

Strategic Planning & Organization Team
Summary of the June 1, 2018 meeting
Held in the Tod Hall Leaders Conference Room
During hours of 8:00 am to 9:30 am

The objective of the meeting was to ensure everyone leaves the meeting comfortable that the process is in “good-hands,” is well-organized, and that everyone knows their roles in the summer’s timeframe of the planning process and is able to accomplish their role with appropriate support.

- Feedback on the Planning and Communication Framework
 - Secure suggestions/observations on the principles for planning and communications
 - Thought the principles for planning were well done
 - Recognized the principles for communication requires some tweaking
 - Secure suggestions/observations on the objectives for communications
 - Appreciates how these principles can align with the planning principles
 - Recognized the objectives for communication requires some tweaking
 - Two objectives (the last two) will be deferred to a later stage of the planning process
 - Secure suggestions/observations on the Roadmap for the planning process
 - Realize this summer significant work needs to be accomplished to set the stage for the planning process
 - How the process is “kicked-off” at the start of the academic year will greatly affect engagement and trust of the process
- Pre-Planning
 - Case Statement Development (*connections to constituencies*)
 - Review the purpose of the Case Statement and how it will help inform the Planning process
 - Overview/highlight elements of the Case Statement
 - Walnut College illustration sent to SPOT (limited distribution)
 - Indicate general expectations of individuals working from the perspectives of these constituency groups
 - Unions-AJ Sumell
 - Academic Senate-Chet Cooper
 - Part-time faculty-Sepideh Khavari/AJ Sumell
 - Colleges-Kris Blair
 - Departments/Schools-Amy Crawford
 - Undergraduate students-Dana Davis
 - Graduate students-Ken Learman
 - Senior leadership-Mike Sherman
 - Honors College-Amy Cossentino
 - Diversity of student organizations-via Division Student Engagement
 - Student Success- Claire Berardini
 - Academic Affairs- Jennifer Pintar

It is anticipated the individuals above will, during the planning process, become the “connectors” to their respective constituency groups.

- Academic Excellence, Distinction and Student Success
 - Colleges
 - Departments/Schools

Academic excellence and student access and success: the deans of the colleges are engaged in developing responses to a six-slide slide deck illustrating points of pride, foundational qualities, compelling attributes of distinction, strategies linked to student success, and multi- or inter-disciplinary initiatives underway or anticipated illustrating the relationship with institutional success

Enabling academic excellence and student access and success: the members of the Senior Leadership Team who are not deans are engaged in responses to a six-slide slide deck illustrating points of pride, foundational qualities of enabling..., compelling attributes of enabling..., strategies enabling either institutional or student success, and types of relationships essential to the success of the institution.

- Speakers-Thought Leaders
 - Regional
 - Name, affiliation or background, and rationale
 - National
 - Name, affiliation or background, and rationale

SPOT membership will be solicited to recommend speakers who can address higher education from the perspectives of the region and the nation. In addition, SPOT membership will consider additional members to serve as connectors to the student and staff constituencies.

- Strategic Planning & Organization Team
 - Membership
 - This was covered in the discussion about the Road Map
 - Connectors
 - This was covered in the discussion about the Road Map
- Future meetings
 - Updates to thought-provoking questions

It was determined there should be SPOT meetings every 2-3 weeks or at least monthly to assure progress is being made on developing elements of the Case Study and planning for the logistics of the Planning Process throughout the fall/spring semesters.

It was determined that staff and student membership on SPOT should be strongly considered.

The compilation of the questions associated with the planning process and related to developing the Case Study was distributed to SPOT and will be placed on the website.