**YOUNGSTOWN STATE UNIVERSITY**

**College of Graduate Studies - Graduate Council Minutes**

**Wednesday, October 24, 2018**

**Coffelt Hall Conference Room**

**4:00 p.m.**

**Present**: Mark Womble, Chair, Samuel Adu-Poku, Patrick J. Bateman, Laura Beadling, Lauren Cummins, Kendra Fowler, Paul Louth, Valerie O’Dell, Dolores Sisco, Virgil Solomon, Sal Sanders, Angie Urmson Jeffries

**Excused**: Christopher M. Bellas, Matthew Paylo

Once a quorum had been met, Mark Womble, Chair, called the meeting to order.

1. The August 29, 2018 minutes were approved with comments via E-vote.
2. The Approval of minutes September 26, 2018 were approved with revisions.
3. Committee Reports
	1. Admission and Appeals Committee Chair: Dolores Sisco

 This new committee reviews and makes decisions on exceptions to the Admissions requirement undergraduate institutions that are regionally accredited. They also review appeals of academic suspension. It was agreed that the committee would **not** hear appeals of admission decisions. This committee has a

 two-year rotation schedule.

No admission and appeals to report.

* 1. Assistantships Allocation Chair: Paul Louth

 This committee provides advice to the Dean of Graduate Studies for the allocation of graduate assistantships.

Paul Louth reported that recommendations for reallocating assistantships and scholarship funding, may not be feasible as per discussions with Sal Sanders.

* 1. Graduate Curriculum Chair: Virgil Solomon

This committee receives proposed curriculum and program changes from College Graduate Studies Committees and makes recommendations on changes to Graduate Council.

Virgil reviewed items discussed at the Graduate Curriculum Committee meeting. This meeting was held on October 23, 2018 to review the 10-17-18 circulation packet 2018-19:2-17 agenda items. See attached.

* 1. Exceptions Chair: Sal Sanders

No exceptions to report.

Grievance Chair: Dolores Sisco

No grievances to report.

* 1. Graduate Student Recruitment and Retention Chair: Kendra Fowler

 This committee provides advice to the Dean of Graduate Studies on the recruitment and retention of graduate students.

The Graduate Recruitment and Retention has selected a new chair, Dr. Doori Song.

* 1. Policy Chair: Matthew Paylo – Submitted a report via email.

 This committee considers policy initiated by the Policy Committee, by the Graduate Council, by the Dean of Graduate Studies, or by members of the Graduate Faculty; reviews existing policies; and recommends to Graduate Council both new policy and any necessary revisions in existing policies.

The Policy Committee met and discussed graduate faculty status for service positions on campus (i.e. associate provosts). The president, all deans, and all associate provost to be granted category II graduate status. If any of these individuals would like category 1 status, they would need to follow our current procedure/process (the process all faculty must follow to ascertain that designation).

Discussion: It was discussed that the President, Deans and Provosts impacted by the change would be informed, and provided the academic year to submit Category I applications if necessary.

Motion to accept the Policy Committee recommendation/proposal was unanimously approved.

In addition, the committee is also exploring how to establish some fast-tracking admission criteria to certain graduate programs.

1. Graduate Faculty – Category 1
	1. STEM
		1. Virgil Solomon, Mechanical and Industrial Engineering
		2. Michael Butcher, Biological Sciences

A motion was made to approve the above STEM faculty applications listed above for Category 1 membership. The motion was unanimously approved.

* 1. CLASS
		1. Matthew Lindberg, Psychology

A motion was made to approve the above CLASS faculty application listed above for Category 1 membership. The motion was unanimously approved.

* 1. BCHHS
		1. Sherri Harper Woods, Social Work

A motion was made to approve the above BCHHS faculty application listed above for Category 1 membership. The motion was unanimously approved.

* 1. WCBA
		1. Kendra Fowler, Marketing
		2. Ying Wang, Marketing
		3. Doori Song, Marketing

A motion was made to approve the above the WCBA faculty applications listed above for Category 1 membership. The motion was unanimously approved.

* 1. CCCA&C
		1. Adam Earnheardt, Communication
		2. Francois Fowler, Dana School of Music
		3. Jonathan Sperry, Art
		4. Kathryn Umble, Dana School of Music
		5. James Umble, Dana School of Music

A motion was made to approve the above CCCA&C faculty applications listed above for Category 1 membership. The motion was unanimously approved.

Samuel Adu-Poku reported that the Cliffe College of Creative Art and Communication was in the process of updating their document for Graduate Faculty Membership Standards.

1. Diversity of Scholarship Event – Announcement and Invitation to Attend

Thursday, November 15th 5:30 p.m., Presidents’ Suite, Kilcawley

 The Graduate Student Advisory Committee selects six students to provide a 10-minute presentation on their scholarly/research experience here at YSU. This event is open to any graduate student completing research, special projects, performances, or other creative work at YSU. The students will be introduced by their faculty mentor. YSU faculty and staff, friends and family of the student, and other YSU community members are invited to attend. This is the 4th annual event, and all past presentations have been excellent and informative.

