

# 2018-2019 YSU CCP Continuing Student Form Guide

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**Before you sit down to fill out the form, please make sure you have the following:**

1. Your *MyYSU* (aka Penguin) portal username (it's the first half of your YSU email and is on your YSU ID).
2. Your *MyYSU* (aka Penguin) portal password - can't remember your password? Reset at [mypassword.ysu.edu](http://mypassword.ysu.edu). [Reset it here.](#)
3. Your high school CCP course schedule if you plan to take college classes in the high school.

If you have any questions, please email [ccp@ysu.edu](mailto:ccp@ysu.edu).

## **Step One**

You can access the form online at [ccp-app.ysu.edu](http://ccp-app.ysu.edu).

Log in with your *MyYSU* (aka Penguin) Portal username and password.

Please Log In

Username:

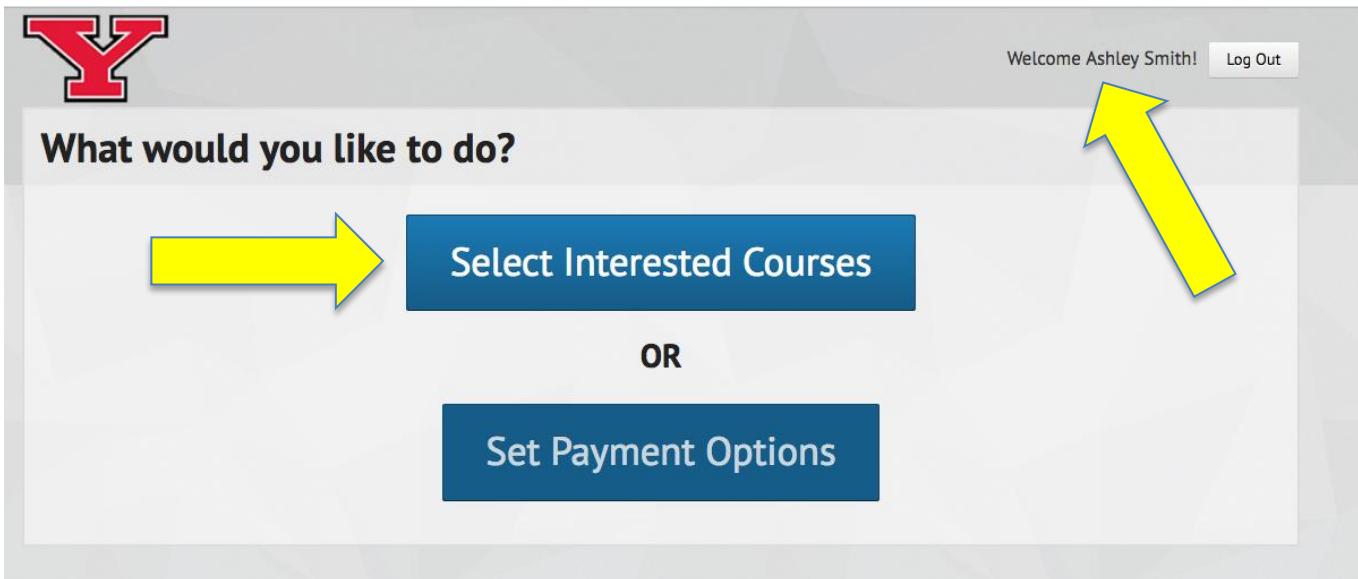
Password:

Login

## Step Two

Review the screen. Is your name in the top right corner?

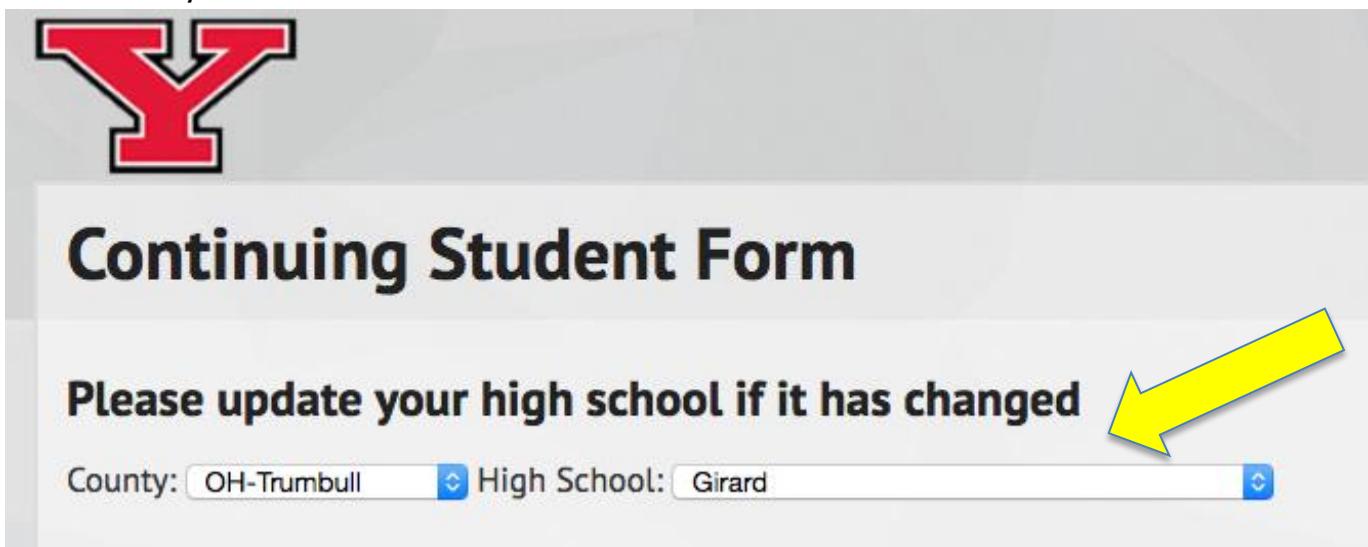
- If yes, click on **Select Interested Courses**.
- If no, please contact the YSU CCP office ([ccp@ysu.edu](mailto:ccp@ysu.edu)) before continuing.



