FY18 year end excess attributed to excess Research Incentive funds to Carry-forward Fund upon recommendation of Budget Advisory Council and approval by President.
WYSU-FM Facilities - Gift Fund (Restricted Plant Fund)	WYSU-FM Membership Account (Restricted Fund)	$127,237	Transfer additional gifts received for the WYSU-FM renovation project to the WYSU Membership Account Fund to replenish amounts previously spent on the portion of the Melnick Hall renovations project related to WYSU.

Agenda Item F.3.b
Exhibit D

Youngstown
STATE UNIVERSITY

RESOLUTION TO APPROVE
JUMP START ENROLLMENT INITIATIVE,
EFFECTIVE SUMMER 2018

WHEREAS, section 363.230 of House Bill 59 of the 130th General Assembly requires any waiver of fees for a student or class of students not otherwise permitted by law at a state-assisted institution of higher education be approved by the Ohio Department of Higher Education; and

WHEREAS, the Ohio Department of Higher Education's established process for approving waivers requires that the Board of Trustees also approve proposals to waive fees; and

WHEREAS, Youngstown State University wishes to increase admitted student yield rate, enrollment, retention and four year graduation rates; and

WHEREAS, YSU wishes to reduce the enrollment burden on select freshman courses that are heavily enrolled in fall, reducing staffing challenges and providing a more conducive learning environment for all students; and

WHEREAS, there exists an ongoing effort to reduce student/parent debt by providing a reduced rate for up to 9 credit hours (includes tuition and fees) for Resident and Non-Residents admitted for fall semester who wish to begin courses in the prior summer; and

WHEREAS, YSU wishes to make the tuition and fee structure for this program as navigable as possible by waiving standard out-of-state tuition charges and applying the out-of-state Affordable Tuition Advantage surcharge per credit hour, regardless of the out-of-state student's actual residence,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the continuation and expansion of the Jump Start Summer Enrollment Initiative for newly admitted freshman students providing a flat rate for select course as detailed in the attached Exhibit **E**, as recommended by the President and Provost of Youngstown State University.

Fee Schedule for Jump Start Courses

	3-credit course	4-credit course	5-credit course	1-credit lab
2018-19 Tuition Based on Proposed Bulk Rate	$889.92	$1,186.56	$1,483.20	$296.64
Jump Start flat rate	$500	$650	$850	$200
Amount waived	$389.92	$536.56	$633.20	$96.64
Percent savings	44%	45%	43%	33%

DIVIDER

UNIVERSITY AFFAIRS COMMITTEE

Youngstown
STATE UNIVERSITY

RESOLUTION TO RATIFY
PERSONNEL ACTIONS

WHEREAS, the *Policies of the Board of Trustees* authorize the President to manage the University, including appointing such employees as are necessary to effectively carry out the operation of the University and any other necessary personnel actions; and

WHEREAS, new appointments and other personnel actions have been made subsequent to the December 7, 2017, meeting of the Board of Trustees; and

WHEREAS, such personnel actions are in accordance with the 2018-2019 Budget and with University policies 3356-2-02, Equal Opportunity and Affirmative Action Recruitment and Employment; 3356-7-36, Hiring and Selection Process, Contracts and Compensation for Intercollegiate Athletic Coaches; 3356-9-02, Selection and Annual Evaluation of Administrative Officers of the University; and 3356-7-42, Selection of Professional/Administrative Staff;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the personnel actions as listed in Exhibit **F** attached hereto.

YOUNGSTOWN STATE UNIVERSITY
ATHLETICS EMPLOYEES
PERSONNEL ACTIONS 10/16/17 THROUGH 1/15/18
APPOINTMENTS

EMPLOYEE NAME	EMPLOYEE TYPE	POSITION TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATES	FTE	SALARY
Brown, Marquis	ACE	Recreation Athletic Facilities Specialist	Athletic Facilities Rental	12/11/2017	1.00	$ 30,014.40
Scott, Aline	Excluded	Head Coach Volleyball	Volleyball	1/8/2018	1.00	$ 70,000.00
Shrum, Brian	Excluded	Head Coach Soccer	Soccer - Women's	12/16/2017	1.00	$ 65,000.00

Agenda Item F.4.a
Exhibit F

Agenda Item F.4.a
Exhibit F

YOUNGSTOWN STATE UNIVERSITY
ATHLETICS EMPLOYEES
PERSONNEL ACTIONS 10/16/17 THROUGH 1/15/18
SEPARATIONS

EMPLOYEE NAME	EMPLOYEE TYPE	POSITION TITLE	DEPARTMENT	DATE OF SEPARATON	FTE	SALARY
Alexander, Joe	ACE	Recreation Facilities Manager	Athletic Facilities Rental	11/30/2017	1.00	$ 44,865.60
McLellan, Eric	APAS	Manager of Athletic Ticket Ops	Ticket Office	12/27/2017	1.00	$ 45,000.00
Akuamoah-Boateng, Nana	Excluded	Head Coach Soccer	Soccer - Women's	1/5/2018	1.00	$ 60,500.00
Hardaway, Mark	Excluded	Head Coach Volleyball	Volleyball	12/31/2017	1.00	$ 65,132.10
Montgomery, Shane	Excluded	Assistant Coach Football	Football	12/31/2017	1.00	$ 105,000.00
O'Shurak, Rebecca	Excluded	Assistant Coach Soccer	Soccer - Women's	1/5/2018	1.00	$ 34,416.00
Pelini, Carl	Excluded	Assistant Coach Football	Football	1/10/2018	1.00	$ 85,500.00
Smith, Sarah	Excluded	Assistant Volleyball Coach	Volleyball	12/29/2017	1.00	$ 32,964.00

Youngstown
STATE UNIVERSITY

RESOLUTION TO MODIFY AND RETITLE
PRESIDENT'S LEADERSHIP MERIT AWARD POLICY, 3356-7-28

WHEREAS, University Policies are being reviewed and re-conceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

WHEREAS, the President's Leadership Merit Award, policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy governing President's Leadership Merit Award, policy number 3356-7-28, to be retitled as President's Leadership Merit Awards, shown as Exhibit **G** attached hereto. A copy of the policy indicating changes to be made is also attached.

3356-7-28 President's leadership merit awards.

~~Previous Policy Number:~~	~~7014.02~~
Responsible Division/Office:	Office of the President
Responsible Officer:	President
Revision History:	December 1998; October 2010
Board Committee:	~~Internal Affairs~~University Affairs
Effective Date:	~~**October 1, 2010**~~**March 15, 2018**
Next Review:	20~~15~~23

(A) Policy statement. ~~The~~Youngstown state university (university), through its president recognizes executive and administrative officers ~~employees~~ that have made distinctive contributions to the university's mission and ideals ~~for~~ beyond the regular ~~outstanding~~ performance of duties and responsibilities.~~grants awards for such achievement~~.

(B) Scope. This policy applies to executive and administrative level officers of the university as defined in rules 3356-9-01 and 3356-9-02 of the Administrative Code (corresponding university policies 3356-9-01 Selection and evaluation of executive level officers of the university and 3356-9-02 Selection and annual evaluation of administrative officers of the university, respectively). This policy excludes the president of the university who is ineligible to receive the presidential award.

~~(B) Definitions.~~

~~(1) Executive officers of the university are the president, provost, and vice president for academic affairs, vice president for finance and administration, vice president for student affairs, and vice president for university advancement.~~

~~(2) Administrative officers of the university include the college deans, dean of graduate students and research, executive directors, associate provosts, chief human resources officer, and chief technology officer.~~

Agenda Item F.4.b
Exhibit G

(C) Parameters.

(1) In order to be eligible an executive or administrative officer must be a current full-time employee who has worked at the university for at least two (2) consecutive years, not including temporary employment.

(2) Prior winners may not be considered for the award more than every five (5) years.

(3) Award recipients will have made a distinctive contribution to the university in one or more of the following areas:

(a) Service.

(b) Innovation.

(c) Teamwork/collaboration.

(d) Leadership.

(e) Student success.

(~~1~~4) ~~The l~~Leadership merit award[s] for outstanding service and commitment to the university is typically ~~presented~~ announced during the regular June meeting of the board of trustees but may be announced at any other regular board of trustee's meeting.

(5) The leadership award allows the president to utilize an annual stipend of up to three thousand dollars ($3000.00) to recognize executive and administrative officers.

(D) Procedure.

(~~2~~1) ~~All executive and administrative officers of the university, except the president, are eligible to receive this award. In recognition of exceptional service and commitment, t~~The president may select an executive or administrative officer[s]~~other members~~ of the university ~~community~~ to receive this award.

~~(3) Each award carries a stipend of three thousand dollars.~~

~~(D) Procedure.~~

(2) Prior to making the award, the president will provide ~~share~~ the name of the recipient[s] to the board of trustees. ~~with the internal affairs committee of the board of trustees for information, discussion, and approval~~.

3356-7-28 President's leadership merit awards.

Responsible Division/Office:	Office of the President
Responsible Officer:	President
Revision History:	December 1998; October 2010
Board Committee:	University Affairs
Effective Date:	**March 15, 2018**
Next Review:	2023

(A) Policy statement. Youngstown state university (university), through its president recognizes executive and administrative officers that have made distinctive contributions to the university's mission and ideals beyond the regular performance of duties and responsibilities.

(B) Scope. This policy applies to executive and administrative level officers of the university as defined in rules 3356-9-01 and 3356-9-02 of the Administrative Code (corresponding university policies 3356-9-01 Selection and evaluation of executive level officers of the university and 3356-9-02 Selection and annual evaluation of administrative officers of the university, respectively). This policy excludes the president of the university who is ineligible to receive the presidential award.

(C) Parameters.

(1) In order to be eligible an executive or administrative officer must be a current full-time employee who has worked at the university for at least two (2) consecutive years, not including temporary employment.

(2) Prior winners may not be considered for the award more than every five (5) years.

(3) Award recipients will have made a distinctive contribution to the university in one or more of the following areas:

(a) Service.

(b) Innovation.

(c) Teamwork/collaboration.

(d) Leadership.

(e) Student success.

(4) Leadership merit award[s] for outstanding service and commitment to the university is typically announced during the regular June meeting of the board of trustees but may be announced at any other regular board of trustee's meeting.

(5) The leadership award allows the president to utilize an annual stipend of up to three thousand dollars ($3000.00) to recognize executive and administrative officers.

(D) Procedure.

(1) The president may select an executive or administrative officer[s] of the university to receive this award.

(2) Prior to making the award, the president will provide the names of the recipient[s] to the board of trustees.

Youngstown
STATE UNIVERSITY

RESOLUTION TO RATIFY
YSU-ACE LABOR AGREEMENT

WHEREAS, an *Agreement* for August 16, 2017 through August 15, 2020 between Youngstown State University and the Youngstown State University Association of Classified Employees, an affiliate of the Ohio Education Association, has been negotiated; and

WHEREAS, the membership of the Youngstown State University Association of Classified Employees has ratified the proposed *Agreement*;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the *Agreement* between Youngstown State University and the Youngstown State University Association of Classified Employees for the period August 16, 2017, through August 15, 2020, is hereby ratified.

Youngstown
STATE UNIVERSITY

RESOLUTION TO MODIFY
EMPLOYEE HEALTH INSURANCE PROGRAM POLICY, 3356-7-22

WHEREAS, University Policies are reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

WHEREAS, the Employee Health Insurance Program policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy Employee Health Insurance Program, policy number 3356-7-22, shown as Exhibit **H** attached hereto. A copy of the policy indicating changes to be made is also attached.

3356-7-22 Employee health insurance programs.

~~Previous Policy Number:~~	~~7008.01~~
Responsible Division/Office:	Human Resources
Responsible Officer:	Vice President for Legal Affairs and Human Resources
Revision History:	March 1998; December 2011; June 2015; December 2016; March 2018
Board Committee:	University Affairs
Effective Date:	**~~December 1, 2016~~March 15, 2018**
Next Review:	202~~1~~3

(A) Policy statement. The board of trustees authorizes all of the university's employee health care insurance programs. This policy is intended to authorize participation in the medical, prescription drug, dental and vision plan options for professional/administrative and other non-bargaining employees of the university.

(B) Health care advisory committee. A health care advisory committee ("HCAC") with representation from all bargaining units and non-bargaining employees from each of the university divisions is established in accordance with the HCAC September 2011 policy and guidelines. The charge of the committee is to review and assess existing medical, dental, prescription drug, and vision benefit plan options and other cost-controlling measures.

(C) Plan design and benefit levels.

(1) Bargaining unit employees are eligible for medical, dental, prescription drug, and vision coverage in accordance with the applicable collective bargaining agreement.

(2) Eligible employees who are not covered by a collective bargaining agreement are eligible for medical, dental, prescription drug, and vision coverage as identified in the "Benefits" section of the website for the office of human resources at http://web.ysu.edu/hr/.

(D) Premium sharing.

(1) Bargaining unit employees who choose to enroll in the medical, prescription drug, dental or vision plan will be required to contribute toward the cost of coverage in accordance with the applicable collective bargaining agreement.

(2) Eligible employees who are not covered by a collective bargaining agreement and who choose to enroll in the university's health insurance plans will be required to share in the cost of coverage as follows:

(a) Employees will contribute, via payroll deduction, an aggregate of fifteen per cent of the funding level. Funding rates will be established for three tiers: the employee only, employee plus one dependent, and family (employee plus two or more dependents) contracts. A flat percentage of salary that is required for funding level to be reached will be identified each July first.

(b) Notwithstanding the foregoing formula, employees shall pay no more or no less than the following percentages of the funding rates effective July 1, 201~~5~~7 through June 30, 2018:

(i) Minimum of ten per cent (10%), and

(ii) Maximum of twenty per cent (20%).

(c) Effective July 1, 2018, and thereafter, employees will contribute via pay deduction fifteen per cent (15%) of the cost of the employee only, employee plus one dependent, and family (employee plus two or more dependents) of the full premium for fully insured components, or for self-insured components, the established fully insured equivalent rate.

(3) Payments shall be deducted in equal amounts from each eligible participant's semimonthly paychecks.

(E) Working spouse/coordination of benefits.

(1) As a condition of eligibility for coverage under the university's group medical and/or prescription drug plan (referred to as "university coverage"), if an employee's spouse is eligible for

group medical and/or prescription coverage which is sponsored, maintained and/or provided by the spouse's current employer, former employer (if retirees), or business for self-employed individuals other than sole proprietors, collectively or individually, (referred to as "employer coverage"), the spouse must enroll for at least single coverage in his/her employer coverage unless he/she is entitled to medicare as of January 1, 2015. The use of the word "spouse" in this policy refers to a legal spouse.

For purposes of this section, in instances where the spouse's employer makes no monetary contribution for employer coverage, such plans will not be considered to be employer coverage. This is intended to apply to situations in which the spouse is a current employee in a business but not to situations in which the spouse is a business owner, including partner of a company and/or firm, is a self-employed individual (other than a sole proprietor) in a business, or a retiree in a group medical and/or prescription drug insurance plan.

(2) The requirement of paragraph (E)(1) of this rule does not apply to any spouse who works less than twenty-five (25) hours per week and is required to pay more than fifty per cent (50%) of the single premium funding rate or ~~three~~five hundred dollars ($500) per month, whichever is greater, in order to participate in employer coverage.

(3) An employee's spouse who fails to enroll in employer coverage, as outlined above, shall be ineligible for university coverage.

(4) Upon the spouse's enrollment in employer coverage, that coverage will become the primary plan and the university coverage will become the secondary plan, according to the primary plan's coordination of benefits and participation rules. Notwithstanding the foregoing, in the event the spouse is a medicare beneficiary and medicare is secondary to the university coverage and medicare is primary to the spouse's employer coverage, the university coverage will be the primary coverage. Sections 3902.11 ~~and~~to 3902.14 of the Revised Code shall govern the implementation and interpretation of these coordination of benefits rules.

(F) Upon becoming eligible, the employee's spouse must enroll in employer coverage unless he/she is exempt from this requirement in accordance with the exemptions stated in this policy.

(G) All employees choosing to enroll, whose spouse participates in the university's group medical and/or prescription drug insurance coverage, shall, upon request, complete and submit to the plan a written certification verifying whether his/her spouse is eligible for and enrolled in employer coverage. If any employee fails to complete and submit the certification form during the annual certification process, such employee's spouse will be removed immediately from university coverage. Any information not completed or provided on the certification form may be requested from the employee.

(H) If an employee submits false material information or fails to timely advise the plan via the chief human resources officer of a change in the eligibility of the employee's spouse for employer coverage within thirty days of notification of such eligibility, and such false information or failure results in the provision of university coverage to which the employee's spouse is not entitled, the employee's spouse will be disenrolled from university coverage. Such disenrollment may be retroactive to the date as of which the employee's spouse became ineligible for plan coverage, as determined by the administrator for the university coverage.

The administrator shall provide at least thirty (30) days advance written notice of any proposed retroactive disenrollment. In the event of retroactive disenrollment, the employee will be personally liable to the applicable university coverage for reimbursement of benefits and expenses, including attorney's fees and costs incurred by the university coverage as a result of the false information or failure. Additionally, if the employee submits false information in this context, the employee may be subject to disciplinary action up to and including termination of employment.

(I) The details of the working spouse limitations and coordination of benefits requirements are available upon request from the human resource office.

(J) For purposes of salary deduction toward insurance premium cost sharing, families in which both spouses are employed by the university have the option either to be treated as only one employee, employee plus one or family coverage, or to select individual coverage and for each to pay the single salary share for premium.

(K) If one spouse~~/domestic partner~~ works for the university and the other does not, the children remain on the university insurance. If both spouses work for the university and choose employee plus one or family coverage, the higher paid employee pays for the employee plus one or family coverage.

(L) An employee may opt out of health insurance benefits (medical, prescription drug, dental and/or vision) coverage upon submission of sufficient evidence, in accordance with the provisions of this rule, of such coverage from another source.

3356-7-22 Employee health insurance programs.

Responsible Division/Office:	Human Resources
Responsible Officer:	Vice President for Legal Affairs and Human Resources
Revision History:	March 1998; December 2011; June 2015; December 2016; March 2018
Board Committee:	University Affairs
Effective Date:	**March 15, 2018**
Next Review:	2023

(A) Policy statement. The board of trustees authorizes all of the university's employee health care insurance programs. This policy is intended to authorize participation in the medical, prescription drug, dental and vision plan options for professional/administrative and other non-bargaining employees of the university.

(B) Health care advisory committee. A health care advisory committee ("HCAC") with representation from all bargaining units and non-bargaining employees from each of the university divisions is established in accordance with the HCAC September 2011 policy and guidelines. The charge of the committee is to review and assess existing medical, dental, prescription drug, and vision benefit plan options and other cost-controlling measures.

(C) Plan design and benefit levels.

(1) Bargaining unit employees are eligible for medical, dental, prescription drug, and vision coverage in accordance with the applicable collective bargaining agreement.

(2) Eligible employees who are not covered by a collective bargaining agreement are eligible for medical, dental, prescription drug, and vision coverage as identified in the "Benefits" section of the website for the office of human resources at http://web.ysu.edu/hr/.

(D) Premium sharing.

(1) Bargaining unit employees who choose to enroll in the medical, prescription drug, dental or vision plan will be required to contribute toward the cost of coverage in accordance with the applicable collective bargaining agreement.

(2) Eligible employees who are not covered by a collective bargaining agreement and who choose to enroll in the university's health insurance plans will be required to share in the cost of coverage as follows:

(a) Employees will contribute, via payroll deduction, an aggregate of fifteen per cent of the funding level. Funding rates will be established for three tiers: the employee only, employee plus one dependent, and family (employee plus two or more dependents) contracts. A flat percentage of salary that is required for funding level to be reached will be identified each July first.