1. College of Graduate Studies Mission Statement – See attachment.

Our current Mission Statement is too lengthy, and when we were going through accreditation, it is hard to know when we had actually met the standard. It is better to have something shorter and succinct, as you would better identify your goals. For instance, how do you know if you are meeting the assessments and criteria in your Mission Statement?

The Mission statement will ct, as you would better identify yournformative.focus on goals for today. Specifically, what the organization want to achieve. The Vision Statement will focus on goals for tomorrow. Specifically, where you want to be in the future.

Right now, we have YSU Cornerstones that relates and focus to the following three things:

Teaching and Learning

Research, Scholarship and Creative Works

Community Impact

Several faculty provided excellent feedback and suggestions for changing the arrangement of the wording in the current draft. One suggestion was to focus on our statement on commitment, using the statement, “The College of Graduate Studies at Youngstown State University is committed to excellence in graduate education focusing its attention on high quality teaching and learning experiences for all qualified applicants.”

Other suggestions included “Community” could be changed to indicate Urban, Regional, State, and/or National focus, if appropriate. There were many good suggestions, and Sal will send out this draft electronically, so that all Graduate Council members could submit their comments to him. He will then revise the draft accordingly.

Sal extended an invitation to Graduate Council members to be part of the committee to complete new mission and vision statements. Once a draft has been completed, invitations will be sent to all graduate faculty, who would like the opportunity to participate.

1. Dean Sanders’s Comments

Sal recently sent two major enrollment comparison data from Institutional Research. One for Fall 2013 vs. Fall 2018 major enrollment comparison, and the other Fall 2017 vs. Fall 2018 to all the College Deans. He offered to schedule a meeting to discuss their thoughts on graduate enrollment in their offered programs, and to discuss strategies that might be useful. Sal will also send this information to Graduate Council members.

The University is also considering a company called Academic Partners that does advertising that will assist in increasing enrollment in on-line programs. No further details available at this time.

Respectfully submitted by:

 Linda Hulburt Blosser

Linda Hulburt Blosser

Administrative Assistant

The College of Graduate Studies

lahulburtblosser@ysu.edu

 Attachments:

 Draft Mission Statement – Sal Sanders

 Current Mission Statement – Sal Sanders

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 Graduate Curriculum Report

 October 23, 2018 review of the 10-17-18 circulation packet 2018-19:2-17

***Control # Requested Action***

**2018-19:2** NURS 7026 *Infant, Child and Adolescent Health Lab*. Primary health care management of infants, children and adolescents in diverse settings. Emphasis on health promotion, illness prevention, disease detection, and identification and management of health problems and concerns from infancy through adolescence. Taken concurrently with NURS 7027 Prereq.: NURS 6902, NURS 6903, NURS 6904, NURS 7024 & NURS 7025. 3 s.h. (Change in prerequisites).

**2018-19:3** NURS 7027 *Infant, Child and Adolescent Health Practicum*. Application of concepts, theories and research from NURS 7026 in a variety of health care settings. Taken concurrently with NURS 7026. Prereq: NURS 6902, NURS 6903, NURS 6904, NURS 7024 & NURS 7025. 5 s.h. (Change in prerequisites).

**2018-19:4** NURS 7028 *Adult and Older Adult Health*. Primary health care management of young adults, adults, and older adults in diverse settings. Emphasizes health promotion, illness prevention, disease detection, and identification and management of health problems and concerns affecting young adults, adults, and older adults. Taken concurrently with NURS 7029. Prereq.: NURS 6902, NURS 6903, NURS 6904, NURS 7026 and NURS 7027. 3 s.h. (Change in prerequisites).

**2018-19:5** NURS 7029 *Adult and Older Adult Health Practicum*. Application of concepts, theories and research from NURS 7028 in a variety of health care settings. Taken concurrently with NURS 7028. Prereq: NURS 6902, NURS 6903, NURS 6904, NURS 7026 and NURS 7027. 5 s.h. (Change in prerequisites).

**2018-19:6** SCWK 5823 *Cultural Diversity in Practice*. Emphasis on understanding the experiences, beliefs, and inherent problems of racial and ethnic minority groups. Focuses also on populations distinguished by socioeconomic status, gender, age, sexual orientation, religion, and physical or mental disability. Application of theories, differential assessment, and intervention skills necessary for effective social work practice. Prereq.: None. 3 s.h. (Change in prerequisites).

