**NAME OF COMMITTEE: Academic Events**

CLASSIFICATION: Standing Committee

REPORTS TO: Senate

CHARGE:

The committee shall be responsible for making recommendations concerning policy governing academic events such as graduation ceremonies, honors convocations, and inaugural ceremonies. This committee will also develop a list of candidates to serve as macebearer for graduation ceremonies and like events.

COMPOSITION:

The committee shall be composed of at least one representative from each undergraduate college (and no more than two) of the University, 1-2 undergraduate students, and two representatives of the administration, all of whom shall be voting members.

LIST OF MEMBERS/VACANCIES: For a list of members, see the Senate Sharepoint master committee list.

CHAIR: KATHERINE GARLICK

QUALIFICATIONS OF COMMITTEE MEMBERS (if appropriate):

Do not need to be Senate Members to represent college

CHAIR RESPONSIBLITIES: Prepare agendas, take minutes, submit reports

COMMENTS:

PROPOSED CHANGES TO ANY AREA OTHER THAN CHARGE AND COMPOSITION:

With the creation of Governance committee, have membership appointed via that body rather than the senate chair as is current practice.