(b) Notwithstanding the foregoing formula, employees shall pay no more or no less than the following percentages of the funding rates effective July 1, 2017 through June 30, 2018:

(i) Minimum of ten per cent (10%), and

(ii) Maximum of twenty per cent (20%).

(c) Effective July 1, 2018, and thereafter, employees will contribute via pay deduction fifteen per cent (15%) of the cost of the employee only, employee plus one dependent, and family (employee plus two or more dependents) of the full premium for fully insured components, or for self-insured components, the established fully insured equivalent rate.

(3) Payments shall be deducted in equal amounts from each eligible participant's semimonthly paychecks.

(E) Working spouse/coordination of benefits.

(1) As a condition of eligibility for coverage under the university's group medical and/or prescription drug plan (referred to as

"university coverage"), if an employee's spouse is eligible for group medical and/or prescription coverage which is sponsored, maintained and/or provided by the spouse's current employer, former employer (if retirees), or business for self-employed individuals other than sole proprietors, collectively or individually, (referred to as "employer coverage"), the spouse must enroll for at least single coverage in his/her employer coverage unless he/she is entitled to medicare as of January 1, 2015. The use of the word "spouse" in this policy refers to a legal spouse.

For purposes of this section, in instances where the spouse's employer makes no monetary contribution for employer coverage, such plans will not be considered to be employer coverage. This is intended to apply to situations in which the spouse is a current employee in a business but not to situations in which the spouse is a business owner, including partner of a company and/or firm, is a self-employed individual (other than a sole proprietor) in a business, or a retiree in a group medical and/or prescription drug insurance plan.

(2) The requirement of paragraph (E)(1) of this rule does not apply to any spouse who works less than twenty-five (25) hours per week and is required to pay more than fifty per cent (50%) of the single premium funding rate or five hundred dollars ($500) per month, whichever is greater, in order to participate in employer coverage.

(3) An employee's spouse who fails to enroll in employer coverage, as outlined above, shall be ineligible for university coverage.

(4) Upon the spouse's enrollment in employer coverage, that coverage will become the primary plan and the university coverage will become the secondary plan, according to the primary plan's coordination of benefits and participation rules. Notwithstanding the foregoing, in the event the spouse is a medicare beneficiary and medicare is secondary to the university coverage and medicare is primary to the spouse's employer coverage, the university coverage will be the primary coverage. Sections 3902.11 to 3902.14 of the Revised Code shall govern the implementation and interpretation of these coordination of benefits rules.

(F) Upon becoming eligible, the employee's spouse must enroll in employer coverage unless he/she is exempt from this requirement in accordance with the exemptions stated in this policy.

(G) All employees choosing to enroll, whose spouse participates in the university's group medical and/or prescription drug insurance coverage, shall, upon request, complete and submit to the plan a written certification verifying whether his/her spouse is eligible for and enrolled in employer coverage. If any employee fails to complete and submit the certification form during the annual certification process, such employee's spouse will be removed immediately from university coverage. Any information not completed or provided on the certification form may be requested from the employee.

(H) If an employee submits false material information or fails to timely advise the plan via the chief human resources officer of a change in the eligibility of the employee's spouse for employer coverage within thirty days of notification of such eligibility, and such false information or failure results in the provision of university coverage to which the employee's spouse is not entitled, the employee's spouse will be disenrolled from university coverage. Such disenrollment may be retroactive to the date as of which the employee's spouse became ineligible for plan coverage, as determined by the administrator for the university coverage.

The administrator shall provide at least thirty (30) days advance written notice of any proposed retroactive disenrollment. In the event of retroactive disenrollment, the employee will be personally liable to the applicable university coverage for reimbursement of benefits and expenses, including attorney's fees and costs incurred by the university coverage as a result of the false information or failure. Additionally, if the employee submits false information in this context, the employee may be subject to disciplinary action up to and including termination of employment.

(I) The details of the working spouse limitations and coordination of benefits requirements are available upon request from the human resource office.

(J) For purposes of salary deduction toward insurance premium cost sharing, families in which both spouses are employed by the university have the option either to be treated as only one employee, employee plus one or

family coverage, or to select individual coverage and for each to pay the single salary share for premium.

(K) If one spouse works for the university and the other does not, the children remain on the university insurance. If both spouses work for the university and choose employee plus one or family coverage, the higher paid employee pays for the employee plus one or family coverage.

(L) An employee may opt out of health insurance benefits (medical, prescription drug, dental and/or vision) coverage upon submission of sufficient evidence, in accordance with the provisions of this rule, of such coverage from another source.

Youngstown
STATE UNIVERSITY

RESOLUTION REGARDING TERMS AND CONDITIONS OF EMPLOYMENT FOR CLASSIFIED EMPLOYEES EXCLUDED FROM COLLECTIVE BARGAINING

WHEREAS, the Board of Trustees ratified a collective bargaining *Agreement* with the Youngstown State University Association of Classified Employees (YSU-ACE) for the three-year period August 16, 2017 through August 15, 2020, which defines wages and other terms and conditions of employment for classified employees in the bargaining unit; and

WHEREAS, it is deemed to be equitable and in the best interest of the University to extend some of the provisions of the *Agreement* to classified employees excluded from collective bargaining; and

WHEREAS, these provisions are in the areas of pay, leaves, vacation, retirement, insurance benefits and miscellaneous benefits;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University, that the following YSU-ACE collective bargaining agreement articles and/or sections be extended to classified employees who are excluded from collective bargaining: Article 3 (Pay) with the exception of Section 3.8; Article 15 (Leaves) with the exception of Sections 15.3, 15.20 and 15.23; Article 17 (Vacation) except to the extent it is inconsistent with the O.R.C. Sections 9.44 and 124.131 regarding computation of prior service credit; Article 21 (Retirement); Article 22 (Insurance Benefits); Article 27 (Miscellaneous) with the exception of Section 27.9; and the Side Letter Agreement regarding the vacation cash-out provision.

Youngstown
STATE UNIVERSITY

RESOLUTION TO APPROVE THE ADOPTION OF A CLASSIFICATION PLAN PURUSANT TO THE IMPLEMENTATION GUIDELINES AND STANDARDS FOR H.B. 187 FOR CIVIL SERVICE EMPLOYEES

WHEREAS, the 126th Ohio General Assembly enacted H.B. 187 which revised the Ohio civil service laws granted the power, duties and functions of the Department of Administrative Services to the Board of Trustees of each state university; and

WHEREAS, R.C. 124.14(A) granted the Department of Administrative Services the authority to establish a job classification plan for all employees, including those in the civil service; and

WHEREAS, R.C. 124.14(F) granted the board of trustees of state universities the authority to carry out all matter of governance involving the employees of the state university, including the powers, duties and functions of the department of administrative services; and

WHEREAS, Youngstown State University Board of Trustees adopted the attached Resolution authorizing the Office of Human Resources to review University policies and procedures applicable to civil service employees in accordance with H.B. 187 and to make recommendations in accordance with H.B. 187 to the Board of Trustees; and

WHEREAS, the Office of Human Resources has established a Classification Plan for Classified Civil Servants, including those in the Association of Classified Employees (ACE) bargaining unit; and

WHEREAS, The Office of Human Resources has shared the Classification Plan with the ACE bargaining unit as each classification has been established which has been over the course of the previous three years; and

WHEREAS, the University has followed the Implementation Guidelines for Classified Civil Service Law Reform for Ohio Universities, adopted by the Inter-University Counsel of Ohio, specifically, consulting with collective bargaining unit representatives, posting the Draft Classification Plan on the YSU website for a minimum of 30 days and inviting comment and undertaking such changes in a controlled and incremental manner; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the adoption of the Youngstown State University Civil Service Classification and Compensation Plan; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the Appointing Authority to modify, rescind and amend the Classification Plan, as appropriate and necessary in accordance with the law and Guidelines, in effect at the time.

Youngstown
STATE UNIVERSITY

RESOLUTION TO MODIFY AND RETITLE
CONFLICTS OF INTEREST POLICY, 3356-7-01

WHEREAS, University Policies are being reviewed and re-conceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

WHEREAS, the Conflicts of Interest, policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy governing Conflicts of Interest, policy number 3356-7-01, to be retitled as Conflicts of Interest and Conflicts of Commitment, shown as Exhibit **I** attached hereto. A copy of the policy indicating changes to be made is also attached.

3356-7-01 Conflicts of interest and conflicts of commitment.

~~Previous Policy Number:~~	~~7001.01~~
Responsible Division/Office:	Human Resources
Responsible Officer:	Vice President for Legal Affairs and Human Resources ~~for Finance and Administration~~
Revision History:	August 1997; December 2010; September 2012; March 2018
Board Committee:	University Affairs
Effective Date:	**~~September 28, 2012~~March 15, 2018**
Next Review:	20~~17~~23

(A) Policy statement. All employees have a fundamental responsibility to act in the best interests of Youngstown state university (university) and are to avoid conflicts of interest and conflicts of commitment in the conduct of university business. As part of this responsibility, the university expects all ~~E~~employees to apply their time and effort appropriately and ~~are also expected~~ to avoid any situation which conflicts with, or gives the appearance of conflict in objectivity or job performance.~~to avoid even the appearance of a conflict or impropriety.~~

(B) Purpose. To educate university employees about conflicts of interest and conflicts of commitment and to provide guidance on addressing and managing such conflict.

(~~B~~C) ~~Purpose~~Guidelines.

(1) A conflict of interest typically exists when financial, professional or other personal considerations directly or indirectly affect or benefit,~~compromise~~ or have ~~the potential for or~~ the appearance of affecting or benefiting, an employee or the employee's family or business associates.~~compromising a person's objectivity in meeting university responsibilities, including research activities.~~Employees are expected to avoid participating in decisions or actions on behalf of the university which may result in or appear to result in such benefit.

(2) A conflict of commitment typically exists when an ~~E~~employee~~s may not~~ engages in outside activities, either paid or unpaid, that

interfere with the performance of ~~performing~~ university job duties and responsibilities. ~~at the university.~~ Employees are expected to avoid any situation which compromises, or appears to compromise, their loyalty to the university and commitment to their university responsibilities. ~~job performance, loyalty, or stewardship to the university. This may be considered a conflict of commitment.~~

~~(3) Employees are expected to avoid participating in decisions or actions on behalf of the university which may result in personal gain to the employee or the employee's family or business associates. This may be considered a conflict of interest.~~

(3) State ethics laws.

(a) Section 102.03 of the Revised Code prohibits employees from soliciting or accepting or influencing one to give anything of value when it comes from a party who is interested in a pending matter or doing or seeking to do business with the university.

(b) Sections 2921.42 and 2921.43 of the Revised Code prohibit public employees from having an interest in a public contract.

(c) These statutes also prohibit a public employee's family and business associates from having an interest in a public contract. The Revised Code provides certain exceptions to these prohibitions; however, all exceptions must be approved in advance through the office of contract compliance.

(d) An employee must report the conflict on the "Conflict of Interest Certification Form." The following procedures are designed to ensure integrity in the conduct of university business.

~~(4) There are two main conflict of interest provisions in Ohio's ethics laws that apply to full- and part-time employees of the university. First, section 102.03 of the Revised Code prohibits employees from soliciting or accepting or influencing one to give anything of value when it comes from a party who is interested in a pending matter or doing or seeking to do business with the university. Second, sections 2921.42 and 2921.43 of the Revised Code prohibit public employees from having an interest in a public contract. These statutes also prohibit a public employee's family~~

~~and business associates from having an interest in a public contract. There may be an exception to this prohibition, but it must be approved in advance through the office of contract compliance. The employee must report the conflict on the "Conflict of Interest Certification Form." The following procedures are designed to ensure integrity in the conduct of university business.~~

(D) Use of self-authored material in a course taught by the author/co-author. Educational materials authored by instructors can be valuable and unique course resources. However, in order to avoid even the appearance of a conflict of interest; no university employee is to receive private gain arising from the sale of textbooks or other materials used in a Youngstown state university course in which the employee is an instructor. Therefore an employee/instructor, including full and part-time faculty, who wishes to use self-authored materials must:

(1) Waive royalties or other type of personal gain, or:

(2) Designate the university or a recognized professional organization or honorary to receive such royalties or gain. This option must ensure that there will be no potential for future personal gain by the employee.

(3) Both of these options require an instructor to submit documentation of adherence to the above requirements to the appropriate dean and the provost/vice-president for academic affairs. Written approval must be received from the appropriate dean and the provost/vice-president of academic affaris prior to the use of self-authored materials. The written request and approval must identify the instructor, the course[s], the educational materials, the options being utilized, and will be retained by the appropriate dean.

(4) Employee/instructors are prohibited from by-passing these requirements through arrangements between or among fellow employees/instructors for the use of each other's self-authored materials for private gain.

(~~C~~E) Annual reporting requirement.~~Procedures~~.

(1) ~~Annually, a~~All employees authorized to sign for expenditures or involved in making purchasing decisions on behalf of the university are required to complete a "Conflict of Interest Certification Form~~.~~" annually.

(2) ~~The forms are retained in the office of contract compliance.~~ The

contract compliance officer and the controller will review these forms and make any determinations necessary. The forms are retained in the office of contract compliance

(~~2~~3) Employees are under a continuing obligation to update information on the ~~is~~ form ~~should~~as circumstances change.

~~(3) An employee unsure of the applicability of any of these procedures may consult with the office of the controller or the office of contract compliance.~~

(F) Use of university resources. University resources are to be used only in the interest of the university. Employees may not use university resources, facilities, personnel, equipment or confidential information, as part of their outside consulting activities or for any other non-university purpose.

(G) Disclosure requirements.

(41) Employees are ~~also expected~~required, as soon as possible, to disclose to their department head any of the following:

(a) Any employment at the university in addition to primary employment (i.e., part-time teaching position, etc.)~~;~~.

(b) Outside employment~~;~~.

(c) Other interests or activities that require commitments of time that may interfere with meeting university obligations~~;~~.

(d) Use of supplies, equipment, or university resources for non-university purposes~~;~~.

(e) Receipt of gifts or entertainment of more than nominal value from suppliers of goods or services~~;~~.

(f) Receipt of gifts or entertainment of more than nominal value from persons associated or seeking association with the university~~;~~. ~~or~~

(g) Use of confidential or privileged information acquired in the course of employment at the university for non-university purposes.

(~~5~~2) The appropriate ~~D~~department head will review the disclosed

information to determine whether a conflict of interest or commitment-, the appearance of a conflict ~~of interest~~, or the potential for a conflict ~~of interest~~ exists. If the department head is uncertain as to whether a specific situation constitutes a conflict of interest, they ~~shall~~will consult with their super~~ior~~visor.

(~~6~~3) If it is determined that a conflict of interest, the appearance of a conflict of interest, or the potential for a conflict of interest does exist, the department head and employee will together develop a written statement of action to protect the university by manage~~e~~, reduce~~e~~, or eliminate~~e~~ the conflict situation. If the statement is mutually agreed upon, a copy will be submitted to the next highest level of authority for approval.

(~~7~~4) If the department head and employee cannot mutually agree upon a statement of action, or if the statement of action is not approved by the next highest level of authority, the situation will be referred to the appropriate dean/executive director or vice president for final determination.

(5) An employee unsure of the applicability of this policy should consult with the office of the controller or the office of contract compliance.

(H) Policy violations. Violations of this policy, including failure to disclosure required information or the knowing submission of an incomplete, erroneous or misleading "Conflict of Interest Certification Form" may result in discipline up to and including termination in accordance with applicable disciplinary policies and collective bargaining agreements.

3356-7-01 Conflicts of interest and conflicts of commitment.

Responsible Division/Office:	Human Resources
Responsible Officer:	Vice President for Legal Affairs and Human Resources
Revision History:	August 1997; December 2010; September 2012; March 2018
Board Committee:	University Affairs
Effective Date:	**March 15, 2018**
Next Review:	2023

(A) Policy statement. All employees have a fundamental responsibility to act in the best interests of Youngstown state university (university) and are to avoid conflicts of interest and conflicts of commitment in the conduct of university business. As part of this responsibility, the university expects all employees to apply their time and effort appropriately and to avoid any situation which conflicts with, or gives the appearance of conflict in objectivity or job performance.

(B) Purpose. To educate university employees about conflicts of interest and conflicts of commitment and to provide guidance on addressing and managing such conflict.

(C) Guidelines.

(1) A conflict of interest typically exists when financial, professional or other personal considerations directly or indirectly affect or benefit, or have the appearance of affecting or benefiting, an employee or the employee's family or business associates. Employees are expected to avoid participating in decisions or actions on behalf of the university which may result in or appear to result in such benefit.

(2) A conflict of commitment typically exists when an employee engages in outside activities, either paid or unpaid, that interferes with the performance of university job duties and responsibilities. Employees are expected to avoid any situation which compromises, or appears to compromise, their loyalty to the university and commitment to their university responsibilities.

documentation of adherence to the above requirements to the appropriate dean and the provost/vice-president for academic affairs. Written approval must be received from the appropriate dean and the provost/vice-president of academic affairs prior to the use of self-authored materials. The written request and approval must identify the instructor, the course[s], the educational materials, the options being utilized, and will be retained by the appropriate dean.

(4) Employee/instructors are prohibited from by-passing these requirements through arrangements between or among fellow employees/instructors for the use of each other's self-authored materials for private gain.

(E) Annual reporting requirement.

(1) All employees authorized to sign for expenditures or involved in making purchasing decisions on behalf of the university are required to complete a "Conflict of Interest Certification Form" annually.

(2) The contract compliance officer and the controller will review these forms and make any determinations necessary. The forms are retained in the office of contract compliance.

(3) Employees are under a continuing obligation to update information on the form as circumstances change.

(F) Use of university resources. University resources are to be used only in the interest of the university. Employees may not use university resources, facilities, personnel, equipment or confidential information, as part of their outside consulting activities or for any other non-university purpose.

(G) Disclosure requirements.

(1) Employees are required, as soon as possible, to disclose to their department head any of the following:

(a) Any employment at the university in addition to primary employment (i.e., part-time teaching position, etc.).

(b) Outside employment.

(c) Other interests or activities that require commitments of time that may interfere with meeting university obligations.

(d) Use of supplies, equipment, or university resources for non-university purposes.

(e) Receipt of gifts or entertainment of more than nominal value from suppliers of goods or services.

(f) Receipt of gifts or entertainment of more than nominal value from persons associated or seeking association with the university.

(g) Use of confidential or privileged information acquired in the course of employment at the university for non-university purposes.

(2) The appropriate department head will review the disclosed information to determine whether a conflict of interest or commitment, the appearance of a conflict, or the potential for a conflict exists. If the department head is uncertain as to whether a specific situation constitutes a conflict of interest, they will consult with their supervisor.

(3) If it is determined that a conflict of interest, the appearance of a conflict of interest, or the potential for a conflict of interest does exist, the department head and employee will together develop a written statement of action to protect the university by managing, reducing, or eliminating the conflict situation. If the statement is mutually agreed upon, a copy will be submitted to the next highest level of authority for approval.

(4) If the department head and employee cannot mutually agree upon a statement of action, or if the statement of action is not approved by the next highest level of authority, the situation will be referred to the appropriate dean/executive director or vice president for final determination.

(5) An employee unsure of the applicability of this policy should consult with the office of the controller or the office of contract compliance.

(H) Policy violations. Violations of this policy, including failure to disclosure required information or the knowing submission of an incomplete, erroneous or misleading "Conflict of Interest Certification Form" may result in discipline up to and including termination in accordance with applicable disciplinary policies and collective bargaining agreements.

