**YOUNGSTOWN STATE UNIVERSITY**

**College of Graduate Studies – Graduate Council Minutes**

**Wednesday, February 24, 2021**

**TEAMS – 4:00 pm**

**Present**: Valerie O’Dell, Chair, Patrick J. Bateman, Christopher Bellas, Lauren Cummins, Kendra Fowler, Sherri Lovelace-Cameron, Christine McCullough, Tomi Ovaska, Jake Protivnak, Dolores Sisco, Virgil Solomon, Sal Sanders, Angie Urmson Jeffries, Linda Hulburt-Blosser

**Excused:** Ewelina Boczkowska

1. January 2021 meeting minutes

A motion to approve January 2021 Minutes was unanimously approved with minor editorial changes.

Committee Reports

* 1. Admission and Appeals Committee Chair: Dolores Sisco

Nothing to Report.

* 1. Virgil Solomon – Graduate Curriculum Chair

February Circulation Memo - February 15. 2021 Circulation packet –2020-21:84-86

Virgil reported on the three curriculum items that were approved. See Attachment #1.

* 1. Exceptions Chair: Sal Sanders

There are no Exceptions to report.

* 1. Grievance Chair: Christopher Bellas

There are no Grievances to report.

* 1. GSAC: Stephanie Profera and Chanda Weigel

No report.

1. Graduate Faculty
   1. STEM

Isam Amin, Physics Astronomy and Geology

Ganesaratnam Balendiran, Chemical, and Biological Sciences

Anita O’Mellan, Math and Teacher Education

A motion was made to approve the STEM faculty applications for

membership. The applications were reviewed and recommended by the College Graduate Studies Committee. The motion was unanimously approved.

* 1. BCLASSE

Peter Kimosop, Humanities and Social Sciences

Mary LaVine Teacher Education and Leadership

A motion was made to approve the BCLASSE faculty applications for

membership. The applications were reviewed and recommended by the College Graduate Studies Committee. The motion was unanimously approved.

* 1. BCHHS

Patricia Hoyson, Nursing

A motion was made to approve the BCHHS faculty application for the

membership. The application was reviewed and recommended by the College Graduate Studies Committee. The motion was unanimously approved.

* 1. WCBA

Emre Ulusoy, Management and Marketing

A motion was made to approve the WCBA faculty application for

membership. The application was reviewed and recommended by the College Graduate Studies Committee. The motion was unanimously approved.

1. GPA requirement for graduation 3.0 *or equivalent*

A new graduate certificate may be proposed that consists of courses with S/U grading resulting in those earning the certificate not holding a 3.0 GPA.

Following a discussion that included some concerns, suggestions, and other questions, it was decided to table this topic until further clarification could be presented to Council members.

1. Revisiting changes in Graduate Faculty Status Requirements – Proposal

Patrick Bateman reviewed his proposal and explained his rationale for a New Category P (Perpetual) status.

**Category 1 status**

Those full-service faculty who meet the specified criteria including faculty who may not have direct graduate program involvement with research, scholarship, or grant activity serve to further the mission and goals of the College of Graduate Studies. New faculty may be eligible and should discuss with his or her chair eligibility to apply. Doctoral Committee chairs must meet advanced requirements and be graduate faculty members and have current knowledge of research standards.

**New Category, Category P (Perpetual) status**

For those full-service faculty who have previously earned and meet the specified criteria of Category 1 status and who have had direct, ongoing graduate program involvement with research, scholarship, or grant activity serve to further the mission and goals of the College of Graduate Studies. New faculty are ineligible to apply.

The basic requirements are tenured, full-service faculty can be designated Category 1P by meeting one of the following criteria:

Have earned the title of Professor while possessing Category 1 status, or have been approved for status at least twice, one of which must have occurred after earning tenure status: or

Have been designated as a Distinguished Professor of Research by the university, with the designation being bestowed after the faculty has earned tenure and the faculty held Category I status. Evidence of scholarship and professional development in the field or discipline appropriate to graduate faculty membership requirements established by the College Graduate Studies Committee.