## Step Three

Is your county and high school correct?

- If yes, move on to Step Four.
- If no, please use the drop down's to select the correct county and/or school.



## Step Four

Are you interested in enrolling for campus courses?

- If yes, check the first box if you are interested in summer courses.  
Check the second box if you are interested in fall and/or spring.  
Check both boxes if you want to do both.
- If no, leave both blank.

**Interested Major:** Do you know what you want to study once you graduate HS?

- If yes, select the major from the drop down box.
- If no, select Undecided from the drop down box.

## Continuing Student Form

Please update your high school if it has changed

County: OH-Trumbull    High School: Girard

Check all that apply for the 1718 school year.

- I am interested in enrolling for summer term
- I am interested in taking courses on campus



Intended Major: Exercise Science (BSAS)

Courses offered by Bitonte College of Health and Human Services:

- Finance Financial Mgt Track (BS in BA)
- Human Resource Management (BS in BA)
- Information and Supply Chain Management (BS in BA)
- Leadership Certificate
- Marketing Management (BS in BA)
- Marketing Sales/Sales Management Track (BS in BA)
- Nonprofit Leadership (Certificate)

Course: Bitonte College of Health and Human Services

- Communications: Allied Health (BSAS)
- English 1550, English 2618, Mathematics: Basic Police Training (Certificate)
- Mathematics: Criminal Justice (AAS)
- Mathematics: Criminal Justice (BSAS)
- Mathematics: Dental Hygiene (BS in Dental Hygiene)
- Mathematics: Dietetic Technician (AAS)
- Mathematics: Dietetics (BSAS)
- Mathematics: Early Childhood Associate PreK (AAS)
- Mathematics: Emergency Medical Services (AAS)

enroll in.

Option

	<input type="checkbox"/>

## **Step Five**

Review the courses offered at your high school. Skip this step if none are listed.

Select the Payment Option and then check the box for each course you wish to enroll in.

### **Payment Options:**

Option A: Self-Pay; you pay for all costs associated with the course.  
Option B: State-Pay; your school pays for tuition and textbooks.

#### **Courses offered at your high school**

Select the Payment Option and check the box next to the courses that you want to enroll in.

Course	Term	Payment Option
Communication Studies 1545, 3 s.h., CRN 43479	FALL 2017	B: STATE-PAY: My college classes <input checked="" type="checkbox"/>
English 1550, 3 s.h., CRN 4000	FALL 2017	<input type="checkbox"/>
English 2618, 3 s.h., CRN 48820	FALL 2017	<input type="checkbox"/>
Mathematics 1510, 4 s.h., CRN 4000	FALL 2017	A: SELF-PAY: My college classes are added to my high school transcript at my re B: STATE-PAY: My college classes are listed on my high school transcript automa
Mathematics 1571, 4 s.h., CRN 4000	FALL 2017	<input type="checkbox"/>
Psychology 1560, 3 s.h., CRN 43490	FALL 2017	<input type="checkbox"/>

## **Step Six**

Review your selections:

- Is your name, county and high school correct?
- If you are interested in taking campus courses did you check the box (es)?
- Did you select a payment option and check the box for each course you are interested in?

If everything is correct, click Save.

Physics 1501L, 1 s.h., CRN 25129 SP

You will see a message that your form was successfully submitted.

Please check your YSU email account regularly for program updates, requests for updated ACT/SAT scores, placement testing and appointments with your academic advisor.

As a reminder, **admission to the program is not the same as course placement**. YSU uses a combination of ACT/SAT scores and placement tests. You may have to do testing to qualify, even if you did not complete any testing last year.

Did you take the ACT/SAT again? Email [ccp@ysu.edu](mailto:ccp@ysu.edu) your scores!

## **Step Seven - Academic Advisement**

As a CCP Continuing Student, you are required to see a YSU academic advisor.

You have been added to an online advisement course in Blackboard called 18-19 CCP Continuing Student Academic Advisement. It provides directions on how to complete your advisement depending on where you are taking classes – at the high school, on campus or online.

Directions on how to log in and navigate Blackboard are sent to your YSU email account. If you did not receive it, email [ccp@ysu.edu](mailto:ccp@ysu.edu).