Youngstown
STATE UNIVERSITY

RESOLUTION TO MODIFY AND RETITLE
PERSONA NON GRATA POLICY, 3356-7-45

WHEREAS, University Policies are being reviewed and re-conceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

WHEREAS, the Persona Non Grata, policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy governing Persona Non Grata, policy number 3356-7-45, to be retitled as Persona Non Grata Status for Campus Visitors, shown as Exhibit **J** attached hereto. A copy of the policy indicating changes to be made is also attached.

3356-7-45 Persona non grata status for campus visitors.

~~Previous Policy Number:~~	~~7022.01~~
Responsible Division/Office:	~~Finance and Administration;~~ Student ~~Affairs~~ Experience; University Relations
Responsible Officer:	Vice President for ~~Finance and Administration; VP for~~ Student Affairs; Chief of Police
Revision History:	June 1999; September 2009; September 2012; March 2018
Board Committee:	University Affairs
Effective Date:	**~~September 28, 2012~~March 15, 2018**
Next Review:	20~~17~~23

(A) Policy statement. Pursuant to Revised Code section 3345.21 and in order to pursue its educational objectives and programs in an orderly manner, the board of trustees of Youngstown state university (university) is authorized to regulate the conduct of visitors to university owned or controlled property and to university programs and activities. ~~To maintain an effective learning, living, and working environment, it is essential that all employees, students, and visitors conduct themselves in a courteous, responsible, and law-abiding manner.~~

~~(~~(B) Purpose. To identity visitors whose presence on the university campus or at university programs or activities may be detrimental to the university community and to provide a mechanism to limit the access of such visitors to university owned or controlled property, university programs and activities.

(C) Scope. This policy applies to visitors who are accused of demonstrating behavior detrimental to the university community.

This policy does not apply to university students or to university employees acting within the scope of their employment. When doubt exists as to a person's status as a student, the person may be charged under this policy and then later referred to student conduct if determined to be a student.

Agenda Item F.4.h
Exhibit J

(DB) Definitions for purposes of this rule.

(1) "Employee". a Any person on active employment status at with the university.

(2) "Student". a Any person admitted to the university either for credit or noncredit and currently registered for classes.

(3) "Visitor". a Any person who is not a student or an employee acting within the scope of their employment. A visitor includes, but is not limited to:

(i) A person who had been enrolled at the university but who has graduated or transferred.

(ii) A person who has been admitted to the university but is not currently enrolled.

(ii) A former employee no longer on active employment status with the university.

(4) "Persona non grata". a A personvisitor whose has exhibited behavior that has been deemedhas been determined to be detrimental to the university community and who is thus no longer permitted to be present on university owned or controlled property or to have access to university services, activities or events.

(5) "Behavior Ddetrimental behavior" - behavior that has been deemed detrimental to the university community includes but is not limited to:

(a) Obstruction or dDisruption of university processes, services or programs.teaching, research, administration, disciplinary proceedings, or other official university activities.

(b) Actions which result in offenses against persons or property including the use of university facilities in a manner inconsistent with the facilities' purpose.

(b) Obstruction of the free-flow of pedestrian or vehicle traffic.

(c) Physical abuse, verbal abuse, tThreats or other behaviors, intimidation, harassment, coercion, and/or other conduct that threatens or endangers the mental or physical health or

pose a risk to the safety of ~~any person~~the university community.

~~(d) Unauthorized entry to or use of the building and grounds of the university.~~

(~~e~~d) Violation of a ~~Failure to comply with~~ previous order or directive~~ons~~ given by a court of law, ~~of~~ a university official~~s~~, ~~Youngstown state~~ the university police~~,~~ or other law enforcement agency or officer~~s~~, or a court of law, acting in performance of their duties~~;~~. ~~and failure to identify oneself to these persons when requested to do so.~~

~~(f) Unauthorized use, possession, or distribution of narcotic or illegal drugs or alcoholic beverages.~~

~~(g) Illegal or unauthorized possession or use of firearms, explosives, other weapons, dangerous chemicals, or fire extinguishers.~~

~~(h) Theft of or damage to property of the university, a member of the university community, or a campus visitor.~~

~~(i) Disorderly conduct, breach of the peace; aiding, abetting, or procuring another to breach the peace; or lewd, indecent or obscene conduct or expression.~~

~~(j) Any act of violence such as arson, assault and/or homicide~~.

(~~k~~e) A continuing ~~V~~violation of ~~other~~ university policies, rules or regulations after notice of the policies, rules or regulations has been given~~and applicable city, state, or federal laws~~.

(f) Misrepresentations of self or providing other false or misleading information to a university office or official.

(E~~C~~) Parameters.

(1) The~~se~~is policy ~~regulations are in no way intended to limit or restrict the constitutional guarantees of~~ will not be utilized to restrict freedom of speech ~~and~~or the right of persons to peaceful assembly.

(2) This policy will not be construed to limit the authority of university officials from taking actions, such as arrest and/or criminal prosecution, as warranted by circumstances.

~~(2) These regulations are designed to comply with the mandates of section 3345.21 of the Revised Code.~~

~~(3) Violators of these regulations may be ejected from university-owned or controlled property and subject to criminal prosecution and/or university discipline which may include suspension or expulsion, if a student, or suspension or termination, if an employee, and/or designation as persona non grata. When applicable, disciplinary action shall be conducted in accordance with sections 3345.22 and 3345.23 of the Revised Code.~~

~~(4) Youngstown state university police may be called upon to assist in the enforcement of these regulations and other regulations designed to preserve good order on the campus and to prevent disruption of the educational functions of the university.~~

(~~5~~3) If necessary, the president, or designee, or the university chief of policy may seek the assistance of other appropriate law enforcement agencies.

~~(6) Violations of this policy by students are subject to procedures found in the "Code of Student Rights, Responsibilities, and Conduct" (see Chapters 3356:36-1 to 3356:36-19 of the Administrative Code).~~

~~(7) Employees covered by collective bargaining should refer to their respective agreement for additional information.~~

~~(8) The following rules address other forms of misconduct that may result in penalties in addition to those covered in this policy:~~

~~(a) Rule 3356-10-13 of the Administrative Code, "Research, grants, and sponsored programs."~~

~~(b) Rule 3356-10-14 of the Administrative Code, "Integrity in research - use of human participants."~~

~~(c) Rule 3356-10-15 of the Administrative Code, "Integrity in research - use and care of animals."~~

~~(d) Rule 3356-10-16 of the Administrative Code, "Research misconduct."~~

~~(e) Rule 3356-10-17 of the Administrative Code, "Objectivity in research - avoidance of conflicts of interest and/or commitment in sponsored research."~~

~~(f) Rule 3356-2-01 of the Administrative Code, "Equal opportunity discrimination complaint procedures."~~

~~(g) Rule 3356-2-03 of the Administrative Code, "Discrimination/harassment."~~

~~(h) Rule 3356-4-09 of the Administrative Code, "Acceptable use of university technology resources."~~

~~(i) Rule 3356-9-06 of the Administrative Code, "Professional conduct of faculty, department chairpersons, and professional/administrative employees."~~

(4) Any university student or employee may bring concerns regarding possible detrimental behavior of a visitor to the attention of the university police department or to the office of student experience/student affairs.

(F~~D~~) Proces~~s.dures~~. ~~The following procedures apply to those situations in which an individual's behavior may result in determination of persona non grata status.~~ The process to designate a visitor as a persona non grata is initiated by the issuance of a notice of persona non grata status. Only the president, the provost, a university vice-president, the chief of police, or their designees, have the authority to issue a notice of persona non grata status.

(1) Notice~~:~~. A~~n individual~~ visitor accused of behavior detrimental to the university community ~~shall~~will be served with notice that such behavior is not acceptable and may result in ~~a determination of persona non grata status~~that person being denied the opportunity to be present on specified university property, facilities and/or university programs or activities.

(a) The ~~warning~~ notice ~~shall~~will contain:

(i) Name and last known address of the individual~~.~~; current e-mail address if notice is to be sent via e-mail.

(ii) A specification of the alleged detrimental behavior.

(iii) A warning that the individual is on temporary persona non grata status and is not allowed on university premises or at university sponsored programs or activities until a meeting regarding persona non grata status occurs and a formal determination is made.

(iv) The name, title and contact information of the university official who will make the persona non grata determination and a time limit in which the accused must contact the university official to schedule a meeting to determine persona non grata status.

~~(ii) The date, time and location of a hearing before a hearing panel along with the date by which the individual must contact the university general counsel to confirm attendance at the hearing.~~

(~~ii~~iv) A ~~statement~~warning that failure to ~~confirm attendance with the university general counsel~~arrange a meeting with the university official within ~~the specified time limit~~ten (10) days from receipt of the notice or failure to attend a scheduled meeting ~~may~~will result in a determination as to persona non grata status being made without the accused individual being present.

~~(iv) A statement, that the individual is on temporary persona non grata status at the university until the date and time, and pending the outcome of the hearing referenced in this rule~~

(b) The notice may be ~~issued only by the president~~ delivered via U.S. mail, U.S. mail return receipt requested, e-mail with delivery receipt, or in-person by the university police department.

(2) ~~Hearing:~~Meeting to determine persona non-grata status.

(a) University officials designated to conduct a persona non grata meeting are:

(i) The vice president of student affairs or designee.

(ii) The director or associate director of student conduct.

(ii) A university associate or assistant general counsel.

(b) The university administrator that issues the notice of persona non grata status will designate the university official who will conduct the persona non grata meeting based on the official's availability to conduct the meeting in a timely manner.

(c) A university official who will present evidence at the hearing may not conduct the persona non grata meeting.

~~A hearing will be held at the time, date, and location specified in the warning notice.~~

(d) All ~~hearings~~meetings will be held in private. ~~The hearing panel appointed by the office of general counsel will be comprised of three individuals.~~

(e) At the ~~hearing~~meeting the accused individual ~~accused of behavior detrimental to the university~~ is entitled to know the nature and source ~~will be presented with~~of the evidence against him/her; to question any witnesses; and to present evidence including witnesses on his/her behalf.~~be given the opportunity to respond.~~ If the accused individual chooses not to be present or to participate, the process will nevertheless proceed.

(f) The accused individual may be accompanied by another individual who may serve in an advisory capacity, but who may not participate directly in the meeting.

(3) Findings. ~~and notification: .~~

(a) The university official conducting the meeting will hear and weigh all evidence presented and shall apply a preponderance of the evidence standard (more likely than not).

(b) To place the accused on persona non grata status, the university official conducting the meeting must find that it is more likely than not that the alleged behavior occurred and that such behavior is more likely than not detrimental to the university community.

(c) If such a finding is made, the university official conducting the meeting may take into consideration the reasons for such behavior and the likelihood of its recurrence and based on the meeting findings and these considerations may place the individual on persona non grata status for a period of up to two (2) years.

(4) Notification.

(a) Written notification of the findings of the ~~hearing panel~~university official shall be sent ~~occur~~ within ~~five~~ ten (10 ~~business~~) business days of the ~~hearing~~meeting. If the finding is that the individual is deemed to be on persona non grata status, the notification will indicate ~~whether~~ the time period ~~is specified or permanent.~~ and parameters of persona non grata status~~-~~.

(4b) The restrictions imposed by persona non grata status ~~shall~~will take effect upon receipt of the notification.

(~~5~~c) In those instances where an individual has been placed on persona non grata status, the hearing officer will forward a copy of the findings to ~~T~~the university's president, vice-presidents, provost, associate vice presidents, associate provosts, deans, chief human resources officer, executive director of facilities, director of the Maag library and the chief of police. ~~are to be informed and are authorized .~~ These university administrators will inform faculty and

staff of an individual's persona non grata status as appropriate.

(d) The university police department will maintain a current list of persona non grata status and ~~to~~ enforce ~~the~~ sanctions of persona non grata.

~~(6) Any person determined to be a persona non grata who violates the sanction imposed shall be deemed a trespasser and prosecuted accordingly.~~

(~~7~~5) Review.~~:~~

(a) A written request for review of persona non grata status may be made to the ~~president~~general counsel or his/her designee at any time after a determination of persona non grata status has been made.

(b) The review ~~shall~~will be limited to an examination of procedural errors which may have occurred in the process or an examination of new evidence which became available after the finding. The review may only determine if the persona non grata status will remain in effect or be voided.

(c) The persona non grata status ~~shall~~will remain in effect ~~pending the decision on~~during the review process.

(d) The ~~president~~general counsel or his/her designee ~~shall~~will render a decision within ten (10) ~~working~~business days of receipt of the request for a review.

(e) An individual who was a witness at the persona non grate meeting is disqualified from reviewing persona non grata status.

(f) The decision of the general counsel will be sent to the accused individual via U.S. mail, U.S. mail return receipt requested, e-mail with delivery receipt, or in-person by the university police department.

(g) In those instances in which persona non grata status is voided, those university administrators noted in

Notification section (4) (c) of this policy, will be informed of this action.

(~~e~~h) The decision of the general counsel, or his/her designee, ~~shall be~~is final.

(G~~E~~) Records. Records of the persona non grata process will be retained in the division of student experience.

(H~~F~~) Violation of persona non grata status. A person who violates the terms of his/her persona grata status will be deemed a trespasser, removed from the university and prosecuted accordingly.

3356-7-45 Persona non grata status for campus visitors.

Responsible Division/Office:	Student Experience; University Relations
Responsible Officer:	Vice President for Student Affairs; Chief of Police
Revision History:	June 1999; September 2009; September 2012; March 2018
Board Committee:	University Affairs
Effective Date:	**March 15, 2018**
Next Review:	2023

(A) Policy statement. Pursuant to Revised Code section 3345.21 and in order to pursue its educational objectives and programs in an orderly manner, the board of trustees of Youngstown state university (university) is authorized to regulate the conduct of visitors to university owned or controlled property and to university programs and activities.

(B) Purpose. To identity visitors whose presence on the university campus or at university programs or activities may be detrimental to the university community and to provide a mechanism to limit the access of such visitors to university owned or controlled property, university programs and activities.

(C) Scope. This policy applies to visitors who are accused of demonstrating behavior detrimental to the university community.

This policy does not apply to university students or to university employees acting within the scope of their employment. When doubt exists as to a person's status as a student, the person may be charged under this policy and then later referred to student conduct if determined to be a student.

(D) Definitions for purposes of this rule.

(1) Employee. Any person on active employment status with the university.

(2) Student. Any person admitted to the university either for credit or noncredit and currently registered for classes.

(3) Visitor. Any person who is not a student or an employee acting within the scope of their employment. A visitor includes, but is not limited to:

(i) A person who had been enrolled at the university but who has graduated or transferred.

(ii) A person who has been admitted to the university but is not currently enrolled.

(ii) A former employee no longer on active employment status with the university.

(4) Persona non grata. A visitor whose behavior has been determined to be detrimental to the university community and who is no longer permitted to be present on university owned or controlled property or to have access to university services, activities or events.

(5) Behavior detrimental to the university community includes but is not limited to:

(a) Disruption of university processes, services or programs.

(b) Actions which result in offenses against persons or property including the use of university facilities in a manner inconsistent with the facilities' purpose.

(c) Threats or other behaviors that pose a risk to the safety of the university community.

(d) Violation of a previous order or directive given by a court of law, a university official, the university police or other law enforcement agency or officer, or a court of law, acting in performance of their duties.

(e) A continuing violation of university policies, rules or regulations after notice of the policies, rules or regulations has been given.

(f) Misrepresentations of self or providing other false or misleading information to a university office or official.

(E) Parameters.

(1) This policy will not be utilized to restrict freedom of speech or the right of persons to peaceful assembly.

(2) This policy will not be construed to limit the authority of university officials from taking actions, such as arrest and/or criminal prosecution, as warranted by circumstances.

(3) If necessary, the president, or designee, or the university chief of policy may seek the assistance of other appropriate law enforcement agencies.

(4) Any university student or employee may bring concerns regarding possible detrimental behavior of a visitor to the attention of the university police department or to the office of student experience/student affairs.

(F) Process. The process to designate a visitor as a persona non grata is initiated by the issuance of a notice of persona non grata status. Only the president, the provost, a university vice-president, the chief of police, or their designees, have the authority to issue a notice of persona non grata status.

(1) Notice. A visitor accused of behavior detrimental to the university community will be served with notice that such behavior is not acceptable and may result in that person being denied the opportunity to be present on specified university property, facilities and/or university programs or activities.

(a) The notice will contain:

(i) Name and last known address of the individual; current e-mail address if notice is to be sent via e-mail.

(ii) A specification of the alleged detrimental behavior.

(iii) A warning that the individual is on temporary persona non grata status and is not allowed on

university premises or at university sponsored programs or activities until a meeting regarding persona non grata status occurs and a formal determination is made.

(iv) The name, title and contact information of the university official who will make the persona non grata determination and a time limit in which the accused must contact the university official to schedule a meeting to determine persona non grata status.

(v) A warning that failure to arrange a meeting with the university official within ten (10) days from receipt of the notice or failure to attend a scheduled meeting will result in a determination as to persona non grata status being made without the accused individual being present.

(b) The notice may be delivered via U.S. mail, U.S. mail return receipt requested, e-mail with delivery receipt, or in-person by the university police department.

(2) Meeting to determine persona non-grata status.

(a) University officials designated to conduct a persona non grata meeting are:

(i) The vice president of student affairs or designee.

(ii) The director or associate director of student conduct.

(ii) A university associate or assistant general counsel.

(b) The university administrator that issues the notice of persona non grata status will designate the university official who will conduct the persona non grata meeting based on the official's availability to conduct the meeting in a timely manner.

(c) A university official who will present evidence at the hearing may not conduct the persona non grata meeting.

(d) All meetings will be held in private.

(e) At the meeting the accused individual is entitled to know the nature and source of the evidence against him/her; to question any witnesses; and to present evidence including witnesses on his/her behalf. If the accused individual chooses not to be present or to participate, the process will nevertheless proceed.

(f) The accused individual may be accompanied by another individual who may serve in an advisory capacity, but who may not participate directly in the meeting.

(3) Findings.

(a) The university official conducting the meeting will hear and weigh all evidence presented and shall apply a preponderance of the evidence standard (more likely than not).

(b) To place the accused on persona non grata status, the university official conducting the meeting must find that it is more likely than not that the alleged behavior occurred and that such behavior is more likely than not detrimental to the university community.

(c) If such a finding is made, the university official conducting the meeting may take into consideration the reasons for such behavior and the likelihood of its recurrence and based on the meeting findings and these considerations may place the individual on persona non grata status for a period of up to two (2) years.

(4) Notification.

(a) Written notification of the findings of the university official will be sent within ten (10) business days of the meeting. If the finding is that the individual is deemed to be on persona

non grata status, the notification will indicate the time period and parameters of persona non grata status.

(b) The restrictions imposed by persona non grata status will take effect upon receipt of the notification.

(c) In those instances where an individual has been placed on persona non grata status, the hearing officer will forward a copy of the findings to the university's president, vice-presidents, provost, associate vice presidents, associate provosts, deans, chief human resources officer, executive director of facilities, director of the Maag library and the chief of police. These university administrators will inform faculty and staff of an individual's persona non grata status as appropriate.

(d) The university police department will maintain a current list of persona non grata status and enforce sanctions of persona non grata.

(5) Review.

(a) A written request for review of persona non grata status may be made to the general counsel or his/her designee at any time after a determination of persona non grata status has been made.

(b) The review will be limited to an examination of procedural errors which may have occurred in the process or an examination of new evidence which became available after the finding. The review may only determine if the persona non grata status will remain in effect or be voided.

(c) The persona non grata status will remain in effect during the review process.

(d) The general counsel or his/her designee will render a decision within ten (10) business days of receipt of the request for a review.