**2018-19:7** Program Action**.** Physical Therapy.Students will be able to formulate a differential diagnosis regarding a patient and judge if a patient is appropriate for physical therapy evaluation and treatment. Students will be able to effectively plan, organize, implement and assess a plan of care for a patient/client of all complexities of movement system problems across all contexts of care. Students will be able to provide effective patient and family education regarding the physical therapy intervention and the patient’s pathology. Students will demonstrate ongoing commitment to professional conduct consistent with the APTA core values. Students will effectively relate the scientific evidence to patient cases and physical therapy questions. Students will apply knowledge of laws and ethics to patient management. Students will be able to discuss the impact of the changing Healthcare environment on Physical Therapy practice and formulate appropriate responses. Students will demonstrate effective verbal and written communication skills. (Change to learning outcomes).

### 2018-19:8 MAT 6901 *Emergency & Acute Care in Sports Medicine*. This course to prepare students to recognize, assess and treat patients with acute injuries and illnesses and provide appropriate medical referral. This course will include the initial exposure to selected educational competencies and clinical proficiencies focusing on emergency medical procedures (spine-board, splinting, environmental illness, shock, etc.). Prereq.: Admission to the MAT program. 3 s.h. (Add a new 6900 level course).

### 2018-19:9 MAT 6910 *Clinical Practicum 1*. Introduction to basic clinical experience working in a CAATE approved setting. This course will be a 4-week immersive clinical education experience during the student's first semester.Prereq.: Admission to the MAT program. 1 s.h. (Change course description and semester hours).

### 2018-19:10 MAT 6930 *Clinical Practicum 2*. Involves both a clinical education experience which provides for integration of athletic training psychomotor, cognitive, and affective skills, and clinical proficiencies; and field experience providing informal learning and practice and application of clinical proficiencies in a clinical environment under the supervision of an approved instructor. Prereq.: MAT 6910. 2 s.h. (Change of semester hours).

### 2018-19:11 MAT 6960 *Clinical Practicum 3*. Involves both a clinical education experience which provides for integration of athletic training psychomotor, cognitive, and affective skills, and clinical proficiencies; and field experiences providing informal learning and practice and application of clinical proficiencies in a clinical environment under the supervision of an approved instructor. Prereq.: MAT 6930. 2 s.h. (Change of semester hours).

### 2018-19:12 MAT 6972 *Radiology for Athletic Trainers*. This course to prepare athletic training students how to read and interpret radiology reports as they pertain to musculoskeletal and orthopedic injury. Further, this course will prepare athletic training students how to communicate with physicians verbally and through written correspondence. Prereq.: MAT 6915 and MAT 6925. 1 s.h. (Add a new 6900 level course).

### 2018-19:13 MAT 6980 *Clinical Practicum 4*. Involves both a clinical education experience which provides for integration of athletic training psychomotor, cognitive, and affective skills, and clinical proficiencies; and field experiences providing informal learning and practice and application of clinical proficiencies in a clinical environment under the supervision for an approved instructor. Athletic training students are required to be involved in clinical education and field experiences in order to gain entry-level proficiencies in the profession. Prereq.: MAT 6960. 1 s.h. (Change of semester hours).

### 2018-19:14 MAT 6988 *Clinical Practicum 5*. Athletic Training students will continue to practice and hone their clinical skills in pharmacology, manual medicine, and radiology in the sports medicine field. Students will learn and identify these skills through direct immersion in the clinical environment. Students will work with a preceptor directly for this course. The purpose of this course is to review and evaluate clinical proficiencies required by the National Athletic Trainers’ Association for certification and our professional accreditation through CAATE. Prereq.: Admission to the Athletic Training Program. 3 s.h. (Add a new 6900 level course).

### 2018-19:15 MAT 6995 *Clinical Practicum 6*.. Athletic Training students will continue to practice and hone their clinical skills and knowledge as an entry-level athletic trainer. Students will learn and identify these skills through direct immersion in the clinical environment. Students will work with a preceptor directly for this course. The purpose of this course is to review and evaluate clinical proficiencies required by the National Athletic Trainers’ Association for certification and our professional accreditation through CAATE. Prereq.: Admission to the Athletic Training Program. 3 s.h. (Add a new 6900 level course).

### 2018-19:16 MAT 6998 *Acute Medical Emergency Procedures*. This course to make the athletic training student aware of common medical procedures that they may see in their medical practice as an athletic trainer and prepare them to act in the event that there is an on-field emergency and absence of emergency medical services. Prereq.: Admission to the Athletic Training Program. 2 s.h. (Add a new 6900 level course).

### 2018-19:17 ENGL 6943 *Technical Communication*. In-depth discussion of audience, format, document design, and corporate structure. Focus on refining skills and providing theoretical support for practical applications.Prereq.: None. 3 s.h. (Change of prerequisites).

 Additional Information:

 Inquiries regarding Graduate Faculty membership affiliations can be found on the following link:

 <https://ysu.edu/academics/college-graduate-studies/resources>

 Operationalized

 [https://www.merriam-webster.com/dictionary/operationalize](https://www.merriam-webster.com/dictionary/operationalizehttps%3A//en.oxforddictionaries.com/definition/operationalize)

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