

**BOARD OF TRUSTEES  
ACADEMIC QUALITY AND STUDENT SUCCESS COMMITTEE**

**Carole S. Weimer, Chair**  
**James B. Greene, Vice Chair**  
**All Trustees are Members**  
**Cynthia E. Anderson, *Ex-Officio***

**Thursday, November 29, 2012  
1:00 p.m.**

**Tod Hall  
Board Meeting Room**

**AGENDA**

- A. Disposition of Minutes for Meeting Held September 13, 2012**
- B. Old Business**
- C. Committee Items**

**1. Academic Affairs**

**a. Academic Affairs Action Items**

- 1) Resolution to Approve MOU for Youngstown Early College** **Tab 1**  
Dr. Ikram Khawaja, Provost and Vice President for Academic Affairs, and Attorney Gregory Morgione, Associate General Counsel, will present the resolution.
- 2) Resolution to Support the Local Government Innovation Fund Grant Application** **Tab 2**  
Dr. Ikram Khawaja, Provost and Vice President for Academic Affairs, and Dr. Charles Howell, Dean, Beeghly College of Education, will present the resolution.
- 3) Resolution to Accept the Resolution of the Boards of Humility of Mary Health Partners and Youngstown State University** **Tab 3**  
Dr. Ikram Khawaja, Provost and Vice President for Academic Affairs, Scott Evans, Vice President for University Advancement, and Dr. Joseph Mosca, Dean, Bitonte College of Health and Human Services, will present the resolution.

**D. New Business**

**E. Adjournment**

**RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING  
FOR YOUNGSTOWN EARLY COLLEGE AND MODIFICATION OF  
TUITION CHARGE FOR YOUNGSTOWN EARLY COLLEGE  
STUDENTS**

**WHEREAS**, on December 17, 2003, the Board of Trustees of Youngstown State University (“the Board”) passed a resolution of support for the creation of the Youngstown Early College (“YEC”); and

**WHEREAS**, on June 22, 2004, Youngstown State University and the Youngstown City School District entered into an initial five-year Memorandum of Understanding (“MOU”) for the establishment and operation of the YEC; and

**WHEREAS**, Youngstown State University and the Youngstown City School District entered into an agreement effective July 1, 2009, that continued the MOU until May 31, 2010; and

**WHEREAS**, during 2010, a transition team composed of representatives of Youngstown State University, the Youngstown City School District, and Eastern Gateway Community College (“Transition Team”) was formed to discuss a transition plan for the YEC; and

**WHEREAS**, on October 1, 2010, the Board approved a three year Memorandum of Understanding, effective until June 30, 2013, between Youngstown State University, the Youngstown City School District, and Eastern Gateway Community College regarding the transition of the YEC from Youngstown State University to Eastern Gateway Community College; and

**WHEREAS**, during the past two years the Transition Team has discussed the future of the YEC and has determined that it is in the best interest of YEC students for the YEC to continue to be operated at Youngstown State University; and

**WHEREAS**, Youngstown City School District is responsible for the payment of YEC student tuition and has requested that Youngstown State University offer a reduced tuition charge for YEC students so that the Youngstown City School District can continue to support and operate the YEC; and

**WHEREAS**, a reduced tuition charge for YEC students has been reviewed and discussed by the administration of the University, and the administration supports offering a reduced tuition charge for YEC students to ensure the continued viability of the YEC;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Youngstown State University does hereby authorize the University to enter into the attached Memorandum of Understanding with the Youngstown City School District for the Youngstown Early College; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees of Youngstown State University, pending approval from the Chancellor of the Ohio Board of Regents, approves a reduced tuition charge for Youngstown Early College students of \$106 per student credit hour for academic years 2013-14 and 2014-15, and that for academic years 2015-2016, 2016-17 and 2017-18, the tuition charge will increase by any corresponding percentage increase in undergraduate tuition rates approved by the Board of Trustees of Youngstown State University for University fiscal years 2016, 2017 and 2018.

**Board of Trustees Meeting  
December 14, 2012  
YR 2012**

## MEMORANDUM OF UNDERSTANDING

Between  
Youngstown City School District and Youngstown State University  
Regarding  
Youngstown Early College

This Memorandum of Understanding (MOU) is made between the Youngstown City School District (YCSD) and Youngstown State University (YSU) for the continued operation of an early college high school in Youngstown, Ohio (Youngstown Early College [YEC]). The purpose of YEC is to link the secondary and post-secondary educational experiences and to provide a transition between secondary and post-secondary education.