(e) An individual who was a witness at the persona non grate meeting is disqualified from reviewing persona non grata status.

(f) The decision of the general counsel will be sent to the accused individual via U.S. mail, U.S. mail return receipt requested, e-mail with delivery receipt, or in-person by the university police department.

(g) In those instances in which persona non grata status is voided, those university administrators noted in the notification section (4) (c) of this policy, will be informed of this action.

(h) The decision of the general counsel, or his/her designee, is final.

(G) Records. Records of the persona non grata process will be retained in the division of student experience.

(H) Violation of persona non grata status. A person who violates the terms of his/her persona grata status will be deemed a trespasser, removed from the university and prosecuted accordingly.

Youngstown
STATE UNIVERSITY

RESOLUTION TO APPROVE THE SELECTION OF THE POSITION FOR SPECIAL ASSISTANT TO THE PRESIDENT

WHEREAS, the Special Assistant to the President is a critical position that provides leadership, vision, and direction in the administration of a comprehensive set of initiatives, services, and policies related to institutional research, strategic planning implementation and assessment, and an integrated approach to institutional effectiveness; and

WHEREAS, the Board of Trustees approved the authorization of a search in accordance with University Policy 3356-9-02; and

WHEREAS, the position of Special Assistant to the President is eligible for a multiple-year appointment pursuant to University Policy 3356-7-35; and

WHEREAS, this position is also eligible for faculty rank and tenure pursuant to University Policy 3356-9-05; and

WHEREAS, a candidate was identified from an applicant pool obtained as a result of a national search process and recommended by the search committee; and

WHEREAS, the candidate's credentials have been reviewed by the faculty of the Department of Kinesiology and Sport Science, the Dean of the Bitonte College of Health and Human Services, and the Provost & Vice President for Academic Affairs, who have recommended appointment of the candidate as a full Professor with tenure; and

WHEREAS, the candidate's credentials have been reviewed by the President, who recommends the appointment of the candidate also as a full Professor with tenure to the Board of Trustees; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the appointment of William Michael Sherman as the Special Assistant to the President and tenured Professor of Kinesiology and Sport Science, effective February 1, 2018.

FURTHER BE IT RESOLVED, that William Michael Sherman receive a multiple year appointment commencing on February 1, 2018.

To: Dr. Martin Abraham, Provost and Vice President of Academic Affairs

From: Dr. Joseph L. Mosca, Dean/College of Health and Human Services

Date: February 22, 2018

Subject: Tenure and Rank for Dr. Mike Sherman

The Department of Kinesiology and Sport Science met on 1/31/18 to discuss tenure and rank for Dr. Mike Sherman. Dr. Sherman's credentials and curriculum vita were carefully vetted and discussed. The department unanimously voted to grant tenure and full professor rank in the Department of Kinesiology and Sports Science for Dr. Sherman. The vote was as follows:

4 – in favor
0 – opposed
1 – faculty member not in attendance

As acting chair of the Department of Kinesiology and Sports Science and as Dean of the College of Health and Human Services, I fully support and recommend without reservation the decision of the department to grant tenure and full professor rank. Thank you for your attention in this matter.

Mike Sherman Ph.D.
ACADEMIC CURRICULUM VITAE

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Education:

The University of Texas, Austin, Texas: 8/30/1982-12/20/1984
Doctor of Philosophy (12/22/1984)-Physical and Health Education
Specialization: Exercise Physiology

Ball State University, Muncie, Indiana: 9/6/1978-11/21/1980
Master of Science (11/21/1980)-Biology
Specialization: Human Bioenergetics

Ohio University, Athens, Ohio: 9/25/1974-6/10/1978 (with honor)
Bachelor of Science in Education (11/23/1977)
Major: Health Education
Specialization: Athletic Training-certified-inactive

Board Member:

United Way of Summit County, April 2014 through April 2017
Children's Hospital Community Benefits Committee, April 2013 through June 2017
Leadership Akron, October 2011 through December 2016
Summit Education Initiative, January 2011 through December 2016
Akron Roundtable, April 2011 through December 2015
University of Akron Foundation (ex officio), June 2010 through December 2015

Honors:

Hall of Honor Inductee, Department of Kinesiology and Health, College of Education, The University of Texas at Austin, May 2012
Elected fellow, American Academy of Kinesiology and Physical Education, 1999
Co-Editor-in-Chief, International Journal of Sports Medicine, 1994-2007
Visiting Research Scholar, Flinders University, Adelaide, Australia, June-September 1988
Elected Fellow, American College of Sports Medicine, 1985
Elected member of Omicron Delta Kappa, national leadership honorary, 1976

University Leadership Experience:

Vice President for Innovation and Economic Development/Chief Operating Officer Research Foundation, University of Akron, January 2016-December 2016.

Senior Vice President and Provost/Chief Operating Officer, University of Akron, June 2010-December 2015.

Vice Provost for Academic Planning (2009-2010) and Academic Administration (2005-2008), Ohio State University

Collegiate Leadership Experience:

Inaugural Director, School of Physical Activity and Educational Services
College of Education, Ohio State University. (July 1996-December 2004)

Interim Director, July 1998-January 2000; July 2002-December 2004, **Center for Education and Training for Employment**, College of Education, Ohio State University.

National Level Contributions:

Urban Serving Universities (USU) of the Association of Public and Land Grant Universities (APLU), "stand-in" for the president at Board meetings; coordinate the institutional participation in and contributions to this national network of universities, 2010-2015.

Institutional Consortium for Personalized Learning of the Association of Public and Land Grant Universities (APLU), member of the initial executive committee that is developing the by-laws and framework for such a consortium, the objective of which is to secure collaboration amongst universities to retain ownership of intellectual property related to learning via electronic means (e.g., to not "give-up" the IP rights as has happened with research distributed in journals).

System Level Contributions:

Member, Chancellor's Ohio Post-Secondary Attainment Goals Working Group, 2015-2016.

Co-convener, Chancellor's Prior Learning Assessment Consortium, 2013-2014.

Member, Chancellor's Complete College Ohio Task Force, report released November 2012; co-convened the "Help me cross the finish line" subcommittee.

Member, Ohio Board of Regents Commercialization Task Force, report released June 2012; co-convened the academic subcommittee, follow-up report released summer 2013.

Member, Advisory Board of OhioLink 2011-2014, chancellor's appointment; collaboration amongst the public and some private universities and some public libraries to share in the cost of electronic journals and other publications.

Higher Education-Related Publications and Addresses

Sherman, W.M. Testimony delivered to the Ohio House of Representatives Higher Education Reform Committee, September 9, 2013, Columbus State Community College http://www.uakron.edu/provost/communication/remarks/testimony-2013.dot.

Sherman, W.M. A Better Measure of Student Success. Akron Beacon Journal August 1, 2013.

Cain, T.J., J.J. Branin, and W.M. Sherman. Mapping Expertise, Catalyzing Collaboration and Synergizing Strategic Decision-Making: Knowledge Management in Practice at the Ohio State University. EDUCUASE Quarterly, vol 30, October-December, 2008. http://www.educause.edu/EDUCAUSE+Quarterly/EDUCAUSEQuarterlyMagazineVolum/KnowledgeManagementandtheAcade/163442.

As a Faculty Member

- Professor, June 2010-December 2016. Faculty appointments held during which time I was senior vice president and provost/chief operating officer and vice president for innovation and economic development/chief operating officer of the Research Foundation.

- Professor, October, 1993 to May, 2010; Associate Professor, October, 1989 to September, 1993; Assistant Professor, September, 1985 to September, 1989. School of Physical Activity & Educational Services, 1996 to 2010; School of Health, Physical Education and Recreation, 1985 to 1996, College of Education, Ohio State University, Columbus, Ohio. Taught graduate and undergraduate courses in exercise physiology and related areas. Advised undergraduate, Master's, doctoral degree, and post-doctoral students. Conducted research. Provided leadership in service: undergraduate program coordinator; graduate program coordinator; Chair of graduate programs for School; member and chair of promotion and tenure committees at the unit, college, and university levels; review committee of the Graduate School; involved in budget system design; involved in the committees that helped restructure the College of Education in 1996.

- Assistant Professor, January, 1985 to August, 1985, Elouise B. Smith Human Performance Laboratory, Texas A&M University, College Station, Texas. Taught undergraduate and graduate courses in exercise physiology and related areas. Conducted research. Advised Masters and doctoral degree students.

- Instructor, September, 1980 to June, 1981, Human Performance Laboratory, Ball State University, Muncie, Indiana. Taught undergraduate courses in anatomy, physiology, and exercise physiology. Conducted independent research.

Publications (Peer-Reviewed)

Winnick, J.J. W.M. Sherman, D.L. Habash, M.B. Stout, M.L. Failla, M.A. Belury, and D.P. Shuster. Short-Term Aerobic Exercise Training in Obese Humans with Type 2 Diabetes Mellitus Improves Whole-Body Insulin Sensitivity through Gains in Peripheral, not Hepatic Insulin Sensitivity. The Journal of Clinical Endocrinology & Metabolism 93: 771-778, 2007.

Gaillard, T.R., W.M. Sherman, S.T. Devor, T.E. Kirby, and K. Osei. Importance of Aerobic Fitness in Cardiovascular Risks in Sedentary Overweight and Obese African-American Women. Nursing Research. 56: 407-415, 2007.

Ramirez-Marrero, F A; Smith, B A; Sherman, W M; Kirby, T E Comparison of methods to estimate physical activity and energy expenditure in African American children. Int. J Sports Med 26: 363-71, 2005.

Jacobs, K.J., D.R. Paul, R.J. Georg, K.W. Hinchcliff, R.A. Sams, and W.M. Sherman. Dietary composition influences short-term endurance training-induced adaptations of substrate partitioning during exercise. J. Sport Nutr. & Exerc. Metabol. 14: 38-61, 2004.

Leenders, N., T. Nelson, and W.M. Sherman. Ability of different physical activity monitors to detect movement during treadmill walking. Int. J. Sports Med. 24:43-50, 2003.

Leenders, N., W.M. Sherman, P Ward. College physical activity courses: Why do students enroll, and what are their health behaviors? Res Q Exercise Sport 74: 313-318, 2003.

Ramirez-Ferraro, F.A., B.A. Smith, T.E. Kirby, N.J.M. Leenders, and W.M. Sherman. Evaluation of a step-counter during treadmill walking in 7-12 year old African-American children. J. Natl. Black Nur. Assoc. 13: 1-5, 2002.

Leenders, N., L. Wallace-Silver, S. L. White, J. Buckworth, and W.M. Sherman. Assessment of physical activity, exercise self-efficacy, and stages of change in college students using a street-based survey method. Am. J. Health Ed. 33: 199-205, 2002.

Silver, L.P., J. Buckworth, T.E. Kirby, and W.M. Sherman. Characteristics of exercise behavior among college students: application of social cognitive theory to predicting stage of change. Prev. Med. 31: 494-505, 2000.

Leenders, N., W.M. Sherman, and H.N. Nagaraja. Comparisons of four methods of estimating physical activity in adult females. Med. Sci. Sports. Exerc. 32: 1320-1326, 2000.

Leenders N, W.M. Sherman, and D.R. Lamb DR. Creatine supplementation and swimming performance . Int. J. Sport Nutr. 9: 251-262, 1999

Capriotti P.V., W.M. Sherman, and D.R. Lamb. Reliability of power output during intermittent high-intensity cycling. Med Sci Sport Exerc 31: 913-915, 1999.

Jacobs K.A., W.M. Sherman. The efficacy of carbohydrate supplementation and chronic high-carbohydrate diets for improving endurance performance Int J Sport Nutr 9: 92-115, 1999.

Sherman, W.M., D.M. Morris, T.E. Kirby, R.A. Petosa, B.A. Smith, and D.J. Frid. Evaluation of a commercial accelerometer (Tritrac-R3D) to measure energy expenditure during ambulation. Int. J. Sports Med. 19: 43-47, 1997.

Friedman, J.E., C.M. Ferrara, K.S., Aulak, M. Hatzoglou, S.A. McCune, S. Park, and W.M. Sherman. Exercise training down regulates ob gene expression in the genetically obese SHHF/Mcc-fa (cp) rat. Horm Metab Res. 29: 214-219, 1997.

Wimer, G.S., D.R. Lamb, W.M. Sherman, and S.C. Swanson. Temperature of ingested water and thermoregulation during moderate intensity exercise. Can. J. Appl. Physiol. 22:479-493, 1997.

Ferrara, C.M., W.M. Sherman, N. Leenders, S.A. McCune, K. Roehrig. Exercise training and glucose transport system in obese SHHF/Mcc-fa (cp) rats. J. Appl. Physiol. 81: 1670-1676, 1996.

Albright, A., J.D. Mahon, K.M. Ward, W.M. Sherman, and T.E. Kirby. The evolution of diabetic nephropathy in an aerobically trained rate model of mild type I diabetes. Med. Sci. Sports Exerc. 27: 1270-1277, 1995.

Sherman, W.M. Metabolism of sugars and physical performance. Am. J. Clin. Nutr. 62: 228S-241S, 1995.

Ward, K.M., J.D. Mahan, and W.M. Sherman. Aerobic training and diabetic nephropathy in the obese Zucker rat. Ann. Clin. Lab. Sci. 24: 266-277, 1994.

Gao, J.P., W.M. Sherman, and S.A. McCune. Effects of acute running exercise on whole body insulin action in obese male SHHF/Mcc-facp rats. J. Appl. Physiol., 77: 534-541, 1994.

Morris, G.S., P.V. Fiore, R.L. Hamlin, and W.M. Sherman. Effects of long-term cocaine administration and exercise on cardiac metabolism and isomyosin expression. Can. J. Physiol. Pharmacol. 72:1-5, 1994.

Sherman, W.M., J.E. Friedman, J-P. Gao, M.J. Reed, and G.L. Dohm. Effects of hyperglycemia and exercise training on muscle GLUT-4 and glucose transport in the obese Zucker rat. Med. Sci. Sport Exerc. 25: 341-348, 1993.

Doyle, J.A., W.M. Sherman, and R.A. Strauss. Carbohydrate feedings, eccentric exercise, and muscle glycogen synthesis. J. Appl. Physiol. 74: 1848-1855, 1993.

Dernbach, A.R., W.M. Sherman, J.C. Simonsen, K.A. Flowers, and D.R. Lamb. No evidence of oxidant stress during high-intensity rowing training. J. Appl. Physiol. 74: 2140-2145, 1993.

Betts, J.J., W.M. Sherman, J.P. Gao, and M.J. Reed. Effects of acute exercise on muscle glucose uptake in the obese Zucker rat. J. Obesity Res. 1: 295-302, 1993.

Lugo, M., W.M. Sherman, G.S. Wimer, and K. Garleb. Metabolic responses when different forms of carbohydrate energy are consumed during cycling. Int. J. Sport Nutr. 3: 398-407, 1993.

Sherman, W.M., J.M. Lash, and J.C. Simonsen. Effects of down-hill running on the responses to an oral glucose challenge. Int. J. Sports Nutr. 2: 251-259, 1992.

Sherman, W.M., and D.R. Lamb (eds.). Nutrition for the Marathon and Other Endurance Sports. Med. Sci. Sport Exerc. 24 supplement: S309-S363, 1992.

Girten, B; Cooper, J R; Sherman, W M; Niciforos, P; Merola, A J Muscular adaptations induced by dobutamine and their influence on G-tolerance in miniature swine.The Physiologist 35 supplement: S59-60, 1992

Sherman, W.M. Recovery from endurance exercise. Med. Sci. Sport Exerc. 24 supplement: S336-S339, 1992.

Sherman, W.M., J.A. Doyle, D.R. Lamb, and R.A. Strauss. Dietary carbohydrate and training and performance capabilities. Am. J. Clin. Nutr. 57: 27-31, 1992.

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Simonsen, J.C., W.M. Sherman, D.R. Lamb, A.R. Dernbach, J.A. Doyle, and R. Strauss. Dietary carbohydrate, muscle glycogen, and power output during rowing training. J. Appl. Physiol. 70: 1500-1505, 1991.

Sherman, W.M., and G.S. Wimer. Insufficient dietary carbohydrate during training: Does it impair athletic performance? Int. J. Sports Nutr. 1: 28-44, 1991.

Wright, D.A., W.M. Sherman, and A.R. Dernbach. Carbohydrate feedings before, during, or in combination improve cycling endurance performance. J. Appl. Physiol. 71: 1082-1088, 1991.

Sherman, W.M., M.C. Peden, and D.A. Wright. Carbohydrate feedings 1 h before exercise improves cycling performance. Am. J. Clin. Nutr. 54: 866-870, 1991.

Withers, R.T., W.M. Sherman, D.G. Clark, P.C. Esselbach, S.R. Nolan, M.H. Mackay, and M. Brinkman. Muscle metabolism during 30, 60, and 90 s of maximal cycling on an air-braked ergometer. Eur. J. Appl. Physiol. 63: 354-362, 1991.

Morris, G.S., K.M. Baldwin, J.M. Lash, R.L. Hamlin, and W.M. Sherman. Exercise alters cardiac myosin isozyme distribution in obese Zucker and Wistar rats. J. Appl. Physiol. 69: 380-383, 1990.

Friedman, J.E., W.M. Sherman, M.J. Reed, C.W. Elton, and G.L. Dohm. Exercise training increases glucose transporter protein GLUT-4 in skeletal muscle of obese Zucker (fa/fa) rats. FEBS Letters 268: 13-16, 1990.

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Sherman, W.M., and D.A. Wright. Pre-exercise carbohydrate feedings enhance endurance performance. In: K. Wheeler, (ed.). Carbohydrates and Athletic Performance, Columbus, OH: Ross Laboratories, pp 30-46, 1989.

Lash, J.M., W.M. Sherman, and R.L. Hamlin. Capillary basement membrane thickness and capillary density in sedentary and trained obese Zucker rats. Diabetes. 38: 854-860, 1989.

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Sherman, W.M., G. Brodowicz, D.A. Wright, W.K. Allen, J. Simonsen, and A. Dernbach. Effects of 4 h pre-exercise carbohydrate feedings on cycling performance. Med. Sci. Sports Exerc. 21: 598-604, 1989.

Lash, J.M., and W.M. Sherman. Skeletal muscle adaptations to exercise. In: R. Pate (ed.). American College of Sports Medicine Reference Manual on Exercise Guidelines for Exercise Leaders., Lea & Febinger, 1988, pp. 66-75, 1993, pp. 93-105.

Fang, C-L., W.M. Sherman, S.F. Crouse, and H. Tolson. Exercise modality and selected coronary risk factors: a multivariate approach. Med. Sci. Sports Exerc. 20: 455-462, 1988.

Sherman, W.M., C.L. Cutler, A. Katz, R.T. Withers, and J.L. Ivy. Glucose transport: Locus of insulin resistance in the obese Zucker rat. Am. J. Physiol. 255: E374-E382, 1988.

Ivy, J.L, A.L. Katz, C.L. Cutler, W.M. Sherman, and E.F. Coyle. Muscle glycogen synthesis after exercise: Effect of time of carbohydrate ingestion. J. Appl. Physiol. 64: 1480-1485, 1988.

Sherman, W.M., and D.R. Lamb. Nutrition for prolonged exercise. In: Perspectives in Exercise Science and Sports Medicine, Vol. 1: Prolonged Exercise, D.R. Lamb, and R. Murray (eds.). Indianapolis, IN: Benchmark Press. 1988, pp. 213-280.

Sherman, W.M. Carbohydrates, muscle glycogen and improved performance. Physician Sportsmed. 2:157-164, 1987.

