



## International Student & Scholar Services

### Curricular Practical Training (CPT) Cooperative Agreement

This cooperative Agreement is between Youngstown State University  
and \_\_\_\_\_.  
(Name of Employer)

The purpose of this agreement is to establish a cooperative training relationship that allows the Youngstown State University F-1 student identified below to participate in a Curricular Practical Training (CPT) opportunity that is integral to their academic program.

#### **Student Information**

**Student Name:** \_\_\_\_\_

**YSU ID#:** \_\_\_\_\_

**Degree Level:** \_\_\_\_\_

**Program of Study:** \_\_\_\_\_

#### **Employer Information**

**Employer Name:** \_\_\_\_\_

**Employer EIN:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Supervisor Title:** \_\_\_\_\_

#### **Employer Requirements**

- Provide practical training in the form of alternative work study, internship, cooperative education or other type of internship or practicum.
- Provide supervision and oversight during the CPT authorization period.

### **University Requirements**

- Confirm CPT Eligibility
- Maintain valid CPT documentation as part of the student's record.

### **Student Requirements**

- Obtain CPT authorization before beginning employment.
- Work only during the authorized CPT dates for the employer specified in this agreement.
- Notify the University if employment ends before the authorization date.

### **Employer Agreement**

**By signing below, the employer acknowledges:**

1. The training opportunity is related to the student's academic program.
2. The student may not begin employment until CPT authorization is granted and the employment authorization date has arrived.
3. The employer will provide supervision and practical training consistent with this Cooperative Agreement.

### **Terms**

This Cooperative Agreement becomes effective upon signature and remains in effect for the duration of the student's CPT authorization period, unless terminated earlier by either party upon written notice.

### **Employer Representative with Signature Authority**

**Name (Print):** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_