### PREAMBLE

**Mission:** The mission of Youngstown Early College is to provide access to higher education to students with untapped potential for success, from limited economic means and/or from an underrepresented class via a seamless transition from high school in the Youngstown City School District into a four-year college degree program at Youngstown State University thereby enhancing the intellectual capacity and the skilled workforce within Northeastern Ohio.

**Vision:** It is the vision of the Youngstown Early College, an interactive partnership between the Youngstown City School District and Youngstown State University, to operate a YCSD high school on the YSU campus that will provide an educational experience for a maximum of 100 students per grade level; an educational experience that will lead to both a diploma from YCSD and a minimum of 45 semester hours of college course credit. It is envisioned that these students will, upon graduation from high school, enter into a baccalaureate degree program at YSU.

### Objectives:

- To provide an opportunity for students with untapped potential, who would in many cases not finish high school and less likely earn a college degree, a mentored experience in which they would both finish high school and obtain a college degree, thereby improving the educational success within YCSD.

- To develop a mentored learning environment in an educational facility on the YSU campus to assure seamless access of YEC eligible students into higher education.
- To provide YEC students with the tools needed for success in high school and college.
- To assure retention of YEC students through their high school career and to enhance the retention rate of these students through a four-year degree program at YSU or another university.
- To provide the YEC students with a rigorous and challenging curriculum, taught by outstanding and dedicated faculty, that requires higher level thinking skills and that is supported in content by interdisciplinary studies and projects.
- To align Ohio secondary education standards with college course work for easy matriculation through the program.
- To provide faculty within YEC and faculty from YSU with faculty development opportunities to prepare them for participation in the YEC.
- To enhance the intellectual potential and skilled work force within the Mahoning Valley and surrounding regions.

In consideration of the mutual promises and covenants made herein and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, YCSD and YSU agree as follows:

#### I. YCSD and YSU Responsibilities

The continued success of YEC will require extensive cooperation and support from YCSD and YSU. Neither YSU nor YCSD will take any action in connection with the operation of YEC or the performance of this MOU which would interfere with, or result in interference with, the operation of or the delivery of instruction on YSU's campus or at YEC, or otherwise cause or result in the impairment or reduction of the good will and reputation of YSU or YCSD.

#### II. YSU Responsibilities

##### A. Grant of License and Term

YSU hereby grants YCSD a license permitting YCSD, its officers, employees, agents, students, and individuals acting in furtherance of YEC and this MOU, (collectively also referred to as YCSD) to enter upon the property of YSU to operate YEC as herein described for the purposes, in the manner, and for the period of time authorized by this MOU. This MOU shall commence

on July 1, 2013 and shall terminate on the 30<sup>th</sup> day of June, 2018, unless terminated sooner pursuant to Paragraph VI.

B. Permitted Use of YSU Facilities

1. YSU will allocate space to YCSD on the second floor of Fedor Hall for the operation of YEC in accordance with the floor plan contained in Exhibit A and the terms and conditions of this MOU (Assigned Premises). Annual space allocation increases in the Assigned Premises to meet the needs of increasing enrollment in YEC will be made by YSU in consultation with YCSD.

2. In addition to the Assigned Premises, YCSD will be allowed access to other spaces, areas and facilities on YSU's campus in connection with the operation of YEC as mutually agreed upon by the parties in accordance with the terms and conditions of this MOU (Additional Space). Additional Space includes, but is not limited to, classrooms, laboratories, computer labs, Maag Library, and recreational facilities.

3. YCSD will also be allowed access to Common Areas, as hereinafter defined, in the same manner and pursuant to the same policies, rules, and regulations that access is allowed to the campus community. Common Areas may be designated by YSU in its sole discretion and include, but are not limited to, the following areas: parking, driveways, service courts, access and egress roads, sidewalks, landscaped and planted areas, emergency corridors, public restrooms, and general circulation space.

4. In allowing access to Additional Space and Common Areas, YSU makes no representations nor assumes responsibility as to the lawful nature of access to these areas by YEC students, except to the extent the YEC students are accessing these areas in their capacity as a YSU student.