Ivy, J.L., M.M.-Y. Chi, C.S. Hintz, W.M. Sherman, R.P. Hellendal, and O.H. Lowry. Muscle fiber recruitment during exercise of progressive work in humans. Am. J. Physiol. 252: C630-C639, 1987.

Ivy, J.L., W.M. Sherman, C.L. Cutler, and R.L. Katz. Exercise and diet reduce muscle insulin resistance in the obese Zucker rat. Am. J. Physiol. 251: E299-E305, 1986.

Sherman, W.M., J.L. Durstine, and J.L. Ivy. Marathon running and the effect of subsequent training on serum lipids in trained runners. In: Exercise Physiology: Current Selected Research, C.O. Ootsman, and J.H. Humphreys, (eds.). Vol. II., 63-71, 1986.

Miller, W.J., W.M. Sherman, H.L. Dodd, and J.L. Ivy. Influence of dietary carbohydrate on skeletal muscle glucose uptake. Am. J. Clin. Nutr. 41: 526-532, 1985.

Ivy, J.L., B.A. Frishberg, S.W. Farrell, W.J. Miller, and W.M. Sherman. Effects of elevated and exercise-reduced muscle glycogen levels on insulin sensitivity. J. Appl. Physiol. 59: 154-159, 1985.

Apple, F.S., M.A. Rogers, W.M. Sherman, and J.L. Ivy. Creatine kinase MB isozyme adaptations in stressed human skeletal muscle. J. Appl. Physiol. 59: 149-153, 1985.

Sherman, W.M., and D.L. Costill. The marathon: Dietary manipulation to enhance performance. Am. J. Sports Med. 12: 44-51, 1984.

Apple, F.S., M.A. Rogers, W.M. Sherman, and J.L. Ivy. Creatine kinase isozyme composition in skeletal muscle biopsies obtained from marathon runners. In: Selected Topics in Clinical Enzymology, M. Werner and D.M. Goldberg (eds.). New York, NY: Walter de Groyter. 1984, pp. 419-427.

Sherman, W.M., L.E. Armstrong, T.M. Murray, F.C. Hagerman, D.L. Costill, and R.C. Staron. The effect of a 42.2-km footrace and subsequent rest or exercise on the recovery of muscular strength and work capacity. J. Appl. Physiol. 57: 1668-1673, 1984.

Hagerman, F.S., R.S. Hikida, R.S. Staron, W.M. Sherman, and D.L. Costill. Muscle damage in marathon runners. Physician and Sportsmed. 12: 39-48, 1984.

Apple, F.S., M.A. Rogers, W.M. Sherman, and J.L. Ivy. Comparison of serum creatine kinase MB activities post marathon race versus post myocardial infarction. Clin. Chem. Acta 138: 111-118, 1984.

Apple, F.S., M.A. Rogers, W.M. Sherman, D.L. Costill, F.C. Hagerman, and J.L. Ivy. Profile of creatine kinase isozymes in skeletal muscle of marathon runners. Clin. Chem. Acta. 30: 413-416, 1984.

Miller, W., W.M. Sherman, and J.L. Ivy. The effect of strength training on glucose tolerance and insulin sensitivity. Med. Sci. Sports Exerc. 16: 539-543, 1984.

Sherman, W.M., D.L. Costill, W.J. Fink, F.C. Hagerman, L.E. Armstrong, and T.M. Murray. The effect of a 42.2-km footrace and subsequent rest or exercise on muscle glycogen and enzymes. J. Appl. Physiol. 55: 1219-1224, 1983.

Durstine, J.L., W. Miller, S. Farrell, W.M. Sherman, and J.L. Ivy. Increases in HDL-cholesterol ratio during prolonged endurance exercise. Metabolism 32: 993-997, 1983.

Ivy, J.L., W. Miller, V. Dover, L.J. Goodyear, W.M. Sherman, and S. Farrell. Endurance improved by ingestion of a glucose polymer supplement. Med. Sci. Sports Exerc. 15: 466-471, 1983.

Sherman, W.M. Carbohydrate, muscle glycogen, and muscle glycogen supercompensation. In: Ergogenic Aids in Sport, M.H. Williams, and (ed.). Human Kinetics Publishers, Champaign, IL, 1983, pp. 1-26.

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Ivy, J.L., W.M. Sherman, W. Miller, S. Farrell, and B. Frishberg. Glycogen synthesis: Effect of diet and training. In: Biochemistry of Exercise, H.G. Knuttgen, J.A. Vogel, and J. Poortsman, (eds.). Champaign, IL: Human Kinetics Publishers. 1983, pp. 291-296.

Hikida, R.S., R.S. Staron, F.C. Hagerman, W.M. Sherman, and D.L. Costill. Muscle fiber necrosis associated with human marathon runners. J. Neurol. Sci. 59: 185-203, 1983.

Sherman, W.M., M.J. Plyley, D.R. Pearson, A.J. Habansky, D. A. Vogelgesang, and D.L. Costill. Isokinetic rehabilitation after meniscectomy: A comparison of two methods of training. Physician and Sportsmed. 11: 121-125, 132-133, 1983.

Miller, J.M., E.F. Coyle, W.M. Sherman, J.M. Hagberg, D.L. Costill, W.J. Fink, W.E. Terblanche, and J.O. Holloszy. Effect of glycerol feeding on endurance and metabolism during prolonged exercise in man. Med. Sci. Sports and Exerc. 15: 237-242, 1983.

Sherman, W.M., et al. Japanese translation of the above article appeared in Jap. J. Sports Sci. 2: 884-891, 1983.

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Ivy, J.L., W.M. Sherman, J.M. Miller, B.D. Maxwell, and D.L. Costill. The relationship between muscle QO2 and fatigue during repeated isokinetic contractions. J. Appl. Physiol. 53: 471-474, 1982.

Withers, R.T., W.M. Sherman, W.M. Miller, and D.L. Costill. Japanese translation of The specificity of the anaerobic threshold in endurance trained cyclists and runners. in Jap. J. Sports Sci. 1: 50-54, 1982.

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Educational Peer-Reviewed Articles for Diverse Audiences:

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Sherman, W.M and N. Leenders. Fat loading: The next magic bullet. Int. J. Sports Nutr. 5: S1-S12, 1995.

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Sherman, W.M. Nutrition for cycling performance. Hi-Tech Cycling, Burke E.R. (ed.).Human Kinetics: Champaign, pp. 185-206, 1995.

Sherman, W.M. Recovery after endurance exercise. Med. Sci. Sport Exerc. 24: S336-S339, 1992.

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Sherman, W.M., and A. Albright. Exercise and type I diabetes. Sports Sci. Exchange, 3(25), May, 1990.

Sherman, W.M. Pre-event nutrition. Sports Sci. Exchange 1(12), February, 1989.

Sherman, W.M. Muscle glycogen supercompensation during the week before athletic competition. Sports Sci. Exchange. 2(16), June, 1989.

Published Abstracts:

Nelson. T.E., N.Y.J.M. Leenders, and W.M. Sherman. Comparison of activity monitors worn during treadmill walking. Med. Sci. Sports. Exerc. 30: S11, 1998.

Leenders, N.Y.J.M., F.A. Ramirez, and W.M. Sherman. Assessment of physical activity in free-living conditions. Med. Sci. Sports. Exerc. 30: S12, 1998.

Ramirez-Marrero, F.A., B.A. Smith, T.E. Kirby, W.M. Sherman, and M.I. Goran. Evaluation of methods to assess physical activity and energy expenditure in African American children. Med. Sci. Sports. Exerc. 30: S161, 1998.

Silver, L.P., J. Buckworth, and W.M. Sherman. Physical activity patterns of college students. Med. Sci. Sports. Exerc. 30: S202, 1998.

Leenders, N., F.A. Ramirez-Marrero, B.A. Smith, C. Munford, T.E. Kirby, W.M. Sherman, and G. Turner. Evaluation of a step counter in African American children. Med. Sci. Sports. Exerc. 29: S72, 1997.

Ferrara, C.M., W.M. Sherman, N. Leenders, S. McCune, and K. Roehrig. Exercise training and the glucose transport system in SHHF/Mcc-facp rats. Med. Sci. Sports. Exerc. 27: S167, 1995.

Sherman, W.M., D.M. Morris, R. Petosa, T.E. Kirby, B.A. Smith, and D. Frid. Validity of the Tritrac-R accelerometer. Med. Sci. Sports Exerc. 27: S76, 1995.

Casenhiser-Sutterluety, A.J., T.E. Kirby, and W.M. Sherman. Effects of a low calorie diet in combination with resistance or aerobic training on metabolic rate. Med. Sci. Sports Exerc. 27: S72, 1995.

Ferrara, C., W.M. Sherman, S. McCune, and K. Roehrig. The glucose transport system in SHHF/Mcc-fa cp rats. American Diabetes Association Research Symposium and ICO Satellite Conference: Obesity, Diabetes, and Insulin Resistance, Implications from Molecular Biology, Epidemiology, and Experimental Studies in Humans and Animals. August, 1994, Boston, MA.

Reed, M.J., W.M. Sherman, and J.P. Gao. Electrical stimulation and glucose transporter translocation in the SHHF/Mcc-cp rat. Med. Sci. Sports Exerc. 24: S112, 1992.

Gao, J.P., W.M. Sherman, K. Osei, and S.A. McCune. Acute exercise and whole-body insulin resistance in the SHHF/Mcc-cp rat. Med. Sci. Sports Exerc. 24: S89, 1992.

Albright, A.L., W.M. Sherman, T.E. Kirby, K.M. Ward, and J.D. Mahan. Training and diabetic nephropathy. Med. Sci. Sports Exerc. 23: S83, 1991.

Friedman, J.E., W.M. Sherman, G-P. Gao, M.J. Reed, W.J. Elton, and G.L. Dohm. Exercise training restores glucose transporter protein GLUT4 in hyperglycemic-obese Zucker (fa/fa) rats. Med. Sci. Sports Exerc. 23: S86, 1991.

Reed, M.J., W.M. Sherman, and J-P. Gao. Training the obese Zucker rat (OZR). Med. Sci. Sports Exerc. 23: S86, 1991.

Gao, J-P., W.M. Sherman, and M.J. Reed. Training, pancreatectomy, and the Zucker rat. Med. Sci. Sports Exerc. 23: S86, 1991.

Plato, P., W.M. Sherman, R.L. Hamlin, and T.L. Marble. Training and cardiac function in obese Zucker rat. Med. Sci. Sports Exerc. 23: S89, 1991.

Doyle, J.A., and W.M. Sherman. Eccentric exercise and glycogen synthesis. Med. Sci. Sports Exerc. 23: S98, 1991.

Sherman, W.M., A.J. Doyle, and D.R. Lamb. Training, dietary carbohydrate, and muscle glycogen. Med. Sci. Sports Exerc. 23: S101, 1991.

McCurdy, D., D.R. Lamb, and W.M. Sherman. The association between pre-exercise serum insulin and the exercise-induced increase in serum growth hormone. Med. Sci. Sports Exerc. 22: S32, 1990.

Betts, J.J., W.M. Sherman, J-P. Gao, M.J. Reed, and J.M. Lash. Effects of acute exercise on muscle glucose metabolism of obese Zucker rats. Med. Sci. Sports Exerc. 22: S80, 1990.

Simonsen, J.C., W.M. Sherman, D.R. Lamb, A.R. Dernbach, J.A. Doyle, R.A. Strauss, and J.T. Snook. Dietary carbohydrate and rowing training. Med. Sci. Sports Exerc. 22: S88, 1990.

Reed, M., W.M. Sherman, and J.M. Lash. Capillary density and training in obese rats. Med. Sci. Sports Exerc. 21: S4, 1989.

Plato, P., W.M. Sherman, J.J. Betts, and J.M. Lash. Eccentric and concentric exercise and insulin action. Med. Sci. Sports Exerc. 21: S30, 1989.

Peden, C., W.M. Sherman, L. D'Aquisto, and D.A. Wright. One hour pre-exercise carbohydrate meals enhance performance. Med. Sci. Sports Exerc. 21: S59, 1989.

Wright, D.A., and W.M. Sherman. Carbohydrate feedings 3 hours before and during exercise improve cycling performance. Med. Sci. Sports Exerc. 21: S58, 1989.

Gao, J., W.M. Sherman, and N. Rong. Training mode and rat oxidative capacity. Med. Sci. Sports Exerc. 21: S71, 1989.

Eichner, E.R., R.H. Strauss, W.M. Sherman, A. Dernbach, and D.R. Lamb. Intravascular hemolysis in elite college rowers. Med. Sci. Sports Exerc. 21: S78, 1989.

Sherman, W.M., G. Brodowicz, and W. Allen. Carbohydrate in 4 h pre-exercise meals. Med. Sci. Sport Exerc. 19: S43, 1987.

Moritani, T., and W.M. Sherman. Oxygen availability and motor unit activity in man. Med. Sci. Sport Exerc. 19: S28, 1987.

Ivy, J.L. M.M.-Y. Chi, C.S. Hintz, W.M. Sherman, R.P. Hellendall, and O.H. Lowry. Muscle fiber recruitment during a lactate threshold test. Med. Sci. Sport Exerc. 19: S35, 1987.

Simonsen, J., M. Sherman, W. Allen, S. Thompson, and J. Betts. Creatine kinase activity after exercise. Med. Sci. Sport Exerc. 19: S30, 1987.

Lash, J., M. Sherman, and S. Bloomfield. Muscle soreness: glucose and insulin response. Med. Sci. Sport Exerc. 19: S75, 1987.

Bachrach, D.W., W.M. Sherman, W.S. Barnes, and W. Gadberry. Muscle soreness and IEMG/force ratio. Med. Sci. Sport Exerc. 19: S36, 1987.

Sherman, W.M., A.C. Katz, C.L. Cutler, J. Van Dyke, and J.L. Ivy. Effect of endurance training on insulin stimulated glucose uptake and transport in skeletal muscle of the obese Zucker rat. Med. Sci. Sports Exerc. 17: 279, 1985.

Sherman, W.M., L.E. Armstrong, T.M. Murray, F.C. Hagerman, D.L. Costill, and R.C. Staron. Recovery of muscular strength, power, and work capacity following intense endurance exercise: The marathon. Med. Sci. Sports Exerc. 14: 161, 1982.

Sherman, W.M., D.L. Costill, W.J. Fink, L.E. Armstrong, F.C. Hagerman, and T.M. Murray. The marathon: Recovery from acute biochemical alterations. Fifth International Symposium on the Biochemistry of Exercise, Boston, Massachusetts, 1982.

Sherman, W.M., M.J. Plyley, R.L. Sharp, P.J. Van Handel, W.J. Fink, R.M. McAllister, and D.L. Costill. Muscle glycogen and its apparent association with water. Pan American Congress of Sports Medicine and Exercise Science, Miami Beach, Florida, 1981.

Sherman, W.M., D.L. Costill, W.J. Fink, and J.M. Miller. Carbohydrate loading: A practical approach. Med. Sci. Sports Exerc. 13: 90, 1981.

Sherman, W.M., A.J. Habansky, M.J. Plyley, D.A. Vogelgesang, and D.L. Costill. Isokinetic strength changes during training following knee surgery. Annual meeting of the American Orthopedic Society for Sports Medicine. Lake Tahoe, Nevada, 1981.

Sherman, W.M., D.L. Costill, W.J. Fink, and J.M. Miller. Dietary influence on 24 hr muscle glycogen restoration following depletion. Med. Sci. Sports Exerc. 12: 127, 1980.

Notable Funded Projects:

National Institutes of Health, "Exercise and energy/substrate utilization in blacks with NIDDM" (with D.P. Schuster, Co-investigator), $106,676.00, 1 year, funded, January 2000.

Quaker Oats, "The influence of dietary composition on short-term aerobic training-induced adaptations in glucose kinetics" (with Kevin Jacobs, Co-investigator), $12,763.00, 1 year, funded January 1998.

United States Olympic Committee, "Creatine supplementation and swimming performance." Co-Investigator (with David Lamb), $13,634, 1 year, funded July 1996.

Ohio Division of Vocational and Adult Education, "Central Ohio vocational education personnel development center" (with D.L. Parks and W.E. Budke, Co-investigators), $71,280.00, 1 year, July 1996.

Quaker Oats, "Carbohydrate/electrolyte beverages consumed before and during prolonged exercise: effects on serum hormone profiles." Co-investigator (with David Lamb), $29,400, 1 year, funded March, 1995.

Quaker Oats, "Effects of increased quantity of training on indices of overwork and fatigue." Principal Investigator (with David Morris, Co-Investigator), $3,000, 1 year, funded May, 1994.

Central Ohio Diabetes Association, "Effects of exercise training on glucose transporters in the SHHF/Mcc-cp rat." Principal Investigator, (with C. Ferrara, Co-Investigator) $13,000, 1 year, funded January, 1993.

Quaker Oats, "Effects of antioxidants on muscle damage and glycogen synthesis after concentric and eccentric contractions." Principal Investigator (with S. Swanson, Co-Investigator), $25,000, 1 year, funded November, 1993.

Quaker Oats Company, "Carbohydrate content and temperature of fluid replacement drinks: Effects on physiology and performance in prolonged running and cycling." Co-investigator (D.R. Lamb, Principal Investigator), $26,159, 1 year, funded January, 1992.

Ross Laboratories, "Exercise capacity of pre-dialysis renal patients." Co-Investigator (with T.E. Kirby), $25,310, 1 year, funded April, 1992.

Central Ohio Diabetes Association, "Effects of exercise and diet therapy on gestational diabetes mellitus." Co-investigator (T.E. Kirby and A. Casenheiser, Co-Investigators), $13,790, 1 year, funded April, 1992.

Central Ohio Lung Association, "Comparison of fitness, cardiovascular risk factors and "camp" in asthmatic and non-asthmatic adolescents." Co-investigator (with Tim E. Kirby), $13,000, 1 year, March, 1991.

Ross Laboratories, "Comparison of carbohydrate availability: sports bar versus fluid replacement energy drink". Principal Investigator, $9,000, 1 year, funded June, 1991.

Ross Laboratories, "Rates of glycogen synthesis after exercise in the absence and presence of muscle inflammation." Principal Investigator (with A. Doyle), $13,000, 1 year, funded January, 1990.

American Diabetes Association, Ohio Affiliate, "Acute exercise and the SHR, diabetic rat." Principal Investigator, $6,142, 1 year, funded September, 1990.

American Diabetes Association, Ohio Affiliate, "Amylin's role in fetal diabetic macrosomia." Co-investigator, $9,994, 1 year, funded September, 1990.

Central Ohio Diabetes Association, "Effects of electrical stimulation on the translocation of muscle glucose transporters in the obese Zucker rat." Principal Investigator, $5,645, 1 year, funded October, 1990.

Ohio State University Interdisciplinary Grant Program, "Interdisciplinary approach to characterizing the SHR:Mcc-ssp rat: A new model for human hypertensive diabetes.

Principal Investigator (S.A. McCune, Co-investigator, and M.A. White, Co-investigator), $35,000, 1 year, funded July, 1990, (Interdisciplinary with the Department of Food Science and Technology and Department of Animal Science).

Ross Laboratories, "Effects of education on voluntary fluid consumption habits of workers in an industrial setting in a hot environment." Principal Investigator, $5,000, 1 year, funded May, 1989.

Quaker Oats Company, "Muscle glycogen synthesis during daily training: Effect of carbohydrate content of the diet and exercise mode." Principal Investigator (with D.R. Lamb, and A. Doyle), $42,164, 1 year, funded September, 1989.

United States Olympic Committee, "Blood indices of muscle oxidant stress as markers of overtraining for rowers." Principal Investigator, $12,000, 1 year, March, 1988.