Following a lengthy discussion, the Chair asked if the council members were ready to vote on the Graduate Faculty Status Requirements proposal which includes the suggested changes by Sal Sanders and Patrick Bateman. Jake Protivnak and Tomi Ovaski agreed with the call for a vote. The motion passed with no opposition or abstentions.

The updated proposal, including any suggested amendments, will be posted to the Graduate College Microsoft Team folder by Patrick Bateman. **See Attachment #2 - Updated Attachment Provided by Patrick Bateman**

1. Representation on University Publications Committee (Catalog) – Angie Urmson Jeffries

The Academic Senate has appointed a new University Publications Committee and has asked for a Graduate Council Member to serve as Graduate Faculty representation on the committee.

They are considering changing the design, to make it more user-friendly, and more importantly getting it out with an earlier deadline. We would like to have a representative from Graduate Council have a voice on that committee. Lauren Cummins volunteered to serve on this committee.

1. Thanks to Gertrude Hendricks Family Life Scholarship Review Committee: Kendra Fowler, Chris McCullough, and Dolores Sisco

Angie Urmson Jeffries thanked these Council members for their support in selecting a candidate for this award.

1. Dean Sanders’s Comments

Sal has received several requests for regular updates regarding Gray & Associates discussions. They are now recording the Academic Senate meetings and Sal will provide the link from Chet Cooper. Some Council members asked how the data was compiled and if it was checked for accuracy? Inform your chair of any discrepancies as they attend these meetings. Sal Sanders will ask Provost Smith to attend a Graduate Council meeting to answer any questions regarding Gray and Associates.

Sal Sanders thanked all the Council Members for all their hard work and all that they do with the graduate programs. Our enrollment is up again for next fall and their efforts are much appreciated.

The meeting was adjourned at 4:56 pm.

Linda Hulburt Blosser

Linda Hulburt-Blosser, Academic Ops Specialist2

The College of Graduate Studies, Coffelt Hall

330-941-3093

lahulburtblosser @ysu.edu

Attachment #1

Graduate Curriculum Committee Meeting Minutes

February 17-22, 2021

Email Meeting

Members Participating: Virgil Solomon (chair), Christopher Bellas, M. Kathleen Cripe, Faramarz Mossayebi, Christine McCullough, Ying Wang

Student Reps.: Sydney R Corbean, Olga Gutan, and Francine Hazy

Agenda: February 15. 2021 circulation packet –2020-21:84-86

New Business:

### The following items were approved:

**2020-21:84** MATH 5835 *Introduction to Combinatorics and Graph Theory.* The pigeonhole principle; permutations, combinations, the binomial theorem; the inclusion-exclusion principle; recurrence relations; graphs and digraphs, paths and cycles, trees, bipartite graphs, and matchings. Prereq.: C or better in either MATH 3715 or CSCI 3710 and C or better in Math 3720. 3 s.h. (change in prerequisite).

**2020-21:85** DATX 5896 *Data Analytics Project.* Individual research project culminating in a written report or paper utilizing predictive modeling techniques, visualization, and data management techniques. May be repeated once if the second project is fundamentally different in design or scope. Prereq.: "C" or better in DATX 5805. 3 s.h. (change in course type.)

### 2020-21:86 GERO 6905 *Social Gerontology*. Social Gerontology. Integration and application of gerontological theories; major conceptual issues regarding life span development; and contemporary gerontological concepts and research. Prereq.: None. 3 s.h. (new 6900 swing course.)



**Attachment #2 –Updated Attachment Provided by Patrick Bateman on 2-24-2021**

1. Category 1

For those full-service faculty who meet the specified criteria including faculty who may not have direct graduate program involvement but by virtue of research, scholarship, or grant activity serve to further the mission and goals of the College of Graduate Studies. New faculty may be eligible and should discuss with his or her chair eligibility to apply.