5. YSU and its employees, agents or representatives reserve the right to enter and inspect, examine, repair or improve the Assigned Premises, Additional Space and Common Areas at any or all times. In exercising its right to enter the Assigned Premises, YSU will make a good faith effort to minimize disruption to the operation of YEC.

6. To YSU's knowledge, the Assigned Premises, Additional Space and Common Areas comply with all applicable laws, ordinances, regulations and requirements of governmental authorities having jurisdiction thereof and are in good working order. During the term of this MOU, YSU will clean, maintain and repair the Assigned Premises, Additional Space and Common Areas, including building structures, utilities and mechanical systems on campus, including but not limited to electrical,

plumbing, water, sewer, and heating, ventilating and air conditioning systems.

### C. In-Kind Support

At no cost to YCSD except as otherwise provided in this MOU, YSU will provide YCSD with a variety of in-kind support for the operation of YEC with respect to facilities, resources, faculty, staff and students. YSU's financial support for the operation of YEC will be limited to in-kind support. Such in-kind support includes use of Assigned Premises, Additional Space, Common Areas, utilities, janitorial, maintenance, security, and YSU administrative, faculty and student resources. The extent and type of any additional in-kind support shall be determined by YSU in its sole discretion, in consultation with YCSD in an advisory capacity.

### III. YCSD Responsibilities

A. Except for YSU's in-kind support, YCSD will be solely responsible for the funding and operation of YEC, including but not limited to YCSD administrative costs, YCSD faculty positions, purchased services from YSU for two academic coordinators which includes salary and benefits, parking for YEC faculty and administrative staff, student services and instruction, and testing related to the high school component of YEC. YSU and YCSD will annually discuss YEC positions and services to determine if such positions and services remain necessary for the successful operation of YEC. YCSD will annually allocate adequate funds to ensure the successful operation of YEC and will provide an annual YEC operating budget to YSU.

B. YCSD will only hire faculty for YEC who meet the applicable YSU established minimum requirements, as well as the established YSU individual departmental minimum requirements for appointment as a part-time YSU faculty member. The Superintendent of YCSD, with input from YSU, will select the Dean of the YEC and the YEC staff.

C. YCSD, in cooperation with YSU, will prepare an annual report upon the completion of each academic year regarding the financial status and student progress/success of YEC.

D. YCSD will occupy and use the Assigned Premises, Additional Space and Common Areas only for the operation of YEC as provided herein. YCSD will operate YEC on YSU's campus in accordance with all applicable YSU policies, and with all applicable local, state and federal ordinances, laws, rules, regulations and orders, and obtain and maintain any permits, certificates or licenses required for the lawful operation of



YEC. YSU reserves the right to periodically amend and/or adopt any policy, rule or regulation that it determines to be appropriate. In the event of a health and safety emergency, YSU's policies, rules, regulations and procedures control.

E. YCSD will pay YSU 100% of the reduced tuition charge of \$106 per student credit hour, fees and costs for YEC students taking YSU classes during academic years 2013-14 and 2014-15. For academic years 2015-16, 2016-17 and 2017-18, the tuition charge will increase by any corresponding percentage increase in undergraduate tuition rates approved by the YSU Board of Trustees for fiscal years 2016, 2017 and/or 2018. The reduced tuition charge offered by YSU to YEC students during the term of this Agreement is subject to approval from the Chancellor of the Ohio Board of Regents.

F. For purposes of University security, YEC faculty, administrative staff, students and visitors will carry identification cards while on YSU's campus. Identification cards will be provided by YSU.

G. YCSD, along with YSU, will develop, maintain and implement a zero-tolerance stringent code of conduct for all students and individuals involved in the operation of YEC and the furtherance of this MOU. YCSD shall inform the students, parents, guardians, faculty, staff and volunteers of YEC that their continued participation in YEC is contingent upon their compliance with the zero-tolerance stringent code of conduct and YSU's applicable policies, rules and regulations. YCSD will require each student, parent, guardian and volunteer of YEC to sign an agreement that they will abide by YEC's code of conduct when acting in their capacity as a YEC student, and that when YEC students are enrolled in YSU classes, they will be bound by YSU's code of conduct when acting in their capacity as a YSU student. Except to the extent enrolled in YSU classes, YEC students are students of YCSD. When enrolled in YSU classes, YEC students are YSU students and shall have all of the benefits and responsibilities of YSU students. Continued participation in YEC will be determined by YSU and YEC in accordance with the parties' applicable codes of conduct, policies and procedures, including applicable due process provisions.