Central Ohio Diabetes Association, "Effects of endurance training on heart, kidney, and muscle function in the obese Zucker rat." Principal Investigator (with K. Osei, and R.L. Hamlin), $16,233, 1 year, funded October, 1988. (Interdisciplinary with Department of Endocrinology, School of Medicine, and Department of Physiology and Pharmacology, School of Veterinary Medicine).

Quaker Oats Company, "Effect of a carbohydrate-electrolyte beverage on work production during simulated labor in a hot environment." Co-Principal Investigator (with D.R. Lamb and A. Doyle), $44,344, 1 year, funded September, 1988.

United State Olympic Committee, "Glycogen depletion: A possible cause of overtraining for rowing." Principal Investigator (with D.R. Lamb, J.T. Snook, A. Dernbach, F.C. Hagerman), $36,839, 1 year, September, 1987.

Ross Laboratories, "Dietary carbohydrate and rowing training." Principal Investigator, $14,000, 1 year, October, 1987.

American Diabetes Association and American Diabetes Association, Ohio Affiliate, joint submission, "Effect of acute exercise on skeletal muscle insulin resistance in the obese Zucker rat." Principal Investigator, $52,251, 2 years, June, 1987.

Spencer Foundation Grant, "Effect of concentric and eccentric exercise on whole body insulin action." Principal Investigator, $5,000, 1 year, funded December, 1986.

The Ohio State University Seed Grant Program, "Effects of exercise, hyper-insulinemia and diet on skeletal muscle insulin action of the Wistar fatty rat." Principal Investigator, $18,123, 1 year, funded April, 1986.

American Heart Association/Ohio Chapter Grant-In-Aid, "Exercise intervention of microvascular disease in diabetes." Principal Investigator (with Drs. Julia Lash and Robert Hamlin), $15,509, 1 year, funded May, 1986.

The Ohio State University Equipment Grant to complete the Exercise Science Biochemistry Laboratory. Submitted through the School of HPER. $100,000, funded June, 1986.

Quaker Oats Company, "A high carbohydrate diet during intensive physical training: Effects on the quality of training performance." Co-investigator, (David R. Lamb, Principal Investigator), $13,129, 1 year, funded October, 1986.

Ross Laboratories, "Evaluation of the timing and content of pre-exercise carbohydrate meals," Primary Investigator, $6,000, 1 year, funded September, 1986.

Air Force Office of Scientific Research, Research Initiation Program. "Effects of exercise and dobutamine on suspension hypokinesia/hypodynamia deconditioning in rats." Co-investigator, (Beverly E. Girten, Principal Investigator) (with Drs. David Lamb, Robert Hamlin, John Merola), $26,767, 1 year, funded November, 1986.

Organized Research Fund, Texas A&M University. "Muscle fiber type and energy substrate utilization following high intensity muscular activity." Principal Investigator, $10,000, funded Spring, 1985.

Biomedical Research Science Grant, Texas A&M University, "Does adenosine interact with fiber type specific insulin stimulated glucose uptake and transport?" Primary Investigator, $5,300, funded Spring, 1985.

Graduate Student Research Grant, The University of Texas. "The evaluation of a perfusion technique which isolates muscles of known fiber types." Principal Investigator, $200.00, one semester, funded Spring, 1983.

University Research Grant, The University of Texas, "Evaluation of a new glucose analog, 6-deoxy-D-glucose, for measuring glucose transport in situ in mammalian skeletal muscle. Co-investigator (John L. Ivy, Principal Investigator), $4,000, funded Fall, 1983.

Sigma Xi, The Scientific Research Society, The University of South Carolina, "The recovery of oxidative capacity, serum enzymes, and strength, power, and work capacity as they related to EMG activity following marathon running." Principal Investigator, $300.00, one quarter, funded Spring, 1982.

Sigma Xi, The Scientific Research Society, Ball State University, "Effect of diet and exercise on muscle glycogen stores in rat skeletal muscle: The activation of glycogen synthase." Principal Investigator, $300.00, one quarter, funded Fall, 1981.

New Faculty Research Grant, Ball State University, "Effect of the velocity of isokinetic contractions on muscle fiber recruitment patterns." Principal Investigator, $480.00, one quarter, funded Spring, 1980.

Graduate Student Research Fund, Ball State University. "Dietary manipulation to enhance endurance performance." Principal Investigator, $195.00, one quarter, funded Winter, 1979.

Invited Presentation (United States):

"Reflections on Leadership," Ohio Department of Education, Ohio Career-Technical Education Leadership Institute, Dublin, OH, 2000.

"Evaluating claims of sports nutrition supplements," Sports Nutrition: From Science To Practice Conference, Chicago, IL, June, 1999.

"Balancing fat and carbohydrate in athletes' diets," International Sports Nutrition Conference, Williamsburg, VA, September, 1997.

"Carbohydrate metabolism during endurance exercise," Overtraining and Overreaching In Sport: Physiological, Psychological, and Biomechanical Considerations Conference, Memphis, Tennessee, July, 1996.

"Influences of dietary carbohydrate and fat on exercise metabolism and performance," Rocky Mountain Chapter, American College of Sports Medicine, Frisco, CO, January, 1995.

"Substrate utilization in active people," American Dietetics Association, Orlando, FL, October, 1994.

"Physical activity and health," Sports Medicine and the Weekend Athlete, Center for Continuing Health Sciences Education, Ohio State University, June, 1994.

"Sugars and Physical Activity," Evaluation of the Nutritional and Health Aspects of Sugars, International Life Sciences Institute (ILSI), North American Branch, Washington, DC, May, 1994.

"Mechanisms for the effects of carbohydrate supplementation on improved exercise performance in athletes," Department of Biological Science, Ohio University, October, 1993.

"Effects of physical activity on type II diabetes," Central Ohio Diabetes Association, 1993 Education Series, Columbus, Ohio, May, 1993.

"Effects of exercise on the glucose transport system in insulin resistant muscle," Department of Food Science and Technology, The Ohio State University, May, 1993.

"Influences of glucose polymers on exercise metabolism and performance," Nutritional Science Council, Lecture No. 118, Wise and Helen Burroughs Fellowship, Iowa State University of Science and Technology, Ames, Iowa, February, 1993.

"Effects of pre-exercise carbohydrate feedings on athletic performance," presented at American Dietetic Association meeting, Indianapolis, IN, April, 1992.

"Recovery from the Marathon," presented at Nutrition for the Marathon and Other Endurance Sports, Columbus, OH, April, 1992.

"Why exercise: What is in it for me?," presented at the annual meeting of the Central Ohio Diabetes Association Meeting, Columbus, OH, April, 1992.

"Effects of exercise training on the glucose transport system in muscle of animal models of diabetes," Department of Physiology & Pharmacology, The Ohio State University, April, 1992.

"Effects of asthma on fitness and activity levels and cardiovascular disease risk factors in adolescent asthmatics and non-asthmatics", presented at the Central Ohio Lung Association board meeting with T.E. Kirby, Columbus, OH, March, 1992.

"Dietary carbohydrate and athletic fatigue," presented at Nutrition for the Athlete, Orlando, FL, March, 1991.

"Effects of exercise training on hyperglycemia in the obese Zucker rat," presented at the American Diabetes Association, Ohio Affiliate board Meeting, Columbus, OH, June, 1991.

"Effects of exercise on glucose transport in the SHHF/Mcc-cp rat," Department of Biochemistry, East Carolina State University, Greenville, NC, July, 1991.

"Effects of exercise training in the Zucker rat on muscle and cardiac tissues," presented at the Central Ohio Diabetes Association board meeting, Columbus, OH, November, 1991.

"Pre-exercise carbohydrate feedings and endurance performance," presented at the Midwest American College of Sports Medicine Meeting, Muncie, IN, October, 1990.

"Dietary carbohydrates and athletic performance," presented at the Sixth Annual Sports Medicine Seminar for Swimming, Diving and Rowing Coaches, Cincinnati, OH, September, 1990.

"Sports nutrition," presented at the XIV International Congress of Clinical Chemistry, in a workshop titled "Biochemistry of Exercise Related to Laboratory Medicine." San Francisco, CA, July, 1990.

"Carbohydrate metabolism in athletics and diabetes: a synopsis of research," Department of Physical Education, University of Texas @ Austin, Austin, TX, June, 1990.

"Effects of exercise on diabetes," presented at the annual board meeting of the American Diabetes Association, Ohio Affiliate, Columbus, OH, June, 1990.

"Dietary carbohydrate consumption and training, overwork, and overtraining," tutorial lecture, American College of Sports Medicine, Dallas, TX, May, 1990.

"Exercise physiology," presented at the American Association of Fitness Instructor's accreditation meeting in Columbus, OH, October, 1989.

"Nutrition for athletes," presented at St. Ann's Healthletics, Westerville, OH for the workshop titled "Working as a Sports Medicine Team." September, 1989.

"Effects of exercise on muscle glucose transport in the obese Zucker rat," Noll Physiology Laboratory, Penn State University, College Park, PA, August, 1988.

"Muscle's adaptations to exercise training," presented at the American Association of Fitness Instructor's accreditation meeting in Columbus, OH, May, 1988.

"Carbohydrate and athletic performance," presented at St. Vincent Hospital, Toledo, OH, for Nutritional Dietetics Department, October, 1987.

"Nutrition and the athlete," presented at the Ohio State Medical Association's annual meeting, Columbus, OH, September, 1987.

"Nutrition for the athlete," presented for the Nutrition Society of Youngstown State University, Youngstown, OH, April, 1987.

"Carbohydrates and athletic performance," presented at the National Nutrition Month Physician's luncheon sponsored by the Food Services Department, St. Vincent Hospital, Indianapolis, IN, March, 1987.

"Effects of exercise on insulin resistance in animal models of diabetes," Department of Physiology, The Ohio State University, November, 1986.

"Concepts to improve your fitness index," presented at the annual meeting of the Ohio Dental Expanded Function Association, Columbus, OH, September, 1986.

"Muscle soreness: causes and relief's," presented at "Commitment to Wellness" program sponsored by the Stark County Department of Public Health, Akron, OH, September, 1986.

"Overview of the availability of ingested carbohydrate," presented at the 1986 American College of Sports Medicine, Indianapolis, IN, May 1986.

"Carbohydrate metabolism during exercise," presented at Newark Public Schools for "Sports Medicine Update" for CME credit for high school coaches and athletic trainers, Newark, OH, February, 1986.

"Substrate utilization during long term performance," presented at the First National Conference on Physiological Performance Evaluation: Overreaching versus overtraining, Colorado Springs, CO, 1985.

"Energy for muscle function," and "The application of muscle physiology to the development and evaluation of isokinetic rehabilitation programs," presented at the Cybex Seminar series at Kansas City, MO, and Washington, D.C, 1983.

"Training for neuromuscular strength, power, and endurance," presented at Rehab '83, Los Angeles, CA, 1983.

"Carbohydrates and performance," and "The role of protein and fat in athletic performance," presented at the Nutrition and the Athlete Symposium, Colorado Springs, CO, 1983.

"Carbohydrate, muscle glycogen, and muscle glycogen supercompensation as determinants of athletic performance," presented at American College of Sports Medicine, Minneapolis, MN, 1982.

"The application of muscle physiology to the development and evaluation of isokinetic rehabilitation programs," presented at the Cybex Seminar series, Las Vegas, NV, 1982.

"The role of dietary carbohydrate in athletic performance," presented at the Pan American Congress and International Course on Sports Medicine and Exercise Science, Miami Beach, FL, 1980.

Invited Presentations (International):

"Carbohydrate feedings and performance." Sixth International Conference on Equine Exercise Physiology, Lexington, Kentucky, USA, September, 2002.

"Influences of chronic carbohydrate and fat diets on athletic performance, " "Mechanisms of improved performance with carbohydrate feedings during exercise," and "Dietary supplements as ergogenic aids: their use to improve sports performance. Seventh International Symposium of Actualization on Sports Sciences, Rosario, Argentina, 1999.

"Carbohydrate supplementation and high performance," Canadian Society for Exercise Physiology, Quebec City, Canada, October, 1995.

"Nutritional implications and manipulations of fat metabolism during exercise," International Workshop on Nutrition, Gatorade Sports Science Institute of Venezuela, Caracas, Venezuela, May, 1994.

"Pre-exercise carbohydrate feedings and endurance performance," and "Post-exercise carbohydrate feedings and endurance performance," presented at First International Conference on Sports Nutrition, Barcelona, Spain, June, 1991.

"Exercise training in Zucker rats," presented at Diabetes and Exercise '90, Dusseldorf, West Germany, May, 1990.

"Sports Medicine," was presented at the United States Embassy at Ndjamena, Chad, and "Exercise in a hot and humid environment: The marathon," was presented at the University of Cameroon, Yaoundé, Cameroon, Africa, April, 1988.

"Muscle metabolism during exercise, Carbohydrates and performance during prolonged exercise, and Recovery after prolonged exercise," presented at the International Sports Science Conference sponsored by the National Society of Physical Education and the Minister of Education, Republic of China, January, 1987.

"Nutrition for prolonged exercise," Conference on Prolonged Exercise, Warwick, Bermuda, June, 1987.

Mentoring Post-Doctoral Fellows:

"Motivational factors for enrollment and health behavior characteristics." Nicole Leenders, Ph.D, 1998 to 2001. College of Education & School of Physical Activity & Educational Services.

College of Education, Postdoctoral fellowship, $34,000, funded for 2 years for Leslie Pruitt, PhD, September, 1989.

NIH Individual National Research Service Award, Postdoctoral fellowship (with Robert Hamlin, Department of Physiology & Pharmacology), "Diabetic microvascular disease: exercise intervention." $21,000, funded for 1 year for Julia M. Lash, PhD, January, 1987.

American Heart Association, Ohio Chapter, Inc., Postdoctoral fellowship (with Robert Hamlin, Department of Veterinary Physiology & Pharmacology), "Exercise intervention of microvascular disease in diabetes." $17,000, funded for 1 year for Julia M. Lash, PhD, January, 1986.

Editorial Boards and Editorships:

Newsletter editor, American Academy of Kinesiology & Physical Education, 2001 to 2006.

Co-Editor-In-Chief, Western Hemisphere, International Journal of Sports Medicine, 1993-2007.

Member, editorial board, International Journal of Sports Nutrition, 1990-1993.

Professional Memberships:

Sigma Xi, The Scientific Research Society, 1990-inactive.

Professional Member, American Diabetes Association, 1986-1993, inactive.

Member beginning 1978, Fellow beginning 1985, American College of Sports Medicine.

Certified Member, National Athletic Trainers Association beginning 1976, inactive.

Service to Professional Organizations:

Newsletter editor, American Academy of Kinesiology & Physical Education, 2001 to 2006.

Abstract reviewer for the muscle biochemistry section for the American College of Sports Medicine's 1994 meeting.

Member of the American College of Sports Medicine Position Stand writing committee for "Hydration and Exercise," April, 1994.

Abstract reviewer for the muscle biochemistry section for the American College of Sports Medicine's 1994 meeting.

Member of the American College of Sports Medicine Position Stand writing committee for "Hydration and Exercise," April, 1994.

Abstract reviewer for the sport nutrition section and endocrinology section for the American College of Sports Medicine's 1993 meeting.

Abstract reviewer for the American Alliance for Health, Physical Education, Recreation and Dance's 1993 meeting.

Abstract reviewer for the sport nutrition section and endocrinology section for the American College of Sports Medicine's 1993 meeting.

Abstract reviewer for the American Alliance for Health, Physical Education, Recreation and Dance's 1993 meeting.

Participant in a Sports Nutrition Roundtable at the American College of Sports Medicine, January, 1992.

Abstract reviewer for the American Alliance for Health, Physical Education, Recreation, and Dance's 1992 meeting.

Participant in a Sports Nutrition Roundtable at the American College of Sports Medicine, January, 1992.

Abstract reviewer for the American Alliance for Health, Physical Education, Recreation, and Dance's 1992 meeting.

Abstract reviewer for the Carbohydrate Metabolism Section for the American College of Sports Medicine's 1989 meeting.

Abstract reviewer for the Carbohydrate Metabolism Section for the American College of Sports Medicine's 1989 meeting.

Abstract reviewer and section coordinator of abstract reviews for the Carbohydrate Metabolism Section for the American College of Sports Medicine's 1988 meeting.

Member, Committee on Research, American Diabetes Association, Council on Exercise, 1987-1988.

Abstract reviewer and section coordinator of abstract reviews for the Carbohydrate Metabolism Section for the American College of Sports Medicine's 1987 meeting.

Abstract reviewer and section coordinator of abstract reviews for the Carbohydrate Metabolism Section for the American College of Sports Medicine's 1986 meeting and moderator of free communication session A-1, "Carbohydrates and Exercise I."

Abstract reviewer for the American College of Sports Medicine's 1985 meeting and moderator of free communication session B-6, "Exercise and carbohydrate metabolism."

Elected member of the editorial board for the journal of the National Athletic Trainers Association, Athletic Training, 1985-1988.

Abstract reviewer for the American College of Sports Medicine's 1984 meeting and moderator of free communication session F-9, "Muscle damage and adaptations as a result of severe exercise."

Community Service:

Panelist, "Practical approaches to managing obesity in your practice," The Epidemic of the 21st Century: Obesity Conference, Columbus Department of Health, December 10, 2004.

Member, Ad Hoc Committee, "Tool-kit" about childhood obesity developed for health care professionals, Columbus Department of Health, 2003-2004.

Member, Committee on Research, Central Ohio Diabetes Association, 1988 to 1993. Chairperson, 1995 to 1996.

Guest "Expert Speaker." Journalism Association of Ohio Schools/ OSU Journalism School Alumni Society Fall Workshop, November, 1993.

Member, Committee on Research, Central Ohio Lung Association, 1991 to 1994.

Member, Sports Nutrition Advisory Committee, United States Olympic Committee, 1991 to 1992.

Member, grants-in-aid review Committee, American Diabetes Association, December, 1991.

Member, Nutrition Committee, United States Olympic Sports Medicine Committee, 1988-1989.

Educational Service Impacting Wide Audiences:

Co-organizer (with D.R. Lamb, and M.E. Kanter) of the conference titled "Nutritional ergogenic aids." November 11-12, 1994, sponsored by the Gatorade Sports Science Institute. Resulted in a full publication of the proceedings in Int. J. Sport Nutr. 5: S1-S131, 1995.

United States Navy, Seal Computer-Assisted Medical Reference System, reference to published work, 1993, 1994.

Sherman, W.M., and J.S. Rudd. Eating for recovery. Olympic Coach 4: 12-13, 1994.

Sherman, W.M., and J.S. Rudd. Carbohydrate requirements for strength athletes. Strength & Conditioning. 16: 42-43, 1994.

"Importance of physical activity in the management of diabetes," patient and public education lecture series, Central Ohio Diabetes Association, May, 1993.

"Effects of aerobic training on heart function in the obese Zucker rat," Diabetes Directions, 3: 8, 1993.

Co-organizer (with D.R. Lamb) of the conference titled "Nutrition for the marathon and other endurance sports." April 9-10, 1992, sponsored by the Gatorade Sports Science Institute. Resulted in a full publication of the proceedings in Med. Sci. Sports Exerc. 24: S309-S363, 1992.

Professional Academic Service:

External dissertation evaluator, Capetown, South Africa, 1994, 1995, 1999, 2000.

Reviewer of an application to the Joint Infrastructure fund of the Wellcome Trust and the United Kingdom for sport and exercise science research laboratories submitted by John Evans and Clyde Williams from Loughborough University, 10,268,345 pounds, 1999.

External evaluator, thesis, University of South Australia, Adelaide, Australia, 1998.