1. Basic Requirements

Evidence of scholarship and professional development in the field or discipline appropriate to graduate faculty membership requirements established by the College Graduate Studies Committee are required to complete Responsible Conduct of Research Training to maintain their Graduate Faculty status. Submission of the certificate of completion to the College of Graduate Studies is required to verify completion of the training. Training is required to be completed every five years and will be required for the renewal of graduate faculty status. Although RCR training is highly recommended for all graduate faculty members, Human Subjects training provided by CITI (current within two years) or Using Animal Subjects in Research will also be accepted as meeting this training requirement. The CITI training is available online through the Office of Research at https://cms.ysu.edu/administrativeoffices/research/citi-training- responsible-conduct-research. Faculty applying for Graduate Faculty status may request an exception from CITI training. To obtain this exception, the faculty person must acknowledge with their signature that they will NOT be performing research that involves human or animal subjects in any way, including surveys or observations of any kind. They must also attest that if their research interest changes to include these items, then CITI training must be completed before the start of any research activity.

1. Voting Rights and Committee Privileges

Full rights and privileges to serve in any designated area of graduate governance including, but not limited to, Graduate Council, graduate committees, and College Graduate Studies Committees.

1. Term

Five years and renewable

1. Appointment

By Graduate Council (See II-D, Procedures to Acquire Category I Membership Status) e.

1. Academic Entitlements

1. To teach and supervise master's-level graduate students and to serve on or chair master's committees.

2. To teach and supervise doctoral-level graduate students and to serve on or chair doctoral committees.

1. Standards for Category I Membership

1. Each College Graduate Studies Committee shall establish a Membership Standards Document for Category I Membership for faculty in their college. The College Graduate Studies Committees may use subcommittees to develop requirements when significant differences exist across the college relative to the nature of research/scholarship activities. Any revisions or amendments to the Membership Standards Documents must be approved by Graduate Council.

2. Each College Graduate Studies Committee shall place the Membership Standards Document on file with the College of Graduate Studies and with all departments in the college.

1. Advanced requirements for chairing doctoral committees shall be developed by faculty housing the program and approved by the College Graduate Studies Committee. Doctoral Committee chairs must meet these advanced requirements and be Category I graduate faculty members. Faculty members meeting these three criteria shall be eligible to chair doctoral committees when:    
   1. Recommended by the doctoral program department chairperson to the College Graduate Studies Committee.    
   2. Recommended by the College Graduate Studies Committee to the Dean of the College of Graduate Studies.    
   3. Approved by the Dean of the College of Graduate Studies.    
      
   Materials Science Ph.D. Graduate Faculty, a candidate must meet at least three (3) of the following criteria:

* Possess the qualifications (as recognized by the Advisory Committee) necessary to teach MATL course(s)
* Past experience teaching Ph.D. level courses
* Past experience as Ph.D. thesis director
* Past experience as a Ph.D. thesis committee member
* PI or Co-PI of current grant funding (or partially funding) a Ph.D. student or students
* Peer-reviewed scholarship in materials science and engineering-related areas
* Decision by mutual agreement of the Dean of the College of STEM, Ph.D. Program Director, and Ph.D. Advisory Committee

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1. Category I~~I~~P (perpetual)

For those full-service faculty who have previously earned meet the specified criteria of Category, I status and have had ~~including faculty who may not have~~ direct, ongoing graduate program involvement but by virtue of research, scholarship, or grant activity serve to further the mission and goals of the College of Graduate Studies. New faculty are in ~~may be~~eligible to apply ~~and should discuss with his or her chair their eligibility to apply~~.

  a. Basic Requirements

 Tenured, f~~F~~ull-service ~~AND university tenured~~faculty can be designated Category IP by meeting one of the following criteria:

1. Have earned the title of Professor while possessing Category I status, or
2. Have been approved for Category I status at least twice, one of which must have occurred after earning tenure status: or
3. Have been designated as a Distinguished Professor of Research by the university, with the designation being bestowed after the faculty has earned~~ing~~ tenure and the faculty held Category I status. ~~statusFull service faculty can Having demonstrated~~Evidence of scholarship and professional development in the field or discipline appropriate to graduate faculty membership requirements established by the College Graduate Studies Committee. ~~are required to complete Responsible Conduct of Research Training to maintain their Graduate Faculty status. Submission of the certificate of completion to the College of Graduate Studies is required to verify completion of the training. Training is required to be completed every five years and will be required for the renewal of graduate faculty status. Although RCR training is highly recommended for all graduate faculty members, Human Subjects training provided by CITI (current within two years) or Using Animal Subjects in Research will also be accepted as meeting this training requirement. The CITI training is available online through the Office of Research at https://cms.ysu.edu/administrativeoffices/research/citi-training- responsible-conduct-research. Faculty applying for Graduate Faculty status may request an exception from CITI training. To obtain this exception, the faculty person must acknowledge with their signature that they will NOT be performing research that involves human or animal subjects in any way, including surveys or observations of any kind. They must also attest that if their research interest changes to include these items, then CITI training must be completed before the start of any research activity.~~

b. Voting Rights and Committee Privileges

Full rights and privileges to serve in any designated area of graduate governance including, but not limited to, Graduate Council, graduate committees, and College Graduate Studies Committees.

c. Term

~~Five years and renewable~~ Ongoing for the faculty member’s career at the university~~.~~

d. Appointment

By Graduate Council (See II-D, Procedures to Acquire Category I Membership Status)

e. Academic Entitlements and Restrictions

1. To teach ~~and supervise~~master's-level graduate students.  Are restricted from serving as a member ~~and serving on~~or chair master's committees.

2. To teach ~~and supervise~~doctoral-level graduate students.  Are restricted from serving as a member~~and serving on~~ or chair doctoral committees.

f. ~~Standards for Category I Membership~~   
~~1. Each College Graduate Studies Committee shall establish a Membership Standards Document for Category I Membership for faculty in their college. The College Graduate Studies Committees may use subcommittees to develop requirements when significant differences exist across the college relative to the nature of research/scholarship activities. Any revisions or amendments to the Membership Standards Documents must be approved by Graduate Council.~~

~~2. Each College Graduate Studies Committee shall place the Membership Standards Document on file with the College of Graduate Studies and with all departments in the college.~~

 g. Advanced requirements for Serving on Thesis/Doctoral Committees

 Should a Category IP faculty member want to serve on thesis or dissertation committees (either as a member or a chair), before agreeing to serve on one of these committees, the faculty must meet the criteria of, apply for, and be approved for Category I status.

1. ~~shall be developed by faculty housing the program and approved by the College Graduate Studies Committee. Doctoral Committee chairs must meet these advanced requirements and be Category I graduate faculty members. Faculty members meeting these three criteria shall be eligible to chair doctoral committees when:~~   
   ~~1. Recommended by the doctoral program department chairperson to the College Graduate Studies Committee.~~   
   ~~2. Recommended by the College Graduate Studies Committee to the Dean of the College of Graduate Studies.~~   
   ~~3. Approved by the Dean of the College of Graduate Studies.~~   
      
   ~~Materials Science Ph.D. Graduate Faculty, a candidate must meet at least three (3) of the following criteria:~~

* ~~Possess the qualifications (as recognized by the Advisory Committee) necessary to teach MATL course(s)~~
* ~~Past experience teaching Ph.D. level courses~~
* ~~Past experience as Ph.D. thesis director~~
* ~~Past experience as a Ph.D. thesis committee member~~
* ~~PI or Co-PI of current grant funding (or partially funding) a Ph.D. student or students~~
* ~~Peer-reviewed scholarship in materials science and engineering-related areas~~
* ~~Decision by mutual agreement of the Dean of the College of STEM, Ph.D. Program Director, and Ph.D. Advisory Committee~~
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