H. If YSU determines in its sole discretion that any individual(s) compromise or threaten the health, safety or welfare of the campus community, YSU may request that YCSD remove such individual(s) from campus. If YCSD does not comply with YSU's request, YSU may, at its option, remove such individual(s) in accordance with applicable policies, laws and regulations. Both YSU and YCSD will determine such individual(s)' continued participation in YEC in accordance with

the parties' applicable codes of conduct, policies and procedures, including applicable due process provisions.

#### IV. Insurance; Assumption of Risk; Damage

A. On or before July 1, 2013, YCSD will obtain and maintain: 1) a comprehensive general liability insurance policy relating to its operation of YEC in the amount of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) annual aggregate with respect to personal injury or death, and not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) annual aggregate with respect to property damage; and 2) fire and extended coverage, vandalism, malicious mischief and special extended coverage insurance in an amount adequate to cover the cost of replacement of all building and/or facility improvements made by or on behalf of YCSD in connection with the operation of YEC or the performance of this MOU, as well as the replacement cost of all fixtures, equipment, contents and personal property therein. All such policies shall contain a provision which requires notice to YSU thirty (30) days in advance of any termination of coverage.

B. At least fourteen (14) days prior to the required date of insurance coverage, YCSD will provide to YSU a certificate of insurance for all required policies, and evidence or workers' compensation coverage for YCSD employees involved in the operation of YEC or the performance of this MOU. YCSD shall name YSU as an additional named insured on the policies required by this section. YSU shall name YCSD as an additional named insured for property and liability insurance coverage maintained by YSU in connection with this MOU.

C. Subject to any applicable limitations of the Ohio Revised Code, and limited to the extent of the insurance coverage provided in paragraph 1, Section IV herein, YCSD and YSU shall assume the full risk of, and responsibility for, any damage, injury, cost or expense arising from or related to the operation of YEC and the performance of this MOU that is caused by or arises from the negligent conduct of their respective officers, agents, employees, representatives, or volunteers. If the parties have overlapping insurance coverage for any particular claim, then YCSD's coverage will be primary. The assumption of risk and responsibility set forth herein shall not operate as a bar to any claim either party may have against third parties for any damage, injury, cost or expense arising from or related to the operation of YEC and the performance of this MOU.

D. If the Assigned Premises, Additional Space or Common Area utilized by YCSD in connection with the operation of YEC or

the performance of this MOU are damaged by fire or other casualty, YSU in its sole discretion may, but shall be under no obligation to, restore or repair the damage. YCSD, with YSU's advance written permission, may at its option restore or repair the damage or establish alternate space, at its own expense. If the damage is not repaired or restored within sixty (60) days and YCSD ceases operation of YEC at that location, then YCSD will vacate those premises. In that event, YSU will make a reasonable effort to relocate YEC to another location on campus.

E. YSU shall not be liable to YCSD for any claim for damages or cause of action due to interruption of YCSD's business caused by fire or other casualty or any other cause. YCSD shall not be liable to YSU for any claim for damages or cause of action due to interruption of YSU's business caused by fire or other casualty or any other cause.

#### V. Property Improvements and Alterations

A. YCSD shall not engage in any construction, improvement, alteration, modification or repair to the Assigned Premises, Additional Space or Common Areas utilized by YCSD in connection with the operation of YEC or the performance of this MOU without YSU's prior written permission.

B. YSU reserves the right to enter and/or make any changes to the Assigned Premises, Additional Space and Common Areas utilized by YCSD in connection with the operation of YEC or the performance of this MOU that YSU determines in its sole discretion to be reasonable and necessary for the operation, repair or maintenance of YSU, provided that YSU provides YCSD with reasonable advance notice if appropriate and to the extent possible. YSU will make a good faith effort to enter and/or make any changes in a manner that is the least disruptive to the operation of YEC.