Expert juror, for a survey on high school athlete nutritional practices developed by Susan Massad, RD, doctoral candidate, Department of Applied Health Science, Indiana University, Bloomington, IN, for a study titled "High school athletes and nutritional supplements: a study of knowledge and use," May, 1993.

Student Advising:

Major advisor for twenty-five recipients of the Doctor of Philosophy Degree since 1985.

Major advisor for forty recipients of the Master of Arts degree since 1985.

Major advisor for more than 100 undergraduate students 1985-1996.

Teaching:

PE 800 (Mechanisms of fatigue during exercise), 802 (Endocrinological aspects of muscle and cardiovascular adaptations to exercise), and 803 (Carbohydrate metabolism during exercise): Graduate level courses for doctoral students in the exercise science program. These are seminar-based courses with readings in the current literature and discussions related to history, methods, controversies, and concepts for selected topics in each course. I developed the 803 course.

PE 867 (Laboratory methods in the assessment of human performance): This is a biochemistry laboratory course teaching wet-laboratory concepts required for data collection and analysis of human and animal tissue and blood analysis. I developed this course.

PE 714 (Organic science as applied to physical and health education): This is a team-taught course for Master's degree students entering the exercise science program.

PE 414 (Applied exercise physiology I): Adaptations of the human body to acute and chronic exercise. I developed this course with D. Lamb

PE 414Pt (Applied exercise physiology I): Adaptations of the human body to acute and chronic exercise for physical therapists. I developed this special offering required course for students in the OSU physical therapy BS program.

PE 514 (Applied exercise physiology II): Adaptations of the human body to acute and chronic exercise. Collaboratively I developed this course with A. Coggan and D. Lamb.

PE 567 (Contemporary Issues in Physical Activity, Fitness, and Health): Description and explanation of the relationships among physical activity, fitness, and health. T. Kirby and I developed. This is a capstone course for the general education curriculum was not adopted by the OSU GEC committee.

Grants and Awards to Students:

Cindy Ferrara, Harriet B. Lawrence Scholarship, American Diabetes Association, Ohio Affiliate, 1993.

Academia, College, and University Service:

Speed to Scale Task Force-Central State University, Ohio Board of Regents, 2007-2009.

Governing Board, OhioLink, 2006-2009.

Fiscal Committee, University Senate, 2004-2005.

Alternate, College of Education representative to the University Senate, 2004-2005.

Member, Provost's ad hoc committee on work-life, Winter quarter, 2004.

Panel participant for plenary session titled, "What is in it for me? The benefits, challenges and possibilities for university community engagement," at the conference titled "Ohio State-The 21st century model for outreach & engagement," April 30, 2004.

Member NCAA Fiscal Integrity Sub-committee of the NCAA Steering Committee for the NCAA review of the Department of Athletics during 2003-04.

Opening remarks for the Office of Academic Affairs and Office of Human Resources "Books & Breakfast" program. Introduced the book for discussion titled, "Execution: The Discipline of Getting Things Done," December 18, 2003.

Budget Restructuring I and II Taskforces- member for the College of Education, 2001-2003.

Panel participant, University-wide department chairpersons meeting to review budget restructuring at OSU, spring, 2002.

Panel participant, on "interpreting documentation of teaching," as part of the Office of Faculty & TA Development workshop on "Evaluation of Teaching: A Faculty Responsibility, spring quarter, 2002.

Coordinator, Information and data collection, College of Education, 2000-2005.

Committee Member, Search committee for the Dean of the College of Education, 1999 and 2000.

Speaker, New department chairperson orientation, September, 1999 and September, 2000.

Delegate, Committee on Institutional Cooperation Leadership Institute, Big 10 Center, Chicago, IL, 1997.

Member, Ad hoc committee for the College of Education to devise its staff performance management system, 1997-1998.

Member, Promotion and Tenure Committee, Office of Academic Affairs, 1996-1999.

Member, Transition Team Implementation Committee, College of Education, 1996.

Convener, proposed School of Physical Activity & Human Services in the restructured College of Education, 1996.

Member, College of Education, Ad Hoc Governance Committee related to restructuring, 1994-1995.

Chairperson, School of HPER, Ad Hoc Graduate Committee related to restructuring, 1994-1995.

Chairperson, College of Education Promotion and Tenure Committee, November, 1994.

Member, Distinguished Scholar Award Committee, Office of Research, 1995.

Member, Graduate School Review Committee, Office of Academic Affairs, 1995.

Member, College of Education, Transition Team related to restructuring; Chairperson, Subcommittee on Budget, 1995.

Chairperson, School of HPER, Search Committee, Sport and Exercise Science position, 1995.

Portfolio essay and examination evaluator for the Presidential-Medalist competition, 1993.

Member, College of Education Promotion and Tenure Committee, December, 1993.

Member, Undergraduate Curriculum Comm., School of Health, Physical Education, and Recreation, 1991-1995.

Member, Presidential Fellowship Review Committee, Graduate School, 1991-1993.

Coordinator, exercise physiology/health & fitness demonstration for Young Scholars Program, 1991-1992.

Member, NCATE Oversight Committee, College of Education, 1991-1992.

Ad hoc Member, College of Education focus group for the University's academic planning process, 1991.

Member, Task Force, School of Health, Physical Education & Recreation, 1991.

Graduate Studies Committee Chairperson, School of Health, Physical Education, and Recreation, 1990-95.

Search Committee Chairperson, School of Health, Physical Education and Recreation, Assistant Professor in Exercise Physiology, 1990.

Judge, ICSABER Graduate Student Research Day, 1990.

Search Committee Member, School Health, Physical Education and Recreation. Associate/Assistant Professor in Exercise Physiology, 1989.

At-large Member, Personnel Committee, College of Education, 1989.
Coordinator, Undergraduate Exercise Science Major, 1989-1996.

Ad hoc Member, College of Education Research Committee, 1989-1991.

Graduate Studies Committee, School of Health, Physical Education and Recreation. 1987 to 1990.

College of Education review committee for applications for the Graduate Student Alumni Research Awards, 1987-88.

Leadership Development:

Created a Community Leadership Institute for 25 individuals at the University of Akron in collaboration with Leadership Akron, 2014.

Attended Insight Akron of Leadership Akron, September, 2010.

Administrative Portfolio, Baldwin Wallace College Division of Continuing Education, April, 2004.

Speaker on Sexual Harassment issues for Ohio State University via completion of the OSU Sexual Harassment speakers' group training program. Approved speaker beginning autumn, 2004.

Leadership Institute for Department Chairpersons, American Association of Colleges for Teacher Education, April, 2002.

Dale Carnegie graduate, November, 2002.

YOUNGSTOWN STATE UNIVERSITY

Issued:

Salary Range: L10, Excluded

Reviewed By: JT/HJ/JG

RFLSA Review: Exempt

Hiring Range: $100,323 - $120,000

TITLE: Special Assistant to the President

DEPARTMENT: Office of the President

JOB SUMMARY:

To serve as a member of the President's Cabinet; provides leadership, vision and direction in the administration of a comprehensive array of initiatives, services, and policies related to institutional research, strategic planning implementation and assessment, and an integrated approach to institutional effectiveness. Works with institutional leadership to develop, implement and enhance systems and processes to achieve the mission and realize the vision by supporting evaluation of process and changes in key performance indicators. Supports the Office of the President internally and externally. Acts as liaison to the Board of Trustees. Plans, manages, and evaluates operational, financial, and personnel activities of the Division of Institutional Effectiveness that includes Institutional Research and the Division of Student Success.

ESSENTIAL FUNCTIONS & RESPONSIBILITIES:

In support of Institutional Research, helps assure that competent and insightful capabilities are available to:

- Conduct data analytics for descriptive , predictive, and prescriptive purposes
- Assess progress on strategic initiatives and key performance indicators
- Support accurate submission by all levels of the University the necessary reports for agencies at the local, state, and federal levels and for accreditations
- Support a collaborative and shared-responsibility framework for data governance that will optimize the use of analytics for informed decision-making
- Partner with information technology services to assure enterprise systems support an integrated planning, implementation and assessment environment
- Educate and convene internal and external constituencies about institutional data analysis and analytics capabilities
- Communicate and collaborate internally and externally on matters related to Institutional Research

In support of Institutional Effectiveness, assists YSU to achieve its mission and realize its vision by:

- Supporting the success of all aspects of strategic planning, implementation, assessment, reporting and adjusting the plan that includes

  - Consulting with academic, student support and administrative areas from an integrated planning perspective including the perspective that YSU is a learning organization
- Helping to create an environment of integrated planning that aligns resources (human, operational, capital, etc.) with strategies and tactics to achieve goals and objectives
- Helping to assure predictive and prescriptive analytics are utilized to improve all aspects of policies and operations
- Helping create an environment of data-informed and consultative decision-making
- Helping to strengthen a foundation of shared-responsibility for achieving goals

Supports the **Division of Student Success** in achieving the goals and objectives included in YSU's Student Success Plan (report submitted through the BOT to the chancellor of the Ohio Department of Higher Education on Student Completion and Retention.) Aligned with this responsibility include the following:

- Supports a consultative environment of faculty and staff involvement in all aspects of student access and success
- Ability to facilitate use of data and knowledge of student behaviors to enhance student matriculation, satisfaction, and persistence

Supports the **Office of the President** by leading an integrated planning approach to achieve the goals and objectives of the strategic plan including convening individuals and/or groups as appropriate, representing the institution internally and externally to advance and to enhance its position in higher education, and other duties as designated to facilitate the success of the responsibilities of the Office of the President and of the position. Aligned with this responsibility include the following:

- Ability to communicate effectively in written form as well as in public settings
- Experience and maturity to maintain composure and be diplomatic as well as maintain confidentiality

Supports the Board of Trustees by serving as the liaison to the Board. Aligned with this responsibility include the following:

- Understanding of the role and responsibilities of a Board to support training and development that helps optimize board discussions and deliberations and involvement in mission-critical and vision-achieving decisions
- Current knowledge of local, state and federal higher education issues, policies, regulations and trends

OTHER FUNCTIONS & RESPONSIBILITIES: Performs other related duties as assigned.

SUPERVISION EXERCISED: Supervision is exercised over professional/administrative and classified staff including their professional development and advancement, performance assessment, and adherence to regulations, policies, and procedures.

REPORTS TO: President

REQUIRED CERTIFICATIONS AND/OR LICENSURES: None

PHYSICAL REQUIREMENTS: None

MINIMUM QUALIFICATIONS:

Master's degree; minimum of fifteen (15) years of experience in college/university administration at the Dean's level or higher; seven (7) years of higher education supervisory experience; experience planning and managing budgets in excess of $20 million; strong analytical skills, research knowledge and experience.

PREFERRED QUALIFICATIONS:

Doctoral degree in an academic discipline; significant experience as a faculty member at the level of professor; experience as a senior higher education administrator at the vice president level or higher; demonstrated experience and competency in a shared governance and collective bargaining environment; demonstrated experience proactively implementing analytics that have positively impacted academic excellence, student success and engagement with the community; significant experience associated with strategic planning, implementation, and assessment of progress in achieving the goals and objectives of the strategic plan of a higher education institution; demonstrated experience of positive outcomes of supporting the office of the President of a higher education institution; experience and successful outcomes of interactions with a Board of Trustees of a higher education institution.

I hereby acknowledge that I have reviewed this position description and fully understand my job duties and responsibilities in their entirety. I understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions. I further understand that Youngstown State University may make modifications, additions, or deletions to this position description at any time, and will notify me of any changes by sending me a revised copy for my review and signature.

If I have any questions about my job duties and responsibilities, I will contact my immediate supervisor or a member of Human Resources.

Signature: _____ Date: _____

Print Name: _____

Mike Sherman, Ph.D.
Higher Education and Academic Leadership Resume

Address: 4573 Tremont Club Drive
Hilliard, Ohio 43026
614-314-2810 cell
wmichaelsherman@yahoo.com

Education: Doctor of Philosophy, The University of Texas-Austin (1984)
Master of Science, Ball State University (1980)
Bachelor of Science, Ohio University (1977)

Titles: Educational Excellence Consultant
Academic Quality, Institutional Effectiveness, and Student Success, January 2017-present
Higher Education Administrative Leadership
University of Akron (June 2010-December 2016)
Vice President for Innovation and Economic Development/Chief Operating Officer; University of Akron/University of Akron Research Foundation, January 2016-December 2016
Senior Vice President and Provost/Chief Operating Officer, University of Akron, June 2010-December 2016
Professor, June 2010-December 2016
Ohio State University (October 1985-May 2010)
Vice Provost for Academic Administration and then Academic Planning, Office of Academic Affairs, Ohio State University, January 2005-May 2010
Director, School of Physical Activity and Educational Services, College of Education, Ohio State University, October 1996-December 2004
Professor across the ranks, October 1985-May 2010

University Leadership Titles and Selected Experiences:

Vice President for Innovation and Economic Development/Chief Operating Officer Research Foundation
The University of Akron, January 2016-December 2016
Context: One-year contract via the new president Scott Scarborough. Provided guidance and advise to the new vice provost for research in the Office of Academic Affairs. Stimulated and enabled activities and initiatives that advanced innovation and economic development. Connected the University to collaborations that support sustainable prosperity.
Quick facts: The University's strategy for distinction aligned with college strategic plans calls for increased focus and investments in polymer science and polymer engineering, corrosion, biomimicry, and data science & information technology.

Senior Vice President and Provost; Chief Operating Officer
(https://web.archive.org/web/*/uakron.edu/provost) The University of Akron, June 2010 to December 2015
Context: Hired by President Luis Proenza to serve in this capacity for a five-year term contract
Quick facts: ~26,000 students, 750 faculty, 1,700 contract professionals and staff, $480 million total budget; $200 million academic budget; in 2013, highest ever $70 million in federal, state and local research expenditures; $126 million endowment; in 2013, highest ever $50 million annual fund-raising. Reaccredited by the Higher Learning Commission through 2023, faculty represented by the American Association of University Professors
Direct reports: 9 deans; 4 vice provosts; 2 associate vice presidents
Strategic Planning & Implementation: Finalized the strategic plan-*Vision 2020: A New Gold Standard in University Performance;* oversaw one comprehensive program review resulting in faculty senate endorsed adjustments to 44 programs/specializations; oversaw a $2million selective investment initiative in biomimicry, proof of concept and entrepreneurship
Student Experience and Success: Increased numbers of graduates annually except one year between 2010 and 2016; increased freshman retention from mid-60% to mid-70% (slightly above that predicted by academic preparation) and graduation rates from the mid-30% to mid-40% (slightly lower than that predicted by academic preparation; increased funding for peer-tutoring; increased

number of living-learning communities; added a 500-bed residence hall via a public-private partnership; implemented UA Analytics to identify gateway courses and potential alternate degree paths based upon academic performance in those courses; implemented the Finish-in-Time initiative that increased from less than 40% to more than 55% students taking 15 credit hours or more per semester

Innovations: Submitted state capital request for a region of campus instead of specific buildings allowing real-time request for use of state capital funds; office of responsibility for Woodrow Wilson Teaching Fellowship program ($1 million) and Choose Ohio First STEM Scholarship program ($8 million); lead on a $250,000 Transformational Planning Grant from Urban Serving Universities of the Association of Public and Land-Grant Universities via the Bill & Melinda Gates Foundation to modularize a Spanish for health professionals curriculum; convener of the institutions and agencies that led to the Akron Metropolitan Service Area (MSA) receiving the CEOsforCities $1 million Talent Dividend Prize for the largest increase in post-secondary graduation rates per capita amongst 52 MSAs nationally; moved $4 million from one capital project to anther that permitted leveraging an external gift for an Engineering Research Center that has generated significant follow-on funding-original project was funded in the next capital cycle

Operational and shared governance experiences: Collaborated with the Chief of Staff to provide day-to-day guidance of university operations; convened the operational efficiency and effectiveness group and formed the integrated budget advisory group of unit-level finance and human resources officers; assured health and safety of the campus and created circumstances for table-top and simulated exercises to respond to situations threatening the health and safety of campus; helped revise and refine educational efforts related to sexual harassment and discrimination as well as assured the integrity of responsiveness to such allegations; executive sponsor for the revision of the master plan for the physical environment; strong supporter of and advocate of intercollegiate athletics and intramural and recreational sports

Vice Provost for Academic Administration (2009-2010) and **Academic Planning** (2005-2008)
The Ohio State University

Quick facts: $160 million budget overseen by direct reports; oversaw integrated planning for the physical environment linked to $70 million state capital budget requests; worked with chief financial officer to develop the annual $2 billion academic budget; inaugural member of the enterprise risk management committee

Direct reports/oversight: Deans/Directors of the regional campuses; John Glenn School of Public Affairs that has subsequently become a college; University Libraries; Chief Information Officer; ADA Coordinator; Office of International Affairs and Global Strategies; Faculty & TA Development; P-12 Project; ROTC; Battelle Endowment for Technology & Public Affairs

Strategic Planning and Implementation: Worked with the provost, vice provosts, and vice presidents for research and student affairs to stimulate and enable academic excellence; served as liaison to the Board of Trustees and University Senate executive officers; instigated college-level strategic planning; Co-leader in the development of Framework 1.0, the renewed Master Plan for the Physical Environment that was the 25+year plan that lead to the concept of University Districts/Neighborhoods, the principle of no net new academic space, the perspective of collaborative physical facilities as opposed to college/department/discipline-focused physical facilities, monetization of assets eventually including parking and sustainability, revitalization of student housing to include a sophomore requirement

Community engagement/liaison: Office of the Board of Trustees; University Senate Finance and Administration and Governmental Affairs Committees; office of the Vice President for Research; Office of the Vice President for Outreach and Engagement; Campus Partners for the University District; instigated the return of the annual ROTC "review" to the Oval having been presented at an off-site location since the Vietnam war

Operational and shared governance experiences: OAA liaison for all emergency and safety responsiveness situations; Co-creator and facilitator of the Integrated Planning Committee for the Physical Environment; co-creator and facilitator of the Study Abroad Health and Safety Committee; Facilitated agenda planning for meetings with the Board of Trustees, University Senate Executive Committee, meeting of deans and meeting of department chairs/school directors; convened all of the

units within the Office of Academic Affairs to coordinate strategic communications; founding and continuing member of the Enterprise Risk Management strategy

Inaugural Director, School of Physical Activity and Educational Services
College of Education, The Ohio State University. (July 1996 - December 2004)
Context: Founding director of a newly created tenure-initiating unit of vastly different disciplines (health, physical education & recreation; special education; counselor education & rehabilitation counseling; school psychology; workforce development & education)
Quick facts: Worked with faculty, staff and students to create all aspects of operations, governance, and oversight; $6million budget; $1 million external funding; 18,000 student contacts annually; provided oversight of a $36 million capital project that was a component of a $139 million recreation center
Direct reports: 5 heads of sections with 45 faculty and 28 staff; directors of two research centers
Academic Excellence: four faculty members received the OSU Alumni Award for Distinguished Teaching; School was a finalist for the departmental Distinguished Teaching Award
Community engagement: Center for Special Needs Populations; Center on Education and Training for Employment; facilitated receipt of funding that connected the School to initiatives to increase and improve the physical activity and well-being of students in Columbus Public Schools
Operational experiences: Responsible for the day-to-day operations of all aspects of a School with more than 30,000 student contacts per quarter; originated with faculty and staff all documents of governance and operating procedures

National Level Contributions:
Urban Serving Universities (USU) of the Association of Public and Land Grant Universities (APLU), "stand-in" for the president at Board meetings; coordinate the institutional participation in and contributions to this national network of universities, 2010-2015
Institutional Consortium for Personalized Learning of the Association of Public and Land Grant Universities (APLU), member of the initial executive committee that developed the by-laws and framework for such a consortium, the objective of which is to secure collaboration amongst universities to retain ownership of intellectual property related to learning via electronic means (e.g., to not "give-up" the IP rights as has happened with research distributed in journals)

System Level Contributions:
Member, Chancellor's Ohio Post-Secondary Attainment Goals Working Group, 2015-2016.
Co-convener, Chancellor's Prior Learning Assessment Consortium, 2013-2014.
Member, Chancellor's Complete College Ohio Task Force, report released November 2012; co-convened the "Help me cross the finish line" subcommittee.

Higher Education-Related Publications and Addresses:
Sherman, W.M. Testimony delivered to the Ohio House of Representatives Higher Education Reform Committee, September 9, 2013, Columbus State Community College
Cain, T.J., J.J. Branin, and W.M. Sherman. Mapping Expertise, Catalyzing Collaboration and Synergizing Strategic Decision-Making: Knowledge Management in Practice at the Ohio State University. *EDUCUASE Quarterly,* vol 30, October-December 2008

Community Engagement:
United Way of Summit County, April 2014 through December 2016
Children's Hospital Community Benefits Committee, April 2013 through December 2016
Leadership Akron, October 2011 through December 2016
Summit Education Initiative, January 2011 through December 2016
Akron Roundtable, April 2011 through December 2015
University of Akron Foundation (ex officio), June 2010 through December 2015

Youngstown
STATE UNIVERSITY

RESOLUTION TO RATIFY
PERSONNEL ACTIONS

WHEREAS, the *Policies of the Board of Trustees* authorize the President to manage the University, including appointing such employees as are necessary to effectively carry out the operation of the University and any other necessary personnel actions; and

WHEREAS, new appointments and other personnel actions have been made subsequent to the December 7, 2017, meeting of the Board of Trustees; and

WHEREAS, such personnel actions are in accordance with the 2018-2019 Budget and with University policies 3356-2-02, Equal Opportunity and Affirmative Action Recruitment and Employment; 3356-9-02, Selection and Annual Evaluation of Administrative Officers of the University; 3356-7-42, Selection of Professional/Administrative Staff; and 3356-7-43, Externally Funded Professional/Administrative Staff;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the personnel actions as listed in Exhibit **K** attached hereto.

YOUNGSTOWN STATE UNIVERSITY
PROFESSIONAL ADMINISTRATIVE AND FACULTY
PERSONNEL ACTIONS 10/16/17 THROUGH 1/15/18
APPOINTMENTS

EMPLOYEE NAME	EMPLOYEE TYPE	POSITION TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATES	FTE	SALARY
Adair, Danielle	APAS	Operations Manager	Kilcawley Center	12/4/2017	1.00	$ 37,715.00
D'Amato, Joseph	APAS	Interim Coordinator	English Language Institute	1/2/2018	1.00	$ 40,000.00
Getz, Justin	APAS	Operations Manager	Kilcawley Center	12/4/2017	1.00	$ 37,715.00
Hartwig, Katilyn *	APAS	Coordinator Social Media Digital Marketing	Marketing & Communications	10/16/2017	1.00	$ 38,265.00
Ortiz, Yaitza	APAS	Resolution Analyst	University Bursar	10/16/2017	1.00	$ 42,000.00
Young, Gary *	APAS	Project Manager	IT Application Services	1/2/2018	1.00	$ 75,000.00
Alexander, Diana*	Excluded	Temporary GIS Specialist	Geological & Environmental Sciences	11/16/2017	0.17	$ 5,400.00
Clymer, Janis *	Excluded	Temporary Lab Coordinator Physics	Physics & Astronomy	12/1/2017	0.20	$ 9,450.00
Donahue, Steven	Excluded	Temporary Academic Advisor	Dean - Health & Human Services	10/9/2017	0.13	$ 3,831.00
Jordan, Thomas *	Excluded	Temporary GIS Specialist	Geological & Environmental Sciences	11/16/2017	0.15	$ 6,300.00
Sos, Tammy	Excluded	Temporary Academic Advisor	Dean - Health & Human Services	10/9/2017	0.13	$ 3,831.00
Albani, Meagan	Externally Funded	Instruction Specialist	Rich Center for Autism	12/18/2017	1.00	$ 21,175.00
Hogate, Gregory	Externally Funded	Instruction Specialist	Rich Center for Autism	10/16/2017	1.00	$ 21,175.00
Moore, Kimberly	Externally Funded	Instruction Specialist	Rich Center for Autism	10/16/2017	1.00	$ 21,175.00
Price, Aisha	Externally Funded	Site Coordinator	Ctr for Human Services Dev	12/1/2017	0.74	$ 31,450.00
Park, Byung-Wook*	Faculty	Assistant Professor	Civil Environmental & Chemical Engineering	1/1/2018	1.00	$ 32,500.00
Villano, Michael*	Faculty	Lecturer	Accounting & Finance	1/1/2018	1.00	$ 20,745.00
***New Positions**						

Agenda Item F.4.j
Exhibit K

YOUNGSTOWN STATE UNIVERSITY
PROFESSIONAL ADMINISTRATIVE AND FACULTY
PERSONNEL ACTIONS 10/16/17 THROUGH 1/15/18
SEPARATIONS

EMPLOYEE NAME	EMPLOYEE TYPE	POSITION TITLE	DEPARTMENT	DATE OF SEPARATON	FTE	SALARY
Donahue, Steven	APAS	Temporary Academic Advisor	Dean - Health & Human Services	12/15/2017	0.13	$ 3,831.00
Li, Dingqiang	APAS	Research Scientist	Materials Science and Engineering	10/31/2017	1.00	$ 61,892.00
Munz, Justin	APAS	Housing Coordinator	Housing & Residence Life	10/27/2017	1.00	$ 32,000.00
Weingart, Mary Lou	APAS	Senior Academic Advisor 1	Dean - Coll of Creative Arts & Comm	12/31/2017	1.00	$ 57,037.38
Alexander, Diana	Excluded	Temporary GIS Specialist	Geological & Environmental Sciences	12/15/2017	0.17	$ 5,400.00
Clymer, Janis	Excluded	Temporary Lab Coordinator Physics	Physics & Astronomy	12/15/2017	0.20	$ 9,450.00
Jordan, Thomas	Excluded	Temporary GIS Specialist	Geological & Environmental Sciences	12/15/2017	0.15	$ 6,300.00
Shepard-Smith, Andrew	Excluded	Director	Office of Research Services	10/23/2017	1.00	$ 100,000.00
Sos, Tammy	Excluded	Temporary Academic Advisor	Dean - Health & Human Services	12/15/2017	0.13	$ 3,831.00
Johnson, Michelle	Externally Funded	Instruction Specialist	Rich Center for Autism	1/10/2018	1.00	$ 21,675.00
Laird, Julianne	Externally Funded	Instruction Specialist	Rich Center for Autism	12/1/2017	0.80	$ 19,573.00
Mc Connell, Renee	Externally Funded	Assoc Dir Behav Programming	Rich Center for Autism	10/31/2017	1.00	$ 71,233.00
McIntyre, Beth	Externally Funded	Site Coordinator	Ctr for Human Services Dev	10/10/2017	0.74	$ 31,450.00
Naji, Grace	Externally Funded	Lead Instruction Specialist	Rich Center for Autism	12/4/2017	1.00	$ 31,470.00
Foltz, Patricia	Faculty	Instructor	Communication	12/31/2017	1.00	$ 20,744.50
Morawski, Dennis	Faculty	Associate Professor and Chair	Social Work	12/31/2017	1.00	$ 95,454.96
Spalsbury, Angela	Faculty	Professor and Chair	Mathematics & Statistics	12/31/2017	1.00	$ 100,201.20

YOUNGSTOWN STATE UNIVERSITY
PROFESSIONAL ADMINISTRATIVE AND FACULTY
PERSONNEL ACTIONS 10/16/17 THROUGH 1/15/18
RECLASSIFICATIONS

EMPLOYEE NAME	EMPLOYEE TYPE	POSITION TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATES	FTE	NEW SALARY	PREVIOUS SALARY
Cala, Catherine (2)	APAS	Assistant Director	Alumni Engagement	10/16/2017	1.00	$ 63,258.00	$ 71,283.72
Carfolo, Susan (1)	APAS	Senior Academic Advisor 1	Dean - Business Administration	6/16/2017	1.00	$ 45,768.50	$ 43,589.05
Lally, Anne (1)	APAS	Assistant Director	Student Counseling Center	10/1/2017	1.00	$ 73,430.00	$ 64,026.82
Morrone, Ross (1)	Excluded	Director of Marketing	Marketing & Communications	6/1/2018	1.00	$ 75,500.00	$ 64,544.00
Pascarella, Anna (1)	Excluded	Manager Delivery Printing Svcs	Delivery Services	5/1/2017	1.00	$ 65,680.00	$ 60,814.84
Rovnak, Angela (3)	Excluded	Manager IT Application Svcs	IT Application Services	11/1/2017	1.00	$ 78,000.00	$ 78,000.00
Viglione, Susan (1)	Excluded	Risk Management Officer	Envir Occupational Health & Safety	10/16/2017	1.00	$ 73,082.00	$ 69,601.74
Robich, Laura (1)	Externally Funded	Clinical Student Services Coordinator	Nursing	9/1/2017	1.00	$ 47,250.00	$ 45,000.00

(1) *Position Audit/Administrative Review requested and awarded. (Resulted in change in classification)*

(2) *Classification changed from Director to Assistant Director*

(3) *Title change only with no increase in salary*

YOUNGSTOWN STATE UNIVERSITY
PROFESSIONAL ADMINISTRATIVE AND FACULTY
PERSONNEL ACTIONS 10/16/17 THROUGH 1/15/18
PROMOTIONS

EMPLOYEE NAME	EMPLOYEE TYPE	POSITION TITLE	DEPARTMENT	CONTRACT APPT. DATES	FTE	NEW SALARY	PREVIOUS SALARY
Paul, Laurie	APAS	Senior Academic Advisor 1	Dean - CLASS	1/1/2018	1.00	$ 47,032.00	$ 44,792.43
Zupcsan, Michael	APAS	Desktop Engineer	IT Customer Services	12/1/2017	1.00	$ 70,000.00	$ 65,353.60
Felix, Julie	Excluded	Associate Director Records	Registration & Records	10/16/2017	1.00	$ 62,000.00	$ 48,008.65
Wakefield, Thomas	Faculty	Acting Chair and Professor	Mathematics & Statistics	1/1/2018	1.00	$ 99,156.00	$ 78,474.00

YOUNGSTOWN STATE UNIVERSITY
PROFESSIONAL ADMINISTRATIVE AND FACULTY
PERSONNEL ACTIONS 10/16/17 THROUGH 1/15/18
SALARY ADJUSTMENTS/POSITION AUDITS

EMPLOYEE NAME	EMPLOYEE TYPE	POSITION TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATES	NEW FTE	NEW SALARY	OLD FTE	PREVIOUS SALARY
Luscher, David (2)	Excluded	Associate Director	WYSU - FM	6/1/2017	1.00	$ 53,524.00	1.00	$ 50,499.18
Morrone, Ross (2)	Excluded	Director of Marketing	Marketing & Communications	6/1/2018	1.00	$ 75,500.00	1.00	$ 64,544.00
Pascarella, Anna (2)	Excluded	Manager, Delivery Printing Services	Delivery Services	5/1/2017	1.00	$ 65,680.00	1.00	$ 60,814.84
Candel, Anthony (3)	Externally Funded	Lead Instruction Specialist	Rich Center for Autism	11/16/2017	1.00	$ 37,870.00	1.00	$ 35,255.00
McKinney, Caitlin (3)	Externally Funded	Lead Instruction Specialist	Rich Center for Autism	10/16/2017	1.00	$ 29,665.00	1.00	$ 27,986.00
Paidas, Alexis (1)	Externally Funded	Instruction Specialist	Rich Center for Autism	1/1/2018	1.00	$ 24,966.00	0.80	$ 19,573.00

(1) *FTE Adjustment*
(2) *Position Audit/Administrative Review. (No change in classification)*
(3) *Advanced Degree Adjustment*

DIVIDER

INFORMATION

OATH OF OFFICE

I, Michael Angelo Peterson, promise and swear to support the Constitution of the United States and the Constitution of the State of Ohio, and to faithfully discharge the duties of the office, as a Member of the Youngstown State University Board of Trustees to which I have been appointed by Governor John R. Kasich for the term designated. This I shall do as I shall answer unto God.

STATE OF OHIO
COUNTY OF STARK

Personally sworn to before me, a Notary Public in and for said County, and subscribed to my presence this 15th **day of** February**, 2018.**

J. M. Caughey Exp 10/19
Notary Public

STATE OF OHIO

Executive Department

OFFICE OF THE GOVERNOR

Columbus

I, John R. Kasich, Governor of the State of Ohio, do hereby appoint, Michael Angelo Peterson, from Massillon, Stark County, Ohio, as a Member of the Youngstown State University Board of Trustees for a term beginning February 8, 2018 and ending at the close of business April 30, 2025, replacing Samuel W. Grooms, who resigned.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed, at Columbus, this 8th day of February in the year of our Lord, Two Thousand and Eighteen.

John R. Kasich
Governor

GOVERNOR'S APPOINTMENTS
TO BOARDS AND COMMISSIONS

Date: 2/8/2018

Name of Appointee: Mr. Michael Angelo Peterson

Address:
9313 Hunters Chase St. NW
Massillon, OH 44646
Stark County
(H) - 3309700009
(W) - 3307964062
(M) - 3306120794

Name of Commission: Youngstown State University Board of Trustees

Contact:
Cindy Bell, Assistant to the President
One University Plaza
Youngstown, OH 44555
(330) 941-3102

Term Begins: 5/1/2016
Term Ends: 4/30/2025
Party Affiliation: Independent
Senate Confirmation: Appointed by the Governor, confirmed by the Senate
Financial Disclosure: Confidential disclosure required
Vice: Samuel W. Grooms

OFFICE OF THE PRESIDENT
RECEIVED
YOUNGSTOWN STATE UNIVERSITY

Michael Angelo Peterson

Speaker * Author * Coach * Consultant

Michael Peterson has nearly three decades of experience in security consulting, Human Resource, and investigative services, including 14 years in the public sector. Mr. Peterson's expertise is in fraud and theft investigations, compliance, security operations, and executive protection. Prior to joining the private sector, he broadened his human behavior acumen through his experience as a court investigator, intensive probation supervisor and law enforcement officer serving in both vice and criminal intelligence.

Mr. Peterson has served two Fortune 500 companies, as Director of Compliance and Ethics and Director of Global Investigations and Security Services for Goodyear. In these endeavors, he successfully investigated or recovered tens of millions of dollars in fraud-related investigations. His work as an investigator globally has included sexual harassment, fraud, corporate espionage, workplace violence and ethics violation. These investigations have taken him to over 20 countries across 6 continents, including high risk regions such as the Middle East and Central America. Scotland Yard, the FBI, and Parisian police have all enlisted Michael's services.

He collaborates globally with Human Resource professionals in numerous industries providing development training related to interviewing, harassment investigations, ethics, and code of conduct procedures. Participant testimonials describe his sessions as *"powerful, forward thinking, and dynamic."*

In addition to his FBI certification as a hostage negotiator, Michael holds a Bachelor of Science degree in Criminal Justice from Youngstown State University, and graduate honors from the Wharton Business School Executive Leadership Program.

Mr. Peterson's civic work includes executive boards, fraud examiner associations, and intelligence commissions—most notably is his service to the Department of Homeland Security, Executive Board National Police Museum, Overseas Advisory Council, and Chief Security Officer's round table.

Some trivia about Michael: This Ohio native became a free agent with the National Football League and subsequently the NFL's Europe League before beginning his career in security and law enforcement. Michael resides with his family in Northeast Ohio.

JOHN R. KASICH
GOVERNOR
STATE OF OHIO

SANDRA CALLAS
ASSISTANT
BOARDS AND COMMISSIONS
77 SOUTH HIGH STREET
30TH FLOOR
COLUMBUS, OHIO 43215
WWW.OHIO.GOV
PHONE: 614.644.0860
FAX: 614.466.9354
SANDRA.CALLAS@GOVERNOR.OHIO.GOV

BOARD OF TRUSTEES

Resolutions of Appreciation

Youngstown
STATE UNIVERSITY

RESOLUTION OF APPRECIATION

WHEREAS, in February of 2010, Ohio Governor Ted Strickland appointed Mr. Leonard D. Schiavone as a Trustee of Youngstown State University; and

WHEREAS, for the next eight years Mr. Schiavone served faithfully as a Trustee of Youngstown State University, and generously devoted his time, talents, skills and efforts to the best interests of the University, its students, faculty and staff; and

WHEREAS, during his tenure on the Board, Mr. Schiavone served with distinction as a member of the Academic and Student Affairs Committee, Executive Committee, Finance and Facilities Committee, Institutional Engagement Committee, University Affairs Committee and Governance Committee and several presidential search and ad hoc committees and subcommittees of the Board of Trustees of Youngstown State University, and

WHEREAS, from June 2014 until June 2017, Mr. Schiavone served as Vice Chairperson of the Board of Trustees, and from June 2017 until June 2018, served as Chairperson of the Board of Trustees of Youngstown State University; and

WHEREAS, Mr. Schiavone's commitment to the University is clearly evidenced by his regular attendance at hundreds of meetings of the Board and its committees and his presence and participation at meetings and gatherings of the greater University and Youngstown communities, all while maintaining a practice as a prominent Youngstown commercial and real estate attorney; and

WHEREAS, during his trusteeship Mr. Schiavone brought a wise and steady hand to the Board during significant leadership change and uncertainty, and asserted experienced calm fiduciary leadership thereafter during the University's unprecedented growth and success.

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Trustees express their appreciation to Mr. Leonard D. Schiavone for his dedication and efforts to promote the welfare and best interests of the students, faculty, and staff of Youngstown State University and the community which it serves; and

BE IT FURTHER RESOLVED that a copy of this Resolution be furnished to Mr. Schiavone.

Board of Trustees Meeting
March 15, 2018
YR 2018-

Youngstown
STATE UNIVERSITY

RESOLUTION OF APPRECIATION

WHEREAS, Allan Metz was appointed a Student Trustee of Youngstown State University on May 6, 2016, by Governor John Kasich; and

WHEREAS, during his term as Student Trustee, Mr. Metz served on the Academic and Student Affairs, Institutional Engagement, Finance and Facilities, University Affairs Committees and the Audit and Investment Subcommittees of the Board of Trustees of Youngstown State University; and

WHEREAS, Mr. Metz served as Student Trustee while at the same time maintaining a rigorous academic and work regimen as a member of the YSU University Scholars Program and serving in a number of campus leadership positions; and

WHEREAS, as a Student Trustee, Mr. Metz served Youngstown State University, its faculty, staff, and especially its students, with distinction, bringing to the Board of Trustees a thoughtful, articulate and respected perspective on student issues and concerns; and

WHEREAS, Mr. Metz' term as Student Trustee has proved mutually enriching to him and to the Board of Trustees, exemplifying the value of the Student Trustee experience both to the student and to the University; and

WHEREAS, its members wish to thank Allan Metz for the leadership and perspective that he brought to the Board of Trustees of Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Trustees express their appreciation to Allan Metz for his dedication and efforts to promote the welfare and best interests of the students, faculty, and staff of Youngstown State University and the community which it serves; and

BE IT FURTHER RESOLVED that a copy of this Resolution be furnished to Mr. Metz.

Board of Trustees Meeting
March 15, 2018
YR 2018-___