#### VI. Default and Effects of Termination

A. Either party may immediately terminate this MOU for an event of default. Abandonment or vacation of the Assigned Premises by YCSD, failure to operate the YEC for a period of one (1) year, or a breach of this MOU that remains uncured for more than thirty (30) days after receiving notice of the breach, unless the parties agree to an extension which shall not be unreasonably withheld, will constitute an event of default. Either party may also terminate this MOU at any time with twelve (12) months written notice, or as otherwise provided by this MOU. The parties agree that termination of this MOU shall not occur during an academic term.

B. If this MOU expires or is terminated for any reason by either party, YCSD, in coordination with YSU, will arrange for the removal of YCSD's personal property from the Assigned Premises, Additional Space and Common Areas, and will promptly surrender to YSU all keys, access cards, parking cards, or other similar items used by YCSD, its officers, employees or agents to obtain access to the Assigned Premises, Additional Space, Common Areas or any other YSU space, area, or facility used by YCSD or any individual in connection with the operation of YEC or in furtherance of this MOU.

## VII. Notice

Any notice or other communication made pursuant to this MOU shall be sent via registered or certified mail, overnight courier, or telecopy confirmed by telephone and followed by delivery of hard copy pursuant to one of the above methods, and shall be deemed given when deposited, postage prepaid, in the United States mail or with an overnight courier service, or telecopied, addressed as set forth below, or to such other address as any of the parties shall advise the other in writing:

If to YCSD:  
Office of the Superintendent  
Youngstown City School District  
P.O. Box 550  
Youngstown, OH 44501-0550

with a copy to:  
Office of the Treasurer  
Youngstown City School District  
P.O. Box 550  
Youngstown, OH 44501-0550

If to YSU:  
Office of the President  
Youngstown State University  
One University Plaza  
Youngstown, OH 44555-3101

with a copy to:  
Office of the General Counsel  
Youngstown State University  
One University Plaza  
Youngstown, OH 44555-2340

The parties agree that notice by telecopy is preferred, if possible.

VIII. Nondiscrimination

Neither party or their agents, officers, employees, representatives, subcontractors or persons acting on their behalf, shall discriminate against any person by reason of race, color, religion, sex, age, handicap/disability, national origin, sexual orientation or identification as a disabled and/or Vietnam Era Veteran and shall comply with all applicable federal, state and local laws and regulations, in connection with the operation of YEC and the performance of this MOU.

IX. Relationship between the Parties

A. The relationship between the parties to this MOU shall be that of independent contractors and shall not be construed as a formal legal partnership. Neither party during the term hereof shall attempt to bind or represent to any person that it has the authority to bind the other to any contract or obligation.

B. All persons currently employed by YCSD or hereinafter employed by YCSD and engaged in duties furthering this MOU shall remain YCSD employees subject to all conditions and obligations relating to said employment, and shall not by operation of this MOU become the employees of YSU or become eligible for any benefits to which YSU employees are eligible or be considered a member of any YSU collective bargaining unit.

X. Miscellaneous Provisions

A. Invalidity

If one or more of the provisions of this MOU are determined to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other provision of this MOU.

B. Ohio Law

This MOU shall be interpreted under the laws of the State of Ohio.

C. Waiver

A Waiver of a breach of any provision of this MOU shall only be affected if such waiver is expressed in writing and signed by the waiving party. No waiver of a breach of any provision of this MOU by either party shall constitute a continuing waiver, nor shall the same be deemed to be a waiver of any subsequent breach.

D. Entire Agreement and Amendment

This MOU contains the entire agreement of the parties. This MOU supersedes all prior and contemporaneous agreements and understandings, oral or otherwise, between the parties with respect to the matters contained in this MOU and may not be modified or amended except by a written instrument executed by the parties.

E. Headings and Subheadings

The headings and subheadings used in this MOU are intended for convenience only and shall not be considered in construing or interpreting this MOU.

IN WITNESS WHEREOF, the parties represent that they have the authority to carefully enter into this MOU, and do so by and through their authorized representatives with the intention of being legally bound thereby.

YOUNGSTOWN CITY SCHOOL DISTRICT

By: \_\_\_\_\_

Printed Name: Dr. Connie Hathorn

Title: Superintendent, Board of Education

Date: \_\_\_\_\_

YOUNGSTOWN STATE UNIVERSITY

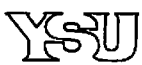
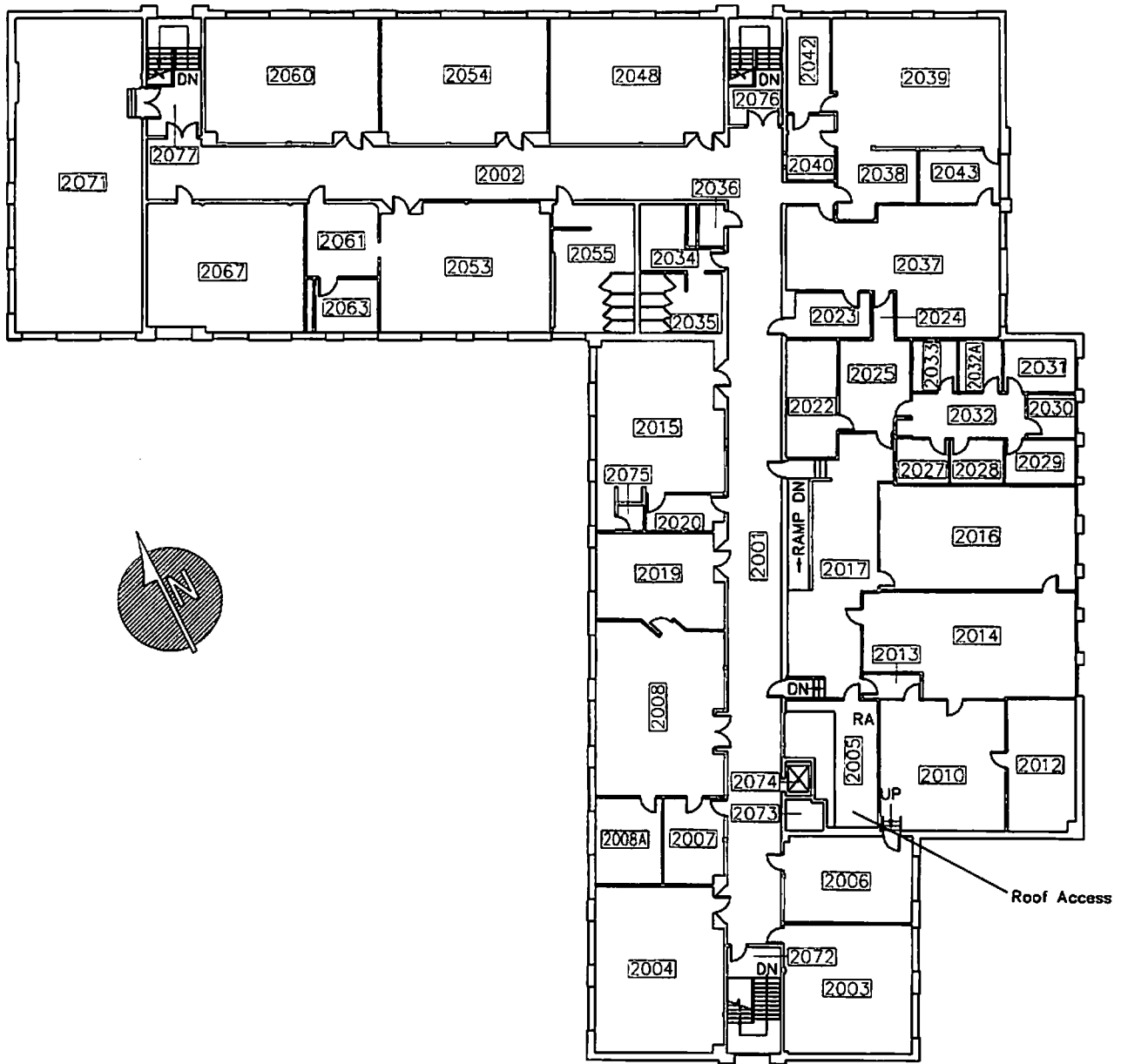
By: \_\_\_\_\_

Printed Name: Dr. Cynthia Anderson

Title: President

Date: \_\_\_\_\_

EXHIBIT "A"



0 5 10 20 40  
SCALE: 1/32"=1'-0"

Fedor Hall

Num. 13

Floor: 2

File: 13-FLR2.DWG

Date: 06/29/94

Revisions: 05/12/09

AutoCAD v12

**RESOLUTION OF SUPPORT FOR LOCAL GOVERNMENT  
INNOVATION FUND GRANT APPLICATION**

**WHEREAS**, Youngstown State University (YSU) is a member of the Eastern Ohio P-16 Partnership, and

**WHEREAS**, the Ohio Department of Development has available funds for the Local Government Innovation Fund (LGIF), and

**WHEREAS**, the LGIF can assist the Eastern Ohio P-16 Partnership in the planning of a collaborative cradle to career framework to increase efficiency and collaboration of county educational service centers, public school districts, education and child focused non-profits, private sector businesses and other education stakeholders, and

**WHEREAS**, the creation of a collaborative cradle to career framework will allow education stakeholders to align approaches and more easily identify best practices resulting in reduced costs and increases in student achievement, and

**WHEREAS**, as a member of the Eastern Ohio P-16 Partnership, YSU would benefit by the creation of an evidence-based cradle to career framework and infrastructure to improve student achievement, strategy implementation and system level changes, and

**WHEREAS**, the ability to research and plan a collaborative cradle to career network could result in the creation of more effective ways to provide children with the support needed to be sufficiently prepared for college and career, and

**WHEREAS**, YSU supports this effort and grant application in furtherance of these goals.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Youngstown State University does hereby support the Local Government Innovation Fund Grant application, and agrees, if awarded, to participate in the Eastern Ohio P-16 Partnership's planning of a collaborative cradle to improve the education of children in Ashtabula, Columbiana, Mahoning and Trumbull counties.

**Board of Trustees Meeting**  
**December 12, 2012**  
**YR 2012-**



**From:** Stephanie Shaw [<mailto:sshaw@easternohiop16.org>]  
**Sent:** Wednesday, August 01, 2012 11:02 AM  
**To:** [ceanderson@ysu.edu](mailto:ceanderson@ysu.edu); [cmbell02@ysu.edu](mailto:cmbell02@ysu.edu); Shannon Tirone **Cc:** [info@easternohiop16.org](mailto:info@easternohiop16.org)  
**Subject:** P-16 request for letter of support

Eastern Ohio P-16 Partners,

The Eastern Ohio P-16 Partnership is planning to apply for a [Local Government Innovation Fund](#) grant. The Local Government Innovation Fund (LGIF), overseen by the Ohio Department of Development, was established to provide fiscal assistance to political subdivisions to create more efficient and effective service delivery of government services. The program's goal is to promote efficiency, collaboration, merger and shared services among local governments and their partners. (I have attached additional information about the LGIF grant if you would like to read more about the program and the process.)

The Eastern Ohio P-16 partnership will apply for grant funds to further the mission and goals of the partnership. Specifically, we will be requesting funding to plan and develop a sustainable data driven model to inform our mission, evaluate the progress of the organization, validate its successes and determine next steps. To do this, we have partnered with the [Strive Network](#) and [Ohio Education Matters](#), subsidiaries of [KnowledgeWorks](#). The Strive Network will aid us in the development of a partnership plan and help us develop a data system that will allow us to make evidence based decisions. Once funded, the Strive Network will continue to stay engaged and guide us through the planning and implementation process. Ohio Education Matters, has offered insight and guidance in regards to the grant application process and will write the grant.

Our LGIF grant application, due on September 4, must include letters of support or resolutions of support from each of our partners. It is my hope that you share my enthusiasm for this grant opportunity and are willing to submit a letter or resolution of support for the grant. In order to simplify the process and prevent additional work for you, I have attached a sample letter of support and a sample resolution of support for you to use as a guide. Please send your letters or resolutions of support to me by 5pm on Monday, August 6.

I appreciate your help with this grant and welcome any feedback. You can scan and email your document to: [info@easternohiop16.org](mailto:info@easternohiop16.org) or you can mail it to: Eastern Ohio P-16 Partnership for Education c/o Kent State University Trumbull, 4314 Mahoning Ave. NW, Warren, Ohio 44483.

If you have additional questions you can contact me at work, 330.675.7623 or on my mobile, 330.219.8021.

Sincerely,

*Stephanie*

Stephanie L. Shaw  
Eastern Ohio P-16 Partnership for Education  
4314 Mahoning Ave. NW  
Warren, Ohio 44483  
P: 330.675.7623  
M:330.219.8021  
E: [sshaw@easternohiop16.org](mailto:sshaw@easternohiop16.org)  
[www.easternohiop16.org](http://www.easternohiop16.org)  
[www.facebook.com/ohiop16](http://www.facebook.com/ohiop16) **Friend us on Facebook!**  
[www.twitter.com/ohiop16](http://www.twitter.com/ohiop16)

**RESOLUTION OF SUPPORT FOR COLLABORATION WITH  
HUMILITY OF MARY HEALTH PARTNERS**

**WHEREAS**, Youngstown State University (“YSU”) and Humility of Mary Health Partners (“HMHP”) desire to form a collaborative partnership; and

**WHEREAS**, YSU provides high-quality education for students pursuing careers as health care professionals; and

**WHEREAS**, HMHP provides premier health care to the region, with the goal of improving the health of our communities; and

**WHEREAS**, YSU and HMHP share the common goal of assuring high quality educated and skilled talent committed to improving the health of our community;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Youngstown State University does hereby approve of YSU and HMHP continuing to pursue legal, collaborative and effective relationships that further meet the region’s health care needs; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees of Youngstown State University hereby authorizes the University administration to collaborate with the leadership team of HMHP to take the necessary steps to:

- Work together to establish a multi-use facility for the purposes of clinical and medical education, including classroom facilities, simulation labs, and an actual practice learning clinic(s). Differentiating factors to this model would include a learning environment that fosters collaboration among the various health care disciplines that provides the latest technology and allows students to learn how to provide value driven health care.
- Assess how legally and effectively YSU and HMHP can establish such joint facility for educational purposes, which could include shared use and clearly-defined responsibility.
- Establish a collaborative and non-competitive way to jointly raise funding for this project.
- Develop a shared governance structure and process for joint use of the facility.

- Delineate all promotional and marketing efforts and materials associated with this project exclusively for the benefit of the YSU/HMHP partnership.
- Provide YSU nursing and other health professionals with primary consideration (after HMHP's Mercy students) for clinical placement and employment opportunities upon graduation.

**Board of Trustees Meeting  
December 14, 2012  
YR 2012**

**Resolution of the Boards  
of  
Humility of Mary Health Partners and Youngstown State University**

Whereas, Humility of Mary Health Partners ("HMHP") provides premier health care to the region, with the goal of improving the health of our communities; and

Whereas, Youngstown State University ("YSU") provides high quality education for students pursuing careers as health care professionals; and

Whereas, Youngstown State University ("YSU") and Humility of Mary Health Partners ("HMHP") share the common goal of assuring high quality educated and skilled talent committed to improving the health of our Community;

**RESOLVED**, as follows:

1. HMHP and YSU Boards hereby charge YSU and HMHP to enlist the synergy between these two institutions that result in an excellent system of health care delivery, and hereby to continue to pursue legal, collaborative and effective relationships that further meet the region's health care needs.
2. HMHP and YSU Boards do hereby authorize the leadership teams of HMHP and YSU to take the necessary steps:
  - a. To work together to establish a multi use facility for the purposes of clinical and medical education. The model would include classroom facilities, simulation labs, and an actual practice learning clinic(s). Differentiating factors to this model would include a learning environment that fosters collaboration among the various health care disciplines that provides the latest technology and allows students to learn how to provide value driven health care.
  - b. To assess how legally and effectively YSU and HMHP can establish such joint facility for educational purposes. This could include shared use and clearly-defined responsibility.
  - c. To establish a collaborative and non-competitive way to jointly raise funding for the project.
  - d. To develop a shared governance structure and process for joint use of the facility.
  - e. To delineate all promotional and marketing associated with this project exclusively between the YSU/HMHP partnership.

- f. To provide YSU nursing and other health professionals with primary consideration (after HMHP's Mercy students) for clinical placement and employment opportunities upon graduation.

To this end, the YSU and HMHP Boards do hereby authorize the leadership teams of YSU and HMHP to take all actions necessary and appropriate to carry out the intent of the foregoing resolutions.

Resolved this 6th day of November 2012.

  
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Chairperson, HMHP Board of Directors

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Chairperson, YSU Board